

# MINUTES

## Buena Vista Fire District # 4 Board of Fire Commissioners

Public notice of the meeting was sent to The Press and Daily Journal for publication as prescribed by law. All requirements of the open public meeting act have been met for this meeting in compliance with the sunshine law (Public Chapter 175.)

Date: January 14, 2020 Time: 8:00 PM

The monthly meeting of The Board of Fire Commissioners of Buena Vista Township Fire District #4 Millmay was called to order by Chairman Robert Rigolizzo.

Roll call:	Present	Absent
	Eric M Hensel	
	Nancy Glindmyer	
	Morgan Krokos	
	Dan Ruga	
	Robert Rigolizzo	
	Ronnie Baldserra	

### Reading of Prior Meeting's Minutes:

The minutes of the December 10th meeting were read.  
A motion to approve the minutes was made by Nancy Glindmyer.  
2nd Robert Rigolizzo  
All approved

### Treasurer's Report:

The treasurer presented a list of all bills payable for the past month. After some discussion a motion was made by Eric, 2nd by Robert to pay all bills. All in favor, a copy is attached

### New Business:

Eric reported the water pump was only pumping at 50%. Morgan made a motion to replace the water pump. 2nd Dan, all approved. Eric will contact Quinlan.

Engine room floor - Complications with the floor. The bill exceeded the estimate. Completed except for striping which will be done tomorrow. Dan made a motion to pay in full.

2nd Eric

All approved

Fire Escape - Discussion

The state has approved the 2020 budget. A motion was made by Eric, seconded by Nancy to open the meeting for the Public Hearing. No one was present from the public. A motion was made by Nancy to close the Public Hearing. 2nd Robert, all approved. A motion to adopt the budget was made by Dan Ruga.

2nd Morgan Krokos

All approved

The Fire Commission Election will be held at the Millmay Fire Hall Saturday, February 15, 2020 from 2 to 9 p.m. We appoint Dottie Fallon and Ronnie Baldserra as election workers. They will be paid \$100.00 each for their services.

There being no further business, Robert made a motion to adjourn the meeting at 9:00pm.

2nd Eric Hensel

All approved

Ronnie Baldserra

Milmay Volunteer Fire Co.  
 Vouchers prepared for payment on January 14, 2020:

<u>AMOUNT</u>	<u>PAYEE</u>	<u>DESCRIPTION</u>
\$220.59	Verizon	December telephone and internet
34.43	South Jersey Gas	December gas
915.00	Nat Alexander Company	Scott 30 min. cylinder
6.30	Press of Atlantic City	Notice of public hearing publication
27.02	The Daily Journal	Notice of public hearing publication
198.18	Morgan Krokos	Reimbursement - emergency lights
48.00	Hamilton Fire & Safety	Hydrotest 2 S.C.B.A. cylinders
326.00	Associated Fire Protection	Inspect fire extinguishers
156.00	Active 911	Annual fee - pager program
59.97	Birch's Communications	Pager battery

# MINUTES

## Buena Vista Fire District # 4 Board of Fire Commissioners

Date: February 11, 2020

Time: 8:00 PM

The monthly meeting of The Board of Fire Commissioners of Buena Vista Township Fire District # 4 Millmay was called to order by Vice-Chairman Morgan Krokos.

Roll Call: Present

Eric M Hensel  
Morgan Krokos  
Dan Ruga  
Ronnie Baldiserra

Absent

Robert Rigolizzo  
Nancy Glindmyer

Reading of Prior Meeting's Minutes:

The minutes of the January 14th meeting were read.

A motion to approve the minutes was made by Morgan Krokos

2nd Eric Hensel

All approved

Treasurer's Report:

The Treasurer left a copy of all bills payable for the past month. After some discussion a motion was made by Dan Ruga, 2nd by Morgan Krokos to pay all bills. All in favor, a copy is attached.

Old Business:

Dan got a price for a fire escape of \$10,530.00, we will look into further.

Ballots are printed for the Fire Commission Election. Notices were put in the Post Office and The township hall. Dan Ruga will be running for a three year term.

New Business:

We had a PEOSHA Inspection at the Fire House. Minor violations need to be fixed.

There being no further business Morgan made a motion to adjourn meeting at 9:00 PM  
2nd Eric Hensel  
All approved

Ronnie Baldserra

Milmay Volunteer Fire Co.  
Vouchers prepared for payment on February 11, 2020:

<u>AMOUNT</u>	<u>PAYEE</u>	<u>DESCRIPTION</u>
\$140.09	Verizon	January telephone and internet
251.20	Atlantic City Electric	January electric
210.53	Richland General Store	5 Nicad batteries
897.96	Woodruff Energy	315.1 gallons fuel oil
5455.00	Aulffo Brothers Painting	Paint garage bay floor

# MINUTES

## Buena Vista Township Fire District #4

### Board of Commissioners

### Monthly Meeting

Date: March 10, 2020      Time: 8:00pm

The monthly meeting of the Board of Fire Commissioners of Buena Vista Township Fire District #4 Milmay was called to order by Vice-Chairman Morgan Krokos.

