

MINUTES

Buena Vista Fire District #4 Board of Commissioners Monthly Meeting

Date: January 8, 2019 Time: 8:00pm

The monthly meeting of The Board of Fire Commissioners of Buena Vista Township Fire District #4 Millmay was called to order by Vice-Chairman Morgan Krokos.

Roll Call:	Present	Absent
	Erla M Hensel	Dan Ruga
	Morgan Krokos	
	Robert Rigolizzo	
	Nancy Glindmyer	
	Ronnie Baldiserra	

Reading of Prior Meeting's Minutes:

The minutes of the December 11th meeting were read.
A motion to approve the minutes was made by Nancy Glindmyer.
2nd Robert Rigolizzo
All approved

Treasurer's Report:

The Treasurer presented a list of all bills payable for the past month. After some discussion a motion was made by Erla Hensel, 2nd Morgan Krokos to pay all bills. All approved, a copy is attached.

Old Business:

2019 Budget - The State has approved the 2019 budget. A motion was made by Nancy Glindmyer, 2nd Erla Hensel to open the meeting for the public hearing, all approved. No one was present from the public. A motion was made by Robert Rigolizzo to close the public hearing. 2nd Morgan Krokos, all approved. A motion to adopt the budget was made by Nancy Glindmyer, 2nd Morgan Krokos
All approved

Woodruff Energy will deliver fuel oil 2 times a year, in the Fall and Spring.
Discussion on the USPS lease agreement - Dan Ruga will follow up with the Post Office and explore our options.

New Business;

The Fire Commission Election will be held at The Milmay Fire Hall on Saturday, February 16, 2018 from 2pm to 9pm. Eric made a motion to appoint Ronnie Baldiserra and Dottie Fallon as election workers. 2nd Nancy, All approved They will be paid \$100.00 each for their services.

There being no further business, Robert Rigolizzo made a motion to adjourn the meeting 8:00 pm. 2nd Nancy O'Leary
All approved

Ronnie Baldiserra

Milroy Volunteer Fire Co.
 Vouchers prepared for payment on January 8, 2019:

<u>AMOUNT</u>	<u>PAYEE</u>	<u>DESCRIPTION</u>
\$ 58.88	Verizon	December phone and internet
323.00	Treasurer, State of NY	Life Hazard Use Registration
76.01	Bensel Farms, LLC	Reimbursement - diesel fuel
180.26	Battelini Garage	Diesel fuel
230.00	Associated Fire Protection	Maintenance of portable fire protection equipment
402.00	Atlantic County Firemen's Association	2017 and 2018 Death Benefits Fund and two new members

MINUTES

Buena Vista Fire District # 4 Board of Fire Commissioners

Date: February 12, 2019 Time: 8:00 PM

The monthly meeting of The Board of Fire Commissioners of Buena Vista Township Fire District # 4 Millway was called to order by Vice-Chairman Morgan Krokos.

Roll Call: Present

Erlo M Hensel
Nancy Ollendmyer
Morgan Krokos
Dan Ruga
Ronnie Baldaerra

Absent

Robert Rigolizzo

Reading of Prior Meeting's Minutes:

The minutes of the January 8th meeting were read.
A motion to approve the minutes was made by Nancy Ollendmyer.
2nd Erlo Hensel
All approved

Treasurer's Report:

The Treasurer presented a list of all bills payable for the past month. After some discussion a motion was made by Dan Ruga, 2nd by Morgan Krokos to pay all bills. All in favor, a copy is attached.

Correspondence:

We received the new liability insurance for The Square Dancers.

Old Business:

Discussion on USPS lease agreement

The Generator is completed, Nancy sent the final check to Janney Electric.

Ballots are printed for The Fire Commission Election. Notices were put at the Post Office and The township hall. It was advertised in the Atlantic City Press and The Daily Journal. Nancy Gindmyer and Eric Hensel will be running for a three year term. Eric reported there will be a different procedure this year due to a change in the law and the number of mail-in ballots requested from the presidential election. The county will follow with a meeting for the election workers. Notice of election is attached.

