Tracking	Requested	Original Date	7 Day		Extension	Assigned	Completion	Notes
Number	Ву	Received by	Immediate		Dates and	То	Date	
		Township	Due Date	Record Requested	Reasons			
01-2018	V. Hartman	1/8/2018	1/18/2018	Copy of Tax Search Export File (Weekly)		KM	1/8/2018	Filled by Tax Collector
								·
02-2018	R. Gandolff	1/11/2018	1/23/2018	482 Tuckahoe Road				
				1. Any available records of original building plans		DCA	1/18/2018	Sent to DCA 1/11/18
				or ungerground storage tanks at the above				
				referenced property.				
				2. Any available records of Tier II Reports,		ВМ	1/18/2018	No Documents
				hazardous materials, spills or releases from				
				tanks at the above referenced property				
				3. Any available records regarding sewer		DCA	1/18/2018	Sent to DCA 1/11/18
				connection date, evidence of septic tanks or				
				drywells, or reports of discharge or spills at the				
				above referenced property.				
03-2018	V. Hartman	1/16/2018	1/25/2018	Copy of Tax Search Export File (Weekly)		KM	1/16/2018	Filled by Tax Collector
04-2018	B. Sauerbier	1/18/2018	1/29/2018	For 309 Cains Mill Road				
				1. Provide all information for all open and expired		DCA	1/18/2018	Sent to DCA
				permits or any premits that may need further				
				action for the above address				
				2. Provide any open or outstanding code				
				enforcement or nuisance violations / liens along		RB/KM	1/19/2018	Filled
				with any payoff amounts and ledgers for the				
				above address				
				3. Provide all utility information including liens for		LAT	1/19/2018	No Documents
				this property. Please include what is serviced				
				(Ex., water, sewer and garbage) and any ledgers				
				for outstanding balances for the above address				

Tracking	Requested	Original Date	7 Day		Extension	Assigned	Completion	Notes
Number	Ву	Received by	Immediate		Dates and	То	Date	
		Township	Due Date	Record Requested	Reasons			
05-2018	V. Hartman	1/22/2018	1/31/2018	Copy of Tax Search Export File (Weekly)		KM	1/22/2018	Filled by Tax Collector
06-2018	S. Berg	1/22/2018	1/31/2018	Requesting the bidder name and contact		KM	1/26/2018	Filled
				information from the most recent tax sale.				
				Looking for the phone numbers and/or email				
				addresses.				
07-2018	B. Sauerbier	1/23/2018	2/1/2018	For 411 Woodlawn Avenue				
				1. Provide all information for all open and expired		DCA	1/26/2018	Sent to DCA
				permits or any premits that may need further				
				action for the above address				
				2. Provide any open or outstanding code		RB/KM	1/26/2018	Filled
				enforcement or nuisance violations / liens along				
				with any payoff amounts and ledgers for the				
				above address				
				3. Provide all utility information including liens for		LAT	1/26/2018	No Documents
				this property. Please include what is serviced				
				(Ex., water, sewer and garbage) and any ledgers				
				for outstanding balances for the above address				
		. /22 /22 . 2	21:122:2					
08-2018	B. Sauerbier	1/23/2018	2/1/2018	For 309 Woodlawn Avenue			. / /	
				1. Provide all information for all open and expired		DCA	1/26/2018	Sent to DCA
				permits or any premits that may need further				
				action for the above address		22 / 112 2	. / /	
				2. Provide any open or outstanding code		RB/KM	1/26/2018	Filled
				enforcement or nuisance violations / liens along				
				with any payoff amounts and ledgers for the				
				above address			.	
				3. Provide all utility information including liens for		LAT	1/26/2018	No Documents
				this property. Please include what is serviced				
				(Ex., water, sewer and garbage) and any ledgers				

Tracking	Requested	Original Date	7 Day		Extension	Assigned	Completion	Notes
Number	Ву	Received by	Immediate		Dates and	То	Date	
		Township	Due Date	Record Requested	Reasons			
08-2018	B. Sauerbier	1/23/2018	2/1/2018	for outstanding balances for the above address				
		Cont.						
09-2018	M. Demitroff	1/24/2018	2/2/2018	A digital copy of the list or index that records		DS	1/25/2018	No Documents - Engineer Created List
				the inventory of File 8000.10				for Custodian
10-2018	B. Sauerbier	1/25/2018	2/5/2018	For 269 Llewellyn Avenue				
				1. Provide all information for all open and expired		DCA	1/25/2018	Sent to DCA
				permits or any premits that may need further				
				action for the above address				
				2. Provide any open or outstanding code		RB/KM	1/29/2018	Filled
				enforcement or nuisance violations / liens along				
				with any payoff amounts and ledgers for the				
				above address				
				3. Provide all utility information including liens for		LAT	1/29/2018	No Documents
				this property. Please include what is serviced				
				(Ex., water, sewer and garbage) and any ledgers				
				for outstanding balances for the above address				
				4. Please provide vacant property registration		LAT	1/29/2018	Filled
				status and fees				
11-2018	M. Demitroff	1/26/2018	2/6/2018	Digital Copies of the following records associated				
				with File 8000.10 Wildwood Avenue,				
				time-bracketed between 2010 and Jan 26, 18				
				Wildwood Avenue				
				1. Purchase Orders		GH	2/6/2018	
				2. Invoices		GH	2/6/2018	
				3. Work Specifications		LAT	2/6/2018	
				4. Contractors certification/billing		LAT	2/6/2018	Filled
12 2010	\/ Howtone	1/20/2040	2/7/2040	Convert Toy Coards Typort Tile (Mealth)		KM	1/20/2010	Filled by Tay Callector
12-2018	V. Hartman	1/29/2018	2///2018	Copy of Tax Search Export File (Weekly)		KIVI	1/29/2018	Filled by Tax Collector

