

**5th Annual
Richland Village Festival**
Saturday, May 11th, 2019
10 am to 5 pm
(Rain Date : Saturday, May 18th)

Arts & Crafts / Merchant / Vendor Application

CONTACT INFORMATION:

Your Name	
Company Name	
Address	
Contact #'s	
Email Address	

ARTS/CRAFTS/PRODUCT INFORMATION:

Describe your arts/crafts/product. Be specific.

RENTAL SPACE INFORMATION:

# of Spaces	Price Per Space	Amount Enclosed
	\$ 35.00	

Make checks payable to: Buena Vista Township Special Events
Return to: P.O. Box 605
890 Harding Highway
Buena, NJ 08310

I have read the rules and regulations set forth by Buena Vista Township and will abide by them completely and understand Buena Vista Township reserves the right to decline this application.

Exhibitor Signature: _____

5th ANNUAL
RICHLAND VILLAGE FESTIVAL
Arts & Crafts / Merchant / Vendor Application (Cont'd)
INFORMATION, RULES AND REGULATIONS:

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| <p>1. The rental cost for a 10'x10' space is \$35.00. This includes 10' of frontage, with vendors on either side. If more space is needed, multiple spaces must be purchased accordingly. Pre-payment is required along with pages 1 & 3 of this application completed and signed. No spaces are reserved without the completed application and payment in full. No refunds given.</p> |
| <p>2. All spaces will be rented on a first come, first serve basis.</p> |
| <p>3. Vendor/Exhibitor must provide his/her own tables, chairs and displays. Electricity is NOT available. Since this is an outside event, some type of tent or canopy is recommended, and is not provided.</p> |
| <p>4. <i>Vendor's merchandise must be original and handcrafted, or product purchased through a reputable distributor or party plan. (i.e., Companies such as, but not limited to; Avon, Premier Designs Jewelry, Lularoe, Tupperware, Mary Kay, etc...).</i> No kits or resale items allowed and <u>we reserve the right to judge which arts/crafts, and merchandise are allowed in this event.</u> We also reserve the right to relocate vendors, if deemed necessary.</p> |
| <p>5. Set-up times will be approximately 2 hrs before the event starts, specific instructions will be emailed with the details; i.e., Space # assignments, set up times, and any additional information needed. Unloading zones will be for unloading ONLY. Please do so in a timely manner and move your vehicle to the assigned vendor parking area BEFORE setting up your space.</p> |
| <p>6. Vendor/Exhibitor is required to keep his/her space clean and neat. All boxes, signs, trash and debris must be removed before vacating the space at the close of the festival.</p> |
| <p>7. Vendor/Exhibitor must accept full responsibility for any loss, injury, or damage to persons or personal property that may be sustained while at the festival. Buena Vista Township assumes NO responsibility.</p> |
| <p>8. The following is prohibited at the festival: Tobacco products of any kind, Drugs, pornographic material, profanity, weapons, exotic animals. A list of additional prohibited items is included and needs to be returned with this application signed by Vendor/Exhibitor.</p> |
| <p>9. Vendor/Exhibitor must comply with the rules and regulations set forth by Buena Vista Township.</p> |
| <p>10. Vendor/Exhibitor has read the rules and regulations set forth and agree to abide by them completely.</p> |

Questions or inquires? Call the Special Events Office at 856-697-2100 Press 8
 Or email us at: specialevents@buenavistanj.com
Thank you for your participation.

BUENA VISTA TOWNSHIP

PROHIBITED EVENT ITEMS

The following items are **PROHIBITED** from being sold at Buena Vista Township Events. This list is subject to change and the Buena Vista Township Special Event Committee has the right to change/add items to this list. **Anyone that does NOT comply with this list will be asked to leave the premises immediately. NO EXCEPTIONS!!**

- TOBACCO PRODUCTS OF ANY KIND
- HAIR SPRAY
- INK
- POPPERS
- POTATO GUNS
- SQUIRT GUNS
- GUNS (REAL OR TOYS)
- KNIVES (REAL OR TOYS)
- SMOKE BOMBS or STINK BOMBS
- SNAPS
- SILLY STRING – ANY TYPE
- ANY NEW PRODUCT CREATING NOISE OR THAT MIGHT SCARE SOMEONE
- NO PRESCRIPTION DRUGS
- NO ALCOHOLIC BEVERAGES
- NO ILLEGAL DRUGS
- NO EXOTIC ANIMALS

If you think that a product you carry is not **PARENT FRIENDLY** or may cause physical damage to a person, please be responsible and remove it from your table or booth. The safety of our citizens and patrons of the event is of utmost importance to us, and your cooperation regarding this matter is expected and appreciated.

I agree to abide by the list of restricted items listed above with the full understanding that I will be removed from the event immediately if violated and I will not be invited to return in the future.

Please sign and date below and return with your check or money order and Registration Form.

Name of Vendor

Signature

Date

Thank you.

Buena Vista Township Special Events Committee