New Business;

Water test - Eric took a sample of water to Vineland Environmental Laboratories and it came back not potable. He contacted Quinlan and they believe the water seal leaked due to high water table so they will replace seal and fix the problem.

There being no further business, Eric Hensel made a motion to adjourn meeting 8:55 PM.
2nd Morgan Kirkos
All approved

Ronnie Baldesera

Milmy Volunteer Fire Co.
 Vouchers prepared for payment on February 12, 2019:

<u>AMOUNT</u>	<u>PAYEE</u>	<u>DESCRIPTION</u>
\$ 69.80	Verizon	January phone and internet
320.62	Atlantic City Electric	December and January electric
175.00	Vineland Environmental Labs	Water test
206.00	Team Life, Inc.	AMD electrodes
60.00	South Jersey Gas	Deposit, turn-on fee, \$25 gas
62.64	The Daily Journal	Meeting dates and election advertising

MINUTES
Buena Vista Township Fire District #4
Board of Commissioners
Monthly Meeting

Date: March 12, 2019 Time: 8:00pm

The monthly meeting of the Board of Fire Commissioners of Buena Vista Township Fire District #4 Millmay was called to order by Vice-Chairman Morgan Krokos.

Roll Call:	Present	Absent
	Eric M Hensel	Robert Rigolizzo
	Morgan Krokos	
	Nancy Glindmyer	
	Dan Ruga	
	Ronnie Baldiserra	

Reorganization Meeting:

A motion was made by Eric Hensel to change our Auditor to Preziosi Accounting Services and continue as last year with Robert Rigolizzo, Chairman; Morgan Krokos, Vice-Chairman; Nancy Glindmyer, Treasurer; Dan Ruga, Clerk; Eric Hensel, Fire Commissioner; and Ronnie Baldiserra, Recording Secretary. Bank, BB&T; Advertising, The Daily Journal, and The Atlantic City Press. Meeting's will be held on the second Tuesday of each month at 8:00pm.

2nd Nancy Glindmyer

All approved

Reading of Prior Meeting's Minutes:

The minutes of the February 12th meeting were read.

A motion to approve the minutes was made by Nancy Glindmyer.

2nd Morgan Krokos

All approved

Treasurer's Report:

The treasurer presented a list of bills payable for the past month. After some discussion a motion was made by Eric Hensel, 2nd by Morgan Krokos to pay all bills. All approved, a copy is attached.

Correspondence:

Nancy received the certificate of insurance from round dancers.

Old Business:

Budget - We received the approved budget from the state. Nancy will scan and email to the township.

Well Repair - Work in progress

Fire Commission Election - The Fire Commission Election was held on February 16, 2019. Results of the election are Nancy Glindmyer and Eric Hensel were re-elected. The Budget was approved.

There being no further business, Morgan made a motion to adjourn meeting, 9:00pm
2nd Dan Ruga
All approved

Ronnie Baldiserra

Millsey Volunteer Fire Co.
Vouchers prepared for payment on March 12, 2019:

<u>AMOUNT</u>	<u>PAYER</u>	<u>DESCRIPTION</u>
\$ 69.75	Verizon	February phone and internet
165.89	Atlantic City Electric	February electric
31.34	South Jersey Gas	February gas
14.70	Press of Atlantic City	Meeting dates and election advertising

MINUTES

Buena Vista Township Fire District #4 Board of Commissioners Monthly Meeting

Date: April 9, 2019

Time: 8:00pm

The monthly meeting of The Board of Fire Commissioners of Buena Vista Township Fire District #4 Millmay was called to order by Vice-Chairman Morgan Krokos.

Roll Call: Present

Eric M Hensel

Morgan Krokos

Nancy Glindmyer

Ronnie Baldiserra

Absent

Robert Rigolizzo

Dan Ruga

Reading of Prior Meeting's Minutes:

The minutes of the March 12th meeting were read.

A motion to approve the minutes was made by Nancy Glindmyer.