Tracking	Requested	Original Date	7 Day		Extension	Assigned	Completion	Notes
Number	Ву	Received by	Immediate		Dates and	То	Date	
		Township	Due Date	Record Requested	Reasons			
13-2018	V. Hartman	2/5/2018	2/14/2018	Copy of Tax Search Export File (Weekly)		KM	2/5/2018	Filled by Tax Collector
14-2018	I. Andujar	2/5/2018	2/14/2018	On property Block 2207, Lot 18 - Ponce De Leon		LAT	2/14/2018	Not a valid OPRA request
				Avenue. Looking to see is property still exists.				
15-2018	M. Demitroff	2/7/2018	2/16/2018	Digital Copies of the following records associated				
				with File 8000.10 West Beach Road,				
				time-bracketed between 2010 and Feb 7, 18				
				West Beach Road				
				1. Purchase Orders		GH	2/16/2018	No Documents
				2. Invoices		GH	2/16/2018	No Documents
				3. Work Specifications		LAT	2/16/2018	Filled
				4. Contractors certification/billing		LAT	2/16/2018	No Documents
16-2018	V. Hartman	2/13/2018	2/23/2018	Copy of Tax Search Export File (Weekly)		KM	2/14/2018	Filled by Tax Collector
17-2018	D. Mauro	2/13/2018	2/23/2018	List of Active and Inactive Liquor Licenses		LAT	2/23/2018	Filled
18-2018	R. DeSanto	2/9/2018	2/21/2018	All documents and records, land use applications		LAT		No Documents
				approvals, and denials and construction permits		DCA	2/20/2018	No Documents
				applications and inspections related to 349 Cedar		RB	2/20/2018	No Documents
				Avenue (Block 5102, Lot 5) 355 Cedar Avenue		BM	2/20/2018	No Documents
				(Block 5102, Lot 6) and 361 Cedar Avenue (Block				
				5102, Lot 10) including without limitation, copies				
				of applications to the Buena Vista Zoning Board,				
				Planning Board and/or Joint Land Use Board,				
				resolutions, correspondence to and from the				
				applicant, minutes of any hearings and to				
				construction permit applications, correspondence				
				to and from the applicant, inspection reports from				
				any code or subcode officials and any notices				

Tracking	Requested	Original Date	7 Day		Extension	Assigned	Completion	Notes
Number	Ву	Received by	Immediate		Dates and	То	Date	
		Township	Due Date	Record Requested	Reasons			
18-2018	R. DeSanto	2/9/2018	2/21/2018	or complaints relating to the subject properties				
	Cont.			by enforcement officials or members of the public				
19-2018	Darlene	2/15/2018	2/27/2018	Any Code Violations on 1011 Tuckahoe Road		RB	2/16/2018	No Documents
20-2018	F. Raso	2/16/2018	2/28/2018	Copy of Tombstone Liquor License Application		LAT	3/1/2018	Filled
				including copy of drawn layout of the interior				
				of the building				
21-2018	M. Demitroff	2/16/2018	2/28/2018	Digital Copies of the following records associated				
				with File 8000.10 Wildwood Avenue,				
				time-bracketed between 2010 and Feb 16, 2018				
				Wildwood Avenue				
				1. Purchase Orders		GH		Duplicate request withdrawn by requestor
				2. Invoices		GH		Duplicate request withdrawn by requestor
				3. Work Specifications		LAT	2/16/2018	Duplicate request withdrawn by requestor
				4. Contractors certification/billing		LAT	2/16/2018	Duplicate request withdrawn by requestor
22-2018	M. Demitroff	2/20/2018	3/1/2018	Digital Copies of the following records associated				
				with File 8000.10 Yost Road				
				time-bracketed between 2010 and Feb 16, 2018				
				Yost Road				
				1. Purchase Orders		GH		No Documents
				2. Invoices		GH		No Documents
				3. Work Specifications		LAT	3/1/2018	No Documents
				4. Contractors certification/billing		LAT	3/1/2018	No Documents
				Including all documents created by SNS and its				
				contractors including bid specifications, work				
				changes, surveys, and engineering designs &				
				standards that were used in the execution of				
				work performed with 8000.10 Yost Road				