Roll Call:	Present	Absent
	Eric M Hensel	Robert Rigolizzo
	Morgan Krokos	
	Nancy Glindmyer	
	Dan Ruga	
	Ronnie Baldiserra	

#### Reorganization Meeting:

A motion was made by Eric Hensel to continue using auditor Preziosi Accounting Services. Robert Rigolizzo, Chairman; Morgan Krokos, Vice-Chairman; Nancy Glindmyer, Treasurer; Dan Ruga, Clerk; Eric Hensel, Fire Commissioner; and Ronnie Baldiserra, Recording Secretary. Bank, BB&T; Advertising, The Daily Journal, and The Atlantic City Press. Meeting's will be held on the second Tuesday of each month at 8:00pm.

2nd Dan Ruga

All approved

#### Reading of Prior Meeting's Minutes:

The minutes of the February 11th meeting were read.

A motion to approve the minutes was made by Nancy Glindmyer.

2nd Morgan Krokos

All approved

#### Treasurer's Report:

The treasurer presented a list of bills payable for the past month. After some discussion a motion was made by Eric Hensel, 2nd by Morgan Krokos to pay all bills. All approved, a copy is attached.

Correspondence:

We reviewed a certified letter from PEOSHA that pointed out a few infractions that need to be corrected.

Old Business:

Fire Commission Election - The Fire Commission Election was held on February 16, 2019. Results of the election are Nancy Glindmyer and Eric Hensel were re-elected. The Budget was approved.

There being no further business, Morgan made a motion to adjourn meeting, 9:00pm  
2nd Dan Ruga  
All approved

Ronnie Baldiserra

Milway Volunteer Fire Co.  
 Vouchers prepared for payment on March 10, 2020:

<u>AMOUNT</u>	<u>PAYEE</u>	<u>DESCRIPTION</u>
\$140.56	Verizon	February telephone and internet
291.37	Atlantic City Electric	February electric
65.66	South Jersey Gas	January and February gas
7519.00	Buena Vista Township	Joint Insurance Fund
29.97	Richland General Store	Safety vests
56.62	The Daily Journal	Publication of 2020 election and meeting dates
14.70	Press of Atlantic City	Publication of 2020 election and meeting dates
243.90	Morgan Krokos	Reimbursement - emergency lights
421.01	Hensel Farms, LLC	Reimbursement - accountability tags and swivel hooks
180.00	Veronica Baldiserra	Firehouse cleaning - 4th qtr. 2019
100.00	Veronica Baldiserra	Poll worker
100.00	Dottie Fallon	Poll worker

# MINUTES

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## Buena Vista Fire District # 4

### Board of Fire Commissioners

Date: April 14, 2020 Time: 8:00 PM

The monthly meeting of The Board of Fire Commissioners of Buena Vista Township Fire District #4 Millmay was called to order by Co-Chairman Morgan Krokos.

Roll Call:	Present	Absent
	Eric M Hensel Nancy Glindmyer Morgan Krokos Ronnie Baldiserra Dan Ruga	Robert Rigolizzo

#### Reading of Prior Meeting's Minutes

The minutes of the March 10<sup>th</sup> meeting were read.  
A motion to approve the minutes was made by Eric Hensel.  
2<sup>nd</sup> Nancy Glindmyer  
All approved

#### Treasurer's Report

The treasurer presented a list of all bills payable for the past month. After some discussion a motion was made by Eric, seconded by Morgan to pay all bills. All in favor, a copy is attached

#### Old Business:

Dan checked with Quinlan about the replacement of the water pump. They will replace it as soon as possible.

PEOSHA has given an extension for training of Firemen that the insurance company provides.