2nd Morgan Krokos

All approved

Treasurer's Report:

The Treasurer presented a list of bills payable for the past month. After some discussion a motion was made by Eric Hensel, 2nd by Morgan Krokos to pay all bills, all approved. A copy is attached

Old Business:

Well Repair - In progress

There being no further business, Morgan made a motion to adjourn meeting
9:00pm
2nd Nancy Glindmyer
All approved

Ronnie Baldserra

Wilmer Volunteer Fire Co.
Vouchers prepared for payment on April 9, 2019:

<u>AMOUNT</u>	<u>PAYER</u>	<u>DESCRIPTION</u>
\$ 68.58	Verizon	March phone and internet
7445.00	Buena Vista Township	2019 JTF
349.70	Nat Alexander Company	Flow testing Scott Paks
1060.54	Woodruff Energy	378.9 gallons fuel oil @\$2.799/gallon
100.00	Dottie Fallon	Poll worker
100.00	Veronica Baldserra	Poll worker
1000.00	Buena Vista Twp. EMS	2019 allocation
7000.00	Dorothy Volunteer Fire and Rescue Squad	2019 allocation

MINUTES

Buena Vista Township Fire District #4 Board of Commissioners Monthly Meeting

Date: May 14, 2019

Time: 8:00pm

The monthly meeting of The Board of Fire Commissioners of Buena Vista Township Fire District #4 Millmay was called to order by Vice-Chairman Morgan Krokos.

Roll Call: Present	Absent
Eric M Hensel	Dan Ruga
Morgan Krokos	
Robert Rigolizzo	
Nancy Glindmyer	
Ronnie Baldserra	

Reading of Prior Meeting's Minutes:

The minutes of the April 9th meeting were read.
A motion to approve the minutes was made by Nancy Glindmyer.
2nd Eric Hensel
All approved

Treasurer's Report:

The Treasurer presented a list of bills payable for the past month. After some discussion a motion was made by Eric Hensel, 2nd by Robert Rigolizzo to pay all bills, all approved. A copy is attached.

Correspondence:

We received the Certificate of Insurance from the Line dancers.

Old Business:

Well Repair - Eric will contact Quhlan.

New Business:

The 2018 Audit was handed out to the commissioners for review, it will be discussed at the next meeting.

There being no further business, Morgan Krokos made a motion to adjourn meeting 9:00pm.
2nd Robert Rigolizzo
All approved

Ronnie Balderra

Milway Volunteer Fire Co.
Vouchers prepared for payment on May 14, 2019:

<u>AMOUNT</u>	<u>PAYEE</u>	<u>DESCRIPTION</u>
\$ 70.18	South Jersey Gas	March and April gas
375.78	Atlantic City Electric	March and April electric

MINUTES

Buena Vista Fire District # 4 Board of Fire commissioners

Date: June 11, 2019

Time: 8:00 PM

The monthly meeting of the Board of Fire Commissioners of Buena Vista Township Fire District # 4 Millmay was called to order by Chairman Robert Rigolizzo.

Roll Call: Present

Eric M Hensel
Nancy Glindmyer
Morgan Krokos
Dan Ruga
Robert Rigolizzo
Ronnie Baldiserra

Absent

Reading of Prior Meeting's Minutes:

The minutes of the May 14th meeting were read.

A motion to approve the minutes was made by Robert Rigolizzo.

2nd Nancy Glindmyer

All approved

Treasurer's Report:

The Treasurer presented a list of all bills payable for the past month. After some discussion a motion was made by Eric Hensel, 2nd by Morgan Krokos to pay all bills. All approved, a copy is attached.

Old Business:

The 2018 Audit was reviewed. Eric Hensel made a motion to approve, 2nd Robert Rigolizzo. All approved.

Discussion on USPS lease agreement

Well Repair - Eric discussed with Quinlan and will call again tomorrow.

Siren had been going off when power was restored. Robert called Janney and he fixed the problem.

The M is broken on The Millmay Firehouse sign. Robert will inquire with Baruffi Brothers.