Tracking	Requested	Original Date	7 Day		Extension	Assigned	Completion	Notes
Number	Ву	Received by	Immediate		Dates and	То	Date	
		Township	Due Date	Record Requested	Reasons			
23-2018	V. Hartman	2/20/2018	3/1/2018	Copy of Tax Search Export File (Weekly)		KM	2/20/2018	Filled by Tax Collector
24-2018	A. Han	2/20/2018	3/1/2018	A list of the latest quarter's tax delinquent homes		KM	2/20/2018	Filled
				with owner's information (i.e. name, mailing				
				address, etc.) and the total deliquent amount				
				from current to previous year(s) in excel format				
				via email.				
25-2018	V. Hartman	2/26/2018	3/7/2018	Copy of Tax Search Export File (Weekly)		KM	2/26/2018	Filled by Tax Collector
26-2018	A. Jimenez	2/26/2018	3/7/2018	Copy of current open or active code compliance		DCA		Faxed to DCA
				zoning, building, maintenance or nuisance code		RB	3/5/2018	No Documents
				violations, any open or expired building or		LAT	3/5/2018	Filled (Vacant Property Registration)
				zoning permits, or any unpaid fines, fees, invoices				
				resulting from violations or permits for the				
				following property. Records should be checked				
				no further back than 5-years 3685 Oak Road				
				Block 7101, Lot 16				
27-2018	M. Demitroff	2/26/2018	3/7/2018	Digital Copies of the contents of the following files				
				used for BVT's 2016 FEMA claim, which include				
				File 8000.10 documents in a new home.				
				1. BVT-003.PDF (04-01-2010)		LAT	3/7/2018	
				2. BVT-003.xls (04-01-2010)		LAT	3/7/2018	Filled
				3. 1873 - Buena Vista - PW 242 - EMMIE		LAT	3/7/2018	Filled
				Notification.pdf (09-05-2013)				
				4. 1873 - DR - NJ Various Applicants (16) Small		LAT	3/7/2018	Filled
				project closeouts (06-27-2016)				
				5. 1873 - DR - NJ Small Project Closeout 16.pdf		LAT	3/7/2018	Filled
				(07-12-2016)				

Tracking	Requested	Original Date	7 Day		Extension	Assigned	Completion	Notes
Number	Ву	Received by	Immediate		Dates and	То	Date	
		Township	Due Date	Record Requested	Reasons			
28-2018	F. Dougherty	3/2/2018	3/13/2018	Block 5301, Lot 11 (948 Harding Highway)				
				1. Underground Storage Tank Permits		DCA	3/2/2018	Faxed to DCA
				2. Hazardous Wastes or Dumping		LAT	3/12/2018	No documents
				3. Chemical Spills or Incidents				
				Environmental Concerns or Adverse Conditions				
29-2018	M. Demitroff	3/2/2018	3/13/2018	1) Meeting minutes where attached document		LAT	3/14/2018	No Documents
				was approved to sent to the Pinelands Commission	n			
				2) The resolution memorializing that this			3/14/2018	No Documents
				document was agreed upon by the Committee				
				3) A copy of the entire email where this letter			3/14/2018	Filled
				was sent to planning@njpines.state.nj.us so				
				I might discern all cc: and bcc: shares.				
30-2018	V. Hartman	3/5/2018	3/14/2018	Copy of Tax Search Export File (Weekly)		KM	3/5/2018	Filled by Tax Collector
31-2018	J. Akers	3/5/2018	Immediate	From the 2/16/18 Regular Meeting Agenda				
				1. Copy of Ord. #53-2018		LAT	3/6/2018	
				2. Per Resolution #74-2018: Copy of housing		LAT	3/6/2018	Filled
				element and fair share plan adopted on 10/19/17				
				3. Per Resolution #74-2018: Copy of Master Plan		LAT	3/6/2018	Filled
				Element for the Spending Plan of the Housing				
				Element and Fair Share Plan				
32-2018	NJ Open the	3/6/2018	3/15/2018	Electronic copy of all employees for the year 2017		GH	3/12/2018	Filled
	Books			(fiscal & calendar year). Each employee record				
				should contain the employer name, employer				
				zip code, year of compensation, first name,				
				middle initial, last name, hire date (mm-dd-yyyy)				
				base salary amount, bonus amount, overtime				
				amount, gross annual wages and position title.				