#### Discussion on Fire Escape

There being no further business, Morgan made a motion to adjourn meeting at 8:40 PM

2<sup>nd</sup> Dan Ruga  
All approved

Ronnie Baldiserra

Milmay Volunteer Fire Co.  
 Vouchers prepared for payment on April 14, 2020:

<u>AMOUNT</u>	<u>PAYEE</u>	<u>DESCRIPTION</u>
\$216.72	Atlantic City Electric	March electric
65.66	South Jersey Gas	March gas
20.00	Atlantic County Fire Chiefs' Assn.	Dues
100.00	Atlantic County Firefighters' Assn.	Dues
469.67	Mid-Atlantic Fire & Air	Flow test and repair Scott paks
127.35	Battelini's Garage	Diesel fuel
1000.00	Fire and Safety Services	Maintenance - mini pumper
40.00	Sir Speedy Printing	Hazard Communication Written Program
23.85	Richland General Store	Cleaning supplies
353.00	Team Life, Inc.	Powerheart electrodes

# MINUTES

## Buena Vista Township Fire District #4 Board of Commissioners Monthly Meeting

Date: May 12, 2020

Time: 8:00pm

The monthly meeting of The Board of Fire Commissioners of Buena Vista Township Fire District #4 Milmay was called to order by Vice-Chairman Morgan Krokos.

Roll Call:	Present	Absent
	Eric M Hensel	
	Nancy Glindmyer	
	Morgan Krokos	
	Dan Ruga	
	Robert Rigolizzo participated by telephone	
	Ronnie Baldiserra	

### Reading of Prior Meeting's Minutes:

The minutes of the April 14th meeting were read.

A motion to approve the minutes was made by Morgan Krokos.

2nd Nancy Glindmyer

All approved

### Treasurer's Report:

The Treasurer presented a list of all bills payable for the past month. After some discussion a motion was made by Eric Hensel, 2nd by Dan Ruga to pay all bills. All approved, a copy is attached.

### Correspondence:

We received the Insurance certificate from the Line Dancers.

New Business:

The Fire Company had shirts made for their members. Dan Ruga made a motion for The Fire Commission to pay the \$1,300.00 bill. 2nd Morgan Krokos. After some discussion Eric expressed concerns that with the added PEOSHA expenses, and the virus cancelling all hall income the \$1,300 bill could exceed our budget. It was decided the Fire Company will pay the bill and if at the end of the budget year the money is available the Fire Commission will reimburse them.

Discussion on replacing flags - Dan will try to purchase at Richland General Store.

There being no further business, Morgan Krokos made a motion to adjourn meeting at 8:50pm

2nd Nancy Glindmyer

All approved

Ronnie Baldiserra

Milmay Volunteer Fire Co.  
Vouchers prepared for payment on May 12, 2020:

<u>AMOUNT</u>	<u>PAYEE</u>	<u>DESCRIPTION</u>
\$220.85	Atlantic City Electric	April electric
147.44	Verizon	March and April telephone and internet
556.85	Garden State Highway Products	Traffic cones
1672.32	Fire & Safety Services, Ltd.	Repair fire truck
561.40	Insurance Agencies, Inc.	Accident policy

# MINUTES

## Buena Vista Township Fire District #4

### Board of Commissioners

### Monthly Meeting

Date: June 9, 2020      Time: 8:00pm

The monthly meeting of the Board of Fire Commissioners of Buena Vista Township Fire District #4 Milmay was held by zoom because of covid 19. Chairman Robert Rigolizzo called the meeting to order

Roll Call:	Present	Absent
	Eric M Hensel	Dan Ruga
	Robert Rigolizzo	
	Morgan Krokos	
	Nancy Glindmyer	
	Ronnie Baldiserra	

#### Reading of Prior Meeting's Minutes:

The minutes of the May 12th meeting were read.  
A motion to approve the minutes was made by Nancy Glindmyer.  
2nd Morgan Krokos  
All approved

#### Treasurer's Report:

The treasurer presented a list of bills payable for the past month. After some discussion a motion was made by Eric Hensel, 2nd by Morgan Krokos to pay all bills. All approved, a copy is attached.

#### Old Business:

Fire escape ladder - On hold

#### New Business:

Fire truck fuel oil - Battellini's Garage no longer has fuel oil for the fire trucks. Nancy will look into getting credit with another supplier.

Morgan Krokos provided an updated email address for the fire commissioners.

There being no further business, Morgan made a motion to adjourn meeting, 9:00pm

2nd Robert Rigolizzo

All approved

Ronnie Baldiserra

Milmay Volunteer Fire Co.  
Vouchers prepared for payment on June 9, 2020:

<u>AMOUNT</u>	<u>PAYEE</u>	<u>DESCRIPTION</u>
\$ 71.04	South Jersey Gas	April and May gas
73.70	Verizon	May telephone and internet
165.63	Richland General Store	Supplies
116.69	Morgan Krokos	Reimbursement - emergency light and stepladder

# MINUTES

## Buena Vista Township Fire District #4 Board of Commissioners Monthly Meeting

Date: July 11, 2020      Time: 8:00pm

The monthly meeting of the Board of Fire Commissioners of Buena Vista Township Fire District #4 Milmay was held by zoom because of covid 19, Chairman Robert Rigolizzo called the meeting to order.