There being no further business, Eric Hensel made a motion to adjourn the meeting 8:50 PM.
2nd Dan Ruga
All approved

Ronnie Baldiserra

Milmay Volunteer Fire Co.
 Vouchers prepared for payment on June 11, 2019:

<u>AMOUNT</u>	<u>PAYER</u>	<u>DESCRIPTION</u>
\$ 39.34	South Jersey Gas	May gas
138.64	Verizon	April and May telephone and internet
4000.00	Preziosi Accounting Services	2018 audit
1724.25	FireFlow Services, Inc.	Equipment testing
65.89	Birch's Communications	Batteries
196.98	Veronica Baldiserra	Cleaning firehouse - 4 th qtr. 2018 and supplies

Milroy Volunteer Fire Co.
Vouchers prepared for payment on July 9, 2019:

<u>AMOUNT</u>	<u>PAYER</u>	<u>DESCRIPTION</u>
\$258.21	Atlantic City Electric	May electric
72.09	Verizon	June telephone and internet
25.00	Jannev Electric	Power supply for siren control
561.40	Insurance Agencies, Inc.	Accident policy
55.00	Postmaster	Stamps
30.50	State of NJ	2019 Annual Report

MINUTES

Buena Vista Fire District #4 Board of Fire Commissioners

Date: August 13, 2019

Time: 8:00 PM

The monthly meeting of The Board of Fire Commissioners of Buena Vista Township Fire District # 4 Millmay was called to order by Chairman Robert Rogolizzo.

Roll Call: Present

Eric M Hensel
Nancy Gllndmyer
Morgan Krokos
Robert Rigolizzo
Ronnie Baldiserra

Absent

Dan Ruga

Reading of Prior Meeting's Minutes:

The July meeting was cancelled due to no quorum.

The minutes of the June 11th meeting were read.

A motion to approve the minutes was made by Eric Hensel,

2nd Morgan Krokos

All approved

Treasurer's Report:

The treasurer presented a list of all bills payable for the past 2 months. After some discussion a motion was made by Robert Rigolizzo, 2nd by Morgan Krokos to pay all bills. All approved, a copy is attached.

Correspondence:

We received a letter from D'Agostino in regard to insurance limits. They are adequate.

Old Business:

Well repair - completed by Quinlan.

Water test - completed, certificate of analysis is included

Broken M on Milmay sign - Baruffi Brothers replaced, no charge

New Business:

Weeds around parking lot - Eric will spray. Morgan will check with BVT to routinely cut area around parking lot.

Propane tanks purging and removal - Discussion on removal, Eric will check with his supplier.

We approved the proposed agreement for the rental of chairs and tables.

There being no further business, Robert Rigolizzo made a motion to adjourn meeting 9:00 PM
2nd Nancy Glindmyer

Ronnie Baldiserra

Milmay Volunteer Fire Co.
Vouchers prepared for payment on August 13, 2019:

<u>AMOUNT</u>	<u>PAYEE</u>	<u>DESCRIPTION</u>
\$670.77	Atlantic City Electric	June and July electric
76.59	Verizon	July telephone and internet
68.96	South Jersey Gas	June and July gas
180.00	Veronica Baldiserra	Cleaning fire house (Jan.-March)
69.00	Battelini's Garage	Fuel (7-12-19)

MINUTES

Buena Vista Township Fire District #4 Board of Commissioners Monthly Meeting

Date: September 10, 2019 Time: 8:00pm

The monthly meeting of The Board of Fire Commissioners of Buena Vista Township Fire District #4 Millmay was called to order by Chairman Robert Rigolizzo.

Roll Call:	Present	Absent
	Eric M Hensel	
	Morgan Krokos	
	Robert Rigolizzo	
	Dan Ruga	
	Nancy Glindmyer	
	Ronnie Baldiserra	

Reading of Prior Meeting's Minutes:

The minutes of the August 13th meeting were read.
A motion to approve the minutes was made by Eric Hensel.
2nd Robert Rigolizzo
All approved

Treasurer's Report:

The treasurer presented a list of all bills payable for the past month. After some discussion a motion was made by Eric Hensel, 2nd By Morgan Krokos to pay all bills. All approved, a copy is attached

Old Business:

USPS Lease Agreement - The lease agreement has been signed and returned to the Post Office.