Tracking	Requested	Original Date	7 Day		Extension	Assigned	Completion	Notes
Number	Ву	Received by	Immediate		Dates and	То	Date	
		Township	Due Date	Record Requested	Reasons			
32-2018	NJ Open the	3/6/2018	3/15/2018	This data should be broken down by employer				
	Books			employee and year.				
	Cont.							
33-2018	J. Foley	3/7/2018	3/16/2018	1. Copy of lawsuit and/or complaint filed by Carlo		LAT	3/16/2018	Filled
				Merighi from 2014 to 2018 against the				
				municipality and/or its employees and include				
				settlement agreements				
				2. Copy of lawsuit and/or complaint filed by		LAT	3/16/2018	Filled
				Richard Calareso from 2014 to 2018 against				
				the municipality and/or its employees and include				
				settlement agreements				
34-2018	M. Demitroff	3/7/2018	3/16/2018	Digital copies of the following BVT Documents				
				1. The deed that records storm-water basin 13	3/21/2018	LAT	3/19/2018	Extension / No Documents
				on Block 4527, Lot 2				
				2. The survey that records storm-water basin 13	3/21/2018	LAT	3/19/2018	Extension / No Documents
				on Block 4527, Lot 2				
				3. The deed that records storm-water basin 13	3/21/2018	LAT	3/19/2018	Extension / No Documents
				on Block 4527, Lot 4				
				4. The survey that records storm-water basin 13	3/21/2018	LAT	3/19/2018	Extension / No Documents
				on Block 4527, Lot 4				
35-2018	A. Chun	3/9/2018	3/20/2018	1 Comar Place, Block 5201, Lot 6 & Block 5202, L.1		LAT		
				Review Site Files from the following Departments				
				1. Health Department			3/12/2018	Atlantic County Health Department
				2. Tax Assessor	3/12/2018		3/19/2018	Filled
				3. Planning & Zoning	3/12/2018		3/19/2018	
				4. Public Works	3/12/2018			No Documents
				5. Fire & Police			3/12/2018	Local Fire Department & NJSP
				Timeframe 1900 - present				

Tracking	Requested	Original Date	7 Day		Extension	Assigned	Completion	Notes
Number	Ву	Received by	Immediate		Dates and	То	Date	
		Township	Due Date	Record Requested	Reasons			
36-2018	G. Oliver	3/9/2018	3/20/2018	Electronic Copy of the complete vendor list		LAT	3/14/2018	No Documents
				in excel or csv format for the Buena Vista Twp, NJ		DS		
				Provide company name, contact person,				
				contact email, telephone and address. If available				
				include the category/subcategory and product				
				code for each company. Lists containing companie	s			
				in the water and wastewater area, Jan 1, 2016				
				to present (contractors and suppliers)				
37-2018	V. Hartman	3/12/2018	3/21/2018	Copy of Tax Search Export File (Weekly)		KM	3/12/2018	Filled by Tax Collector
37 2010	v. Hareillan	3/12/2010	3,21,2010	copy of fax Scaren Export the (Weekly)		KIVI	3,12,2010	Timed by Tax Confector
38-2018	M. Demitroff	3/7/2018	3/16/2018	Non-redacted electronic access to the Buena		LAT	3/16/2018	Access already granted
				Vista Township Facebook Page. It is my equal				
				right to have equal access to public sentiments				
				in the form of posts and comments made by the				
				mayor as it relates to the Township's public				
				forum.				
		-						
39-2018	V. Hartman	3/19/2018	3/28/2018	Copy of Tax Search Export File (Weekly)		KM	3/19/2018	Filled by Tax Collector
40-2018	M. Demitroff	3/22/2018	4/3/2018	Digital Copy of the document that records		+		
				financial transaction associated with project				
				file #8000.10 Route 40 Flooding. This request				
				includes documents such as:				
				1. a vendor activity report		LAT	4/4/2018	No Documents
				2. a ledger entry		LAT	4/4/2018	No Documents
				3. a resolution associated with the expenditure		LAT	4/4/2018	No Documents
				4. a FEMA application to mitigate flooding		LAT	4/4/2018	No Documents
				problems here (i.e. a Federal Emergency				
				Management Agency E-Grants application)				