Roll Call:	Present	Absent
	Eric M Hensel	
	Morgan Krokos	
	Nancy Glindmyer	
	Robert Rigolizzo	
	Dan Ruga	
	Ronnie Baldiserra	

### Reading of Prior Meeting's Minutes:

The minutes of the June 9th meeting were read.

A motion to approve the minutes was made by Nancy Glindmyer.

2nd Morgan Krokos

All approved

### Treasurer's Report:

The treasurer presented a list of bills payable for the past month. After some discussion a motion was made by Eric Hensel, 2nd by Dan Ruga to pay all bills. All approved, a copy is attached.

### Old Business:

Fire Escape Ladder - We are waiting for the state to provide guidance on load testing.

Fire truck credit cards - Nancy will submit an application to Major Petroleum.

New Business:

Thermostat batteries replaced in dance-hall and meeting room.

Line Dancers

Restrictions

- 1) No contact,
  - 2) Wearing of masks
  - 3) Maintaining distance 6'
  - 4) No more than 35 people in dance hall
  - 5) Scheduling dances 6 days apart
  - 6) No covered dishes (added by dance president)
  - 7) Only bottled water
- Scheduled every Sunday

There being no further business, Robert made a motion to adjourn meeting, 9:00pm  
2nd Dan Ruga  
All approved

Ronnie Baldiserra

Milway Volunteer Fire Co.  
 Vouchers prepared for payment on July 14, 2020:

<u>AMOUNT</u>	<u>PAYEE</u>	<u>DESCRIPTION</u>
\$ 33.35	South Jersey Gas	June gas
73.70	Verizon	June telephone and internet
610.28	Atlantic City Electric	May, June and July electric
299.00	Team Life, Inc.	Defibrillator battery
79.00	Sir Speedy	SOP Pages
17,623.00	Nat Alexander Company	3 helmets, 10 pair gloves, 7 coats 7 pairs pants, 12 hoods
12.60	The Press of Atlantic City	Advertisement of Zoom meetings
30.03	Nancy Glindmyer	Reimbursement - advertisement of Zoom meetings in The Daily Journal

# MINUTES

## Buena Vista Fire District # 4 Board of Fire Commissioners

Date: August 11, 2018 Time: 8:00 PM

The monthly meeting of The Board of Fire Commissioners of Buena Vista Township Fire District # 4 Millmay was held by zoom because of covid 19. Chairman Robert Rigolizzo called the meeting to order.

Roll Call:	Present	Absent
	Robert Rigolizzo	Dan Ruga
	Eric M Hensel	
	Morgan Krokos	
	Ronnie Baldiserra	
	Nancy Glindmyer	

### Reading of Prior Meeting's Minutes

The minutes of the July 14th meeting were read.

A motion to approve the minutes was made by Nancy Glindmyer.

2nd Eric Hensel

All in favor

### Treasurer's Report

The Treasurer presented a list of all bills payable for the past month. After some discussion a motion was made by Eric Hensel, 2nd by Robert Rogolizzo to pay all bills. All approved, A copy is attached

### Old Business:

Water pump in heater room - Eric made a motion to have the well replaced, 2nd Nancy Glindmyer. All approved

Firetruck credit cards for fuel - In progress

**New Business:**

**Generator maintenance scheduled \$150.00 - \$170.00**

**Additional NJ restrictions of dance class size down to 25, effective August 4, 2020.**

**We received the audit, copies are available at the firehouse to be reviewed by the commissioners. We will discuss the audit at the next meeting.**

**There being no further business, Robert Rigolizzo made a motion to adjourn the meeting 8:55 PM.**

**2nd Nancy Glindmyer**

**All approved**

**Ronnie Baldiserra**

Milmay Volunteer Fire Co.  
Vouchers prepared for payment on August 11, 2020:

<u>AMOUNT</u>	<u>PAYEE</u>	<u>DESCRIPTION</u>
\$ 39.94	South Jersey Gas	July gas
85.63	Verizon	July telephone and internet
385.15	Atlantic City Electric	August electric
66.00	Dan Ruga	Reimbursement - diesel fuel for fire truck

Milmay Volunteer Fire Co.  
Vouchers prepared for payment on September 8, 2020:

<u>AMOUNT</u>	<u>PAYEE</u>	<u>DESCRIPTION</u>
\$ 85.63	Verizon	August telephone and internet
1402.50	FireFlow Services	Annual hose, pump and ladder testing
4000.00	Preziosi Accounting Services	2019 Audit
60.90	Jersey Contractors & Assoc.	Reimbursement - diesel fuel for fire truck
30.50	State of NJ	Annual Report
150.00	Janney Electric	Generator service (approved at Aug. meeting)