Weeds around parking lot - Eric will continue spraying on a regular basis. Township will routinely cut area around parking lot.

Propane tanks - We will continue looking for a way to have removed.

New Business:

We found the deed for the Firehouse. It will be put in the bottom drawer of filing cabinet near the door.

LED sign - The Fire Company has requested a new sign be put in front of the firehouse. They will look into prices and get back to us.

There being no further business. Robert made a motion to adjourn meeting 9:00pm.

2nd Nancy Glindmyer

All approved

Ronnie Baldiserra

Milmay Volunteer Fire Co.

Vouchers prepared for payment on September 10, 2019:

<u>AMOUNT</u>	<u>PAYEE</u>	<u>DESCRIPTION</u>
\$361.70	Atlantic City Electric	August electric
74.81	Verizon	August telephone and internet
36.64	South Jersey Gas	August gas
20.61	Hensel Farms, LLC	Reimbursement - filters

MINUTES

Buena Vista Fire District # 4 Board of Fire Commissioners

Date: October 8, 2019

Time: 8:00 PM

The monthly meeting of The Board of Fire Commissioners Of Buena Vista Township Fire District # 4 Millmay was called to order by Robert Rigolizzo.

Roll Call: Present

Absent

Eric M Hensel
Nancy Glindmyer
Morgan Krokos
Robert Rigolizzo
Dan Ruga
Ronnie Baldiserra

Reading of Prior Meeting's Minutes:

The minutes of the September 10th meeting were read.

A motion to approve the minutes was made by Morgan Krokos.

2nd Eric Hensel

All approved

Treasurer's Report:

The Treasurer presented a list of all bills payable for the past month. After some discussion a motion was made by Robert Rigolizzo, 2nd by Eric Hensel to pay all bills. All approved, a copy is attached.

Old Business:

USPS Lease Agreement - Letter of authorization was mailed

Re-do engine room floor - Fire Company is looking into getting estimates. We approve redoing floor but should be kept under \$10,000.00

New Business:

Budget - We reviewed the 2020 proposed budget. Nancy will send figures to Prezlosi Accounting Services for preparation of the budget.

Fios - Robert will look into making a change with the service

There being no further business, Robert made a motion to adjourn meeting 9:00pm.

2nd Nancy Glindmyer

All approved

Ronnie Baldserra

Milmay Volunteer Fire Co.

Vouchers prepared for payment on October 8, 2019:

<u>AMOUNT</u>	<u>PAYER</u>	<u>DESCRIPTION</u>
\$ 70.18	Verizon	September telephone and internet
32.14	South Jersey Gas	September gas
802.63	Berco Fleet Service	Service both trucks

MINUTES

Buena Vista Fire District # 4 Board of Fire Commissioners

Date: November 12, 2019

Time: 8:00 PM

The monthly meeting of The Board of Fire Commissioners of Buena Vista Township Fire District # 4 Millmay was called to order by Chairman Robert Rigolizzo.

Roll Call: Present	Absent
Eric M Hensel	Dan Ruga
Robert Rigolizzo	
Nancy Glindmyer	
Morgan Krokos	
Ronnie Baldiserra	

Reading of Prior Meeting's Minutes:

The Minutes of the October 8th meeting were read.
A motion to approve the minutes was made by Morgan Krokos.
2nd Eric Hensel
All approved

Treasurer's Report:

The Treasurer presented a list of all bills payable for the past month. After some discussion a motion was made by Robert Rigolizzo, 2nd by Morgan Krokos to pay all bills. All approved, a copy is attached.

Old Business:

Budget - We received the prepared budget from Preziosi Accounting Services. A motion was made by Eric Hensel to approve the budget, 2nd Robert Rigolizzo. All approved, Nancy will send the budget to the state for approval.