Tracking	Requested	Original Date	7 Day		Extension	Assigned	Completion	Notes
Number	Ву	Received by	Immediate		Dates and	То	Date	
		Township	Due Date	Record Requested	Reasons			
41-2018	V. Hartman	3/26/2018	4/5/2018	Copy of Tax Search Export File (Weekly)		KM	3/26/2018	Filled by Tax Collector
42-2018	T. Wiggins	3/26/2018	4/5/2018	Copy of Fire Investigation Report on 775 Harding		BM	4/4/2018	Exempt, Consultative Deliberative
				Highway, Site E-1 from March 21, 2018				Ongoing Investigation
				Buena Vista Campground				
43-2018 V	V. Hartman	4/3/2018	4/12/2018	Copy of Tax Search Export File (Weekly)		KM	4/3/2018	Filled by Tax Collector
44-2018	M. Demitroff	4/4/2018	4/13/2018	Digital Copy of the document that records work				
				associated with stormwater basin 13 in Richland.				
				Bracket the time period between 2015 and today.				
				This request includes the following basin				
				documents:				
				1. purchase order(s) for the work, or work order		GH	4/11/2018	No Documents
				to the entity that performed the construction				
				work if handled internally (e.g. public works)				
				2. the contractor's billing for the work, or the		GH	4/11/2018	No Documents
				log of hours billed for time dedicated to the				
				construction work if handled internally (e.g.				
				public works)				
				3. a bill(s) for the materials used during the		GH	4/11/2018	Filled
				work (infill material, silt fencing, stakes)				
				4. bills by the Township Engineer for services		GH	4/11/2018	Filled
				rendered during basin construction (e.g.				
				inspection, consulting, surveying, measuring)				
45-2018	J. Akers	4/5/2018	Immediate	From the 3/26/18 Bill List, copy of invoices and		GH	4/9/2018	Filled
				PO's for:				
				B8-00009 Bernstein, Eric \$6,300.00				
				18-00230 Scheidegg, David \$1,000.00				
				17-00848 Schaeffer Nassar Scheidegg \$1,747.50				

Tracking	Requested	Original Date	7 Day		Extension	Assigned	Completion	Notes
Number	Ву	Received by	Immediate		Dates and	То	Date	
		Township	Due Date	Record Requested	Reasons			
45-2018	J. Akers	4/5/2018	Immediate	18-00231 Schaeffer Nassar Scheidegg \$150.00				
	Cont			\$4,700.00, \$1,800.00				
				B7-00013 Triad Associates \$225.00				
				18-00181 TCTA of Atlantic County \$30.00				
				18-00110 Timothy Hoffman Real Estate \$1,250,				
				\$500, \$500				
				From the 4/2/18 Bill List, Copies of Invoices and				
				PO's for:				
				17-01024 Cinotti, Rudolph \$1,200.00				
				18-00235 Murray, Brian \$556.77				
46-2018	Libertarians	4/5/2018	Immediate	1. EEOC Complaint Filed in Calareso v. Township		LAT	4/9/2018	Filled
	for Trans-			2. Settlement agreement that resolved		LAT	4/9/2018	Filled
	parent Gov.			Calareso v. Township				
				3. Civil complaint filed in Merighi v. Township		LAT	4/9/2018	Filled
				Docket No. ATL-L-1479-16				
				4. Settlement Agreement or release that resolved		LAT	4/9/2018	Filled
				Merighi v. Township (the matter was dismissed				
				on February 16, 2018 by order of Judge Siracusa				
				because it was settled)				
				5. If the Township asserts that no record		LAT	4/9/2018	Filled
				responsive to #4 above is disclosable (perhaps				
				because it hasn't been finalized), then we'd like				
				a copy of any correspondence, e-mail or draft				
				settlement that has been exchanged between				
				parties or their attorneys and which contains				
				the settlement amount				
47-2018	J. Foley	4/6/2018	4/17/2018	1. All Union Grievances filed against Kenia Nunez		Attorney	4/17/2018	Exempt from disclosure
				from 2015 - current. On behalf of all employees				Not a government record
				and Union Represenatives				-

Tracking	Requested	Original Date	7 Day		Extension	Assigned	Completion	Notes
Number	Ву	Received by	Immediate		Dates and	То	Date	
		Township	Due Date	Record Requested	Reasons			
47-2018	J. Foley	4/6/2018	4/17/2018	2. Time Cards for the following years: 2015, 2016		GH	4/17/2018	Filled
	Cont.			2017 and 2018 year to date (4/6/18)				
48-2018	V. Hartman	4/9/2018	4/18/2018	Copy of Tax Search Export File (Weekly)		KM	4/9/2018	Filled by Tax Collector
49-2018	J. Akers	4/10/2018	4/19/2018	Copy of the appraisal that was done by Hoffman		LAT	4/13/2018	Filled
				for the Toy Store in .pdf format				
50-2018	M. Demitroff	4/13/2018	4/24/2010	Copy of document that records a financial				
30-2016	M. Deminion	4/15/2016	4/24/2016	transaction associated with project file # 8000.10		+		
				Yost Road. This request includes documents		+		
				such as:		LAT	4/40/2040	Na Danimarita
				1) a vendor activity report.		LAT		No Documents
				2) a ledger entry of payment.		LAT		No Documents
				3) a resolution associated with the expenditure		LAT		No Documents
				4) the FEMA application to mitigate flooding		LAT	4/19/2018	No Documents
				problems here (i.e. a federal emergency		-		
				management agency e-grants application)		-		
				5) In addition, I would like to conduct a file		LAT	4/19/2018	No Documents
				inspection for 8000.10 Yost Road				
51-2018	V. Hartman	4/16/2018	4/25/2018	Copy of Tax Search Export File (Weekly)		KM	4/16/2018	Filled by Tax Collector
52-2018	W. Rieger	4/16/2018	4/25/2019	Copy of Fire Investigation report for 304		BM	4/23/2018	Filled
32-2016	w. Meger	4/10/2018	4/23/2018	Cushman Avenue		DIVI	4/23/2010	Tilled
				ed3iiiidii / Welide				
53-2018	M. Theodore	4/19/2018	4/30/2018	110 E. Colton Lane Block 212, Lot 12				
				1. Open Code Violations/ Nuisance Issues		RB	4/26/2017	No Documents
				2. Open or Expired Building Permits		DCA		
				3. Liens / Special Assessments / Open Invoices		KM		

Tracking	Requested	Original Date	7 Day		Extension	Assigned	Completion	Notes
Number	Ву	Received by	Immediate		Dates and	То	Date	
		Township	Due Date	Record Requested	Reasons			
54-2018	V. Hartman	4/23/2018	5/2/2018	Copy of Tax Search Export File (Weekly)		KM	4/23/2018	Filled by Tax Collector
55-2018	V. Hartman	4/30/2018	5/9/2018	Copy of Tax Search Export File (Weekly)		KM	4/30/2018	Filled by Tax Collector
56-2018	J. Akers	4/30/2018	Immediate	1. Minutes of Executive Meetings March 26, 2018		LAT	5/2/2018	Filled
				and April 2, 2018				
				2. Copies of the following resolutions:		LAT	5/2/2018	Filled
				97-18 - Authorize Acceptance of Landsale Bid				
				for 1256 Harding Highway				
				99-18 - Authorize Mayor to execute agreement				
				& release regarding Carlo Merighi				
				101-18 - Appointment of Thelma Witherspoon				
				as Temporary Accounts Payable / Finance Clerk				
				102-18 - Fixing & Establishing Wages and Salaries				
				for 2018				
57-2018	A. Sebastian	4/30/2018	5/9/2018	4621 Post Road B. 5901 L. 5				
				1. Liens & Special Assessments		KM	5/2/2018	No Documents
				2. Open Code Violations		RB	5/2/2018	No Documents
				3. Open/Expired Building Permits		DCA		
58-2018	V. Hartman	5/7/2018	5/16/2018	Copy of Tax Search Export File (Weekly)		KM	5/7/2018	Filled by Tax Collector
59-2018	V. Hartman	5/15/2018	5/24/2018	Copy of Tax Search Export File (Weekly)		KM	5/15/2018	Filled by Tax Collector
60-2018	R. Hon	5/16/2018	5/25/2018	List of latest quarter's tax deliquent homes with		SO	5/18/2018	Filled
				owners information and total deliquent amount				
				for the current quarter and/or previous quarters				

Tracking	Requested	Original Date	7 Day		Extension	Assigned	Completion	Notes
Number	Ву	Received by	Immediate		Dates and	То	Date	
		Township	Due Date	Record Requested	Reasons			
61-2018	J. Akers	5/16/2018	Immediate	1. Copy of Ordinance #57-2018		LAT	5/17/2018	Filled
				2. Copy of Ordinance #58-2018, including the		LAT	5/17/2018	Ordinance provided
				breakdown report of roads identified by the				Extension 5/18 for Engineer Breakdown
				Engineer, as referened by Kenia Nunez			5/18/2018	Filled
				3. Per Resolution #126-2018, copy of proposal		LAT	5/17/2018	Filled
				from Sweetwater Environmental Mgt to perform				
				services				
				4. Per Resolution #132-2018, copy of proposal		LAT	5/17/2018	Filled
				from SNS for Design & Approval Phase for 2018				
				Local Road Program				
62-2018	J. Martin	5/18/2018	5/30/2018	Open Permits for 4116 Oak Road		DCA	5/18/2018	Sent to DCA
63-2018	V. Hartman	5/21/2018	5/31/2018	Copy of Tax Search Export File (Weekly)		KM	5/21/2018	Filled by Tax Collector
64-2018	M. Don	5/21/2018	5/31/2018	1. Outstanding Balance on Water, Sewer, Trash		N/A	5/22/2018	No Documents
				and any balance please provide payoff amount				
				good through 5/15/18.				
				2. Open code violations, liens & permits (open		KM/RB	5/22/2018	No Documents
				or expired) on the below property.		DCA		
				200 Cains Mill Road B. 108 L. 12				
65-2018	B. Barry	5/24/2018	6/5/2018	1. 2017 Animal Control Services Contract executed	1	LAT	5/29/2018	Filled
				2. 2018 Animal Control Services Contract executed	1	LAT	5/29/2018	Filled
66-2018	J. Fox	5/29/2018	6/7/2018	List of liens owned by your municipality		KM	5/29/2018	Filled
67-2018	V. Hartman	5/29/2018	6/7/2018	Copy of Tax Search Export File (Weekly)		KM	5/29/2018	Filled by Tax Collector
68-2018	J. Martin	5/22/2018	6/1/2018	Open Permits for 116 Edwards Ave, Landisville		Bueno Bor	0	
				267 Llewellyn Avenue, Richland		DCA	5/29/2018	Faxed to DCA