Propane tanks sale - The tanks were sold to Morgan Krokos. We signed a hold harmless agreement. A copy is attached

USPS Lease Agreement - We received the signed lease from the post office.

Fios - Robert reviewed the cost and we agreed to upgrade.

There being no further business, Robert Rigolizzo made a motion to adjourn meeting, 8:50pm

2nd Nancy Glindmyer

All approved

Ronnie Baldiserra

Milmay Volunteer Fire Co.
 Vouchers prepared for payment on November 12, 2019:

<u>AMOUNT</u>	<u>PAYEE</u>	<u>DESCRIPTION</u>
\$ 69.39	Verizon	October telephone and internet
33.18	South Jersey Gas	October gas
477.54	Atlantic City Electric	September and October electric
145.76	LifeSavers, Inc.	Defibrillation pads
19.99	Birch's Communications	Battery
132.06	Woodruff Energy	43 gallons fuel oil
1000.00	Mid-Atlantic Business Services	Nancy Glindmyer - Treasurer - 2019
500.00	Veronica Baldiserra	Recording Secretary - 2019
6000.00	Milmay Volunteer Fire Co.	2019 Incentive Program

MINUTES

Buena Vista Fire District # 4

Board of Fire Commissioners

Date: December 17, 2019

Time: 8:00 PM

The monthly meeting of The Board of Fire Commissioners of Buena Vista Township Fire District # 4 Milmay was called to order by Chairman Robert Rigolizzo.

Roll Call:	Present	Absent
	Eric Hensel	
	Eric M Hensel	
	Nancy Glindmyer	
	Robert Rigolizzo	
	Morgan Krokos	
	Dan Ruga	
	Ronnie Baldiserra	

Reading of Prior Meeting's Minutes

The minutes of the November 12th meeting were read.
A motion to approve the minutes was made by Eric Hensel.
2nd Nancy Glindmyer
All approved

Treasurer's Report

The treasurer presented a list of all bills payable for the past month. After some discussion a motion was made by Robert Rigolizzo, seconded by Dan Ruga to pay all bills. All approved, a copy is attached.

Old Business:

2020 Budget - The state has approved the 2020 Budget. A motion was made by Nancy Glindmyer, 2nd by Eric Hensel to open the meeting for the public hearing. All approved
No one was present from the public. A motion was made by Robert Rigolizzo to close the public hearing, 2nd Dan Ruga. All approved
A motion to adopt the budget was made by Nancy Glindmyer, 2nd Eric Hensel. All approved

New Business:

Fire Chief Eric Hensel reported the state inspection was done. They have concerns about the fire escape. Discussion on replacement of fire escape.

Water pump - Dan reported the water pump may need to be replaced. Eric will look into it.

There being no further business, Robert Rigolizzo made a motion to adjourn the meeting at 8:55

PM

2nd Eric Hensel

All approved

Ronnie Baldserra

Milmay Volunteer Fire Co.
 Vouchers prepared for payment on December 17, 2019:

<u>AMOUNT</u>	<u>PAYEE</u>	<u>DESCRIPTION</u>
\$ 70.27	Verizon	November telephone and internet
35.31	South Jersey Gas	November gas
263.63	Atlantic City Electric	November electric
7230.00	Nat Alexander Company	1000' 4" hose, 2 Scott 30 min. cylinders
71.82	Press of Atlantic City	Publication of 2018 audit synopsis
92.00	Postmaster	Annual box rent
323.00	State of NJ	Life Hazard Use Fee
222.50	Janney Electric	Thermostat in post office lobby
20.00	Atlantic County Fire Chiefs' Assn.	2019 Dues
1773.00	Jones Lang LaSalle	Post Office lease broker
38.96	Hensel Farms, LLC	Reimbursement - Ace Hardware receipt
360.00	Veronica Baldiserra	Firehouse cleaning (April-Sept.)
25.50	Dan Ruga	Reimbursement - postage
117.97	Morgan Krokos	Reimbursement - batteries for emergency lights