Tracking	Requested	Original Date	7 Day		Extension	Assigned	Completion	Notes
Number	Ву	Received by	Immediate		Dates and	То	Date	
		Township	Due Date	Record Requested	Reasons			
69-2018	D. MacVicar	5/22/2018	6/1/2018	Spreadsheet, ledger or other record of active		LAT	6/1/2018	Filled
				cash and cash convertible sureties and escrow				
				accounts maintained.				
70-2018	J. Martin	6/1/2018	6/12/2018	Open Permits from 1/1/2006 to present for		DCA	6/1/2018	Faxed to DCA
				411 Woodlawn				
71-2018	V. Hartman	6/4/2018	6/12/2018	Copy of Tax Search Export File (Weekly)		KM	6/4/2018	Filled by Tax Collector
72-2018	J. Akers	6/8/2018	6/19/2018	Copy of Resolution #309-15. Passed at the		LAT	6/11/2018	Filled
				12/14/15 Meeting				
73-2018	J. Akers	6/8/2018	Immediate	From the 5/29/18 Bill List, copy of invoices and		GH	6/12/2018	Filled
		Extension	6/12/2018	PO's				
				18-00374 Country Line Nurseries \$112.50				
				18-00383 C&M Flower Growers \$172.50				
				18-00317 Richland General Store \$4.99				
				18-00364 Richland General Store \$659.97				
				18-00107 Rutgers \$2,202.00				
				17-00400 Schaeffer Nassar Scheidegg \$1,400				
				17-00848 Schaeffer Nassar Scheidegg \$650.00				
				18-00315 Schaeffer Nassar Scheidegg \$24,920				
				18-00421 Schaeffer Nassar Scheidegg \$3,875				
				B8-00026 Schaeffer Nassar Scheidegg \$3,350				
				18-00352 Sherwin Williams \$403.90				
				B8-0314 Sweetwater Environmental \$1,000				
				18-00402 Lisa Tilton \$165.18				
				18-00387 Anthony Monfredo \$1,192.78				
74-2018	L. Nelson	6/8/2018	Immediate	Copy of executed settlement agreement between		LAT	6/11/2018	Filled
				Buena Vista & Fair Shair Housing Center				

Tracking	Requested	Original Date	7 Day		Extension	Assigned	Completion	Notes
Number	Ву	Received by	Immediate		Dates and	То	Date	
		Township	Due Date	Record Requested	Reasons			
75-2018	V. Hartman	6/11/2018	6/20/2018	Copy of Tax Search Export File (Weekly)		KM	6/11/2018	Filled by Tax Collector
76-2018	A. Mohan	6/14/2018	6/25/2018	Open code violations or any citation for lot		RB	6/20/2018	No Documents
				mowing or any clean up charges; any open or		DCA	6/15/2018	Faxed to DCA
				expired building permits for the given address				
				352 Ninth Street, Newtonville. Block 2001 L. 22				
77-2018	J. Martin	6/19/2018	6/28/2018	Open construction permits from 1/1/2008 to		DCA	6/19/2018	Emailed to DCA
				present for 618 Woodbury Road				
78-2018	V. Hartman	6/19/2018	6/28/2018	Copy of Tax Search Export File (Weekly)		KM	6/19/2018	Filled by Tax Collector
79-2018	J. Martin	6/19/2018	6/28/2018	Open construction permits from 1/1/2008 to		DCA	6/19/2018	Faxed to DCA
				present for 267 Llewellyn Avenue				
80-2018	T. Sutley	6/21/2018	7/2/2018	Lists that contain the persons name, address,		KM	6/28/2018	Filled
				and how much owed in taxes of each property.				
				First list is the listing of 3rd party tax liens still				
				outstanding dating two years back. The second				
				list is the listing of municipality liens from the				
				most recent tax sale.				
81-2018	V. Hartman	6/25/2018	7/5/2018	Copy of Tax Search Export File (Weekly)		KM	6/25/2018	Filled by Tax Collector
82-2018	K. McCann	6/28/2018	7/10/2018	Fire Investigation Report for March 6, 2018		вм	7/17/2018	Filled
			7/13/2018	at Buena Vista Campground. Any any and all			7/10/2018	Extension Requested
				photos of the fire scene. Any and all videos.				
				9/11 Call in for the fire				

Tracking	Requested	Original Date	7 Day		Extension	Assigned	Completion	Notes
Number	Ву	Received by	Immediate		Dates and	To	Date	
		Township	Due Date	Record Requested	Reasons			
83-2018	S. DiMaria	6/29/2018	7/11/2018	Any and all building permits, zoning or property		DCA	6/29/2018	Faxed to DCA
				maintenance violation notices, municipal court		RB	7/6/2018	Filled
				summonses for violations, certificate of		BM	7/6/2018	No Documents
				occupancy, zoning permit applications, planning		LAT	7/6/2018	No Documents
				and zoning board of adjustment applications,				
				and any and all planning board or zoning				
				board of adjustment resolutions together with				
				landlord identity registration forms				
				110 West Collings Drive				
				Block 106, Lots 3 & 5				
84-2018	V. Hartman	7/2/2018	7/12/2018	Copy of Tax Search Export File (Weekly)		KM	7/2/2018	Filled by Tax Collector
85-2018	V. Hartman	7/10/2018	7/19/2018	Copy of Tax Search Export File (Weekly)		KM	7/10/2018	Filled by Tax Collector
86-2018	P. Szkotak	7/10/2018	7/19/2018	Any information from the past 5-years for				
				3111 Vine Road.		DCA	7/10/2018	Sent to DCA
				Building Permits, either open or closed		RB	7/11/2018	No Documents
				Any violations		KM	7/11/2018	Filled
				Tax Liens and Underground tank information				
87-2018	V. Hartman	7/17/2018	7/26/2018	Copy of Tax Search Export File (Weekly)		KM	7/17/2018	Filled by Tax Collector
88-2018	M. McManus	7/18/2018	7/27/2018	FY2015 Municipal Aid Project Resurfacing of		LAT	7/21/2018	Not located in BVT
				Plymouth Street				No Documents
				1. Quantities billed to date				
				2. Total amount paid to date				
				3. Change orders				
				4. Is projected completed, final bill, paid				
				5. Iri/rideability results & payments				
				6. Compaction and/or bonuses, penalties, paymen	its			

Tracking	Requested	Original Date	7 Day		Extension	Assigned	Completion	Notes
Number	Ву	Received by	Immediate		Dates and	То	Date	
		Township	Due Date	Record Requested	Reasons			
89-2018	M. McManus	7/19/2018	7/30/2018	2015 Local Road Program		KN / DS	7/27/2018	Filled
				1. Quantities billed to date				
				2. Total amount paid to date				
				3. Change orders				
				4. Is projected completed, final bill, paid				
				5. Iri/rideability results & payments				
				6. Compaction and/or bonuses, penalties, payment	ts			
90-2018	V. Hartman	7/23/2018	8/1/2018	Copy of Tax Search Export File (Weekly)		KM	7/23/2018	Filled by Tax Collector
91-2018	M. McManus	7/23/2018	8/1/2018	FY 2016 NJDOT Municipal Aid		KN / DS	7/23/2018	Requested Clarification
				1. Quantities billed to date			7/27/2018	Filled
				2. Total amount paid to date				
				3. Change orders				
				4. Is projected completed, final bill, paid				
				5. Iri/rideability results & payments				
				6. Compaction and/or bonuses, penalties, payment	ts			
				Weymouth Malaga Phase 5 (Clarified)				
92-2018	J. Akers	7/26/2018	Immediate	1. Copy of Ordinance #60-2018		LAT	7/27/2018	Filled
				2. From the 7-23-18 Bill List, Copy of Invoice & PO's	5	KN	7/27/2018	Filled
				18-00507 Nickolaus Construction Co \$13,500				
				17-00400 Schaeffer Nassar Scheidegg \$450				
				17-00848 Schaeffer Nassar Scheidegg \$311.50				
				18-00315 Schaeffer Nassar Scheidegg \$8,900				
				18-00558 Schaeffer Nassar Scheidegg \$1,600				
				18-00578 Schaeffer Nassar Scheidegg \$32,938.50				
				18-00581 Schaeffer Nassar Scheidegg \$6,850.00				
				18-00582 Schaeffer Nassar Scheidegg \$250				
				18-00600 Schaeffer Nassar Scheidegg \$300				
				B8-00026 Schaeffer Nassar Scheidegg \$25,000				

Requested	Original Date	7 Day		Extension	Assigned	Completion	Notes
Ву	Received by	Immediate		Dates and	То	Date	
	Township	Due Date	Record Requested	Reasons			
J. Akers	7/26/2018	Immediate	18-00479 Statewide Insurance Fund \$11,746.71				
Cont.			18-00554 Vineland Environmental Labs \$150.00				
V. Hartman	7/30/2018	8/8/2018	Copy of Tax Search Export File (Weekly)		KM	7/30/2018	Filled by Tax Collector
			, , , , ,				·
J. Flood	7/27/2017	8/7/2018	Municipalities Response to the NJ Supreme Court		LAT	8/8/2018	Filled
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			other settlement terms. Please include any				
			applicable.				
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			_				
			<u> </u>				
			Center settlement				
			9. Adopted Municipal Housing Element and Fair				
			Share Plan				
	V. Hartman	By Received by Township J. Akers 7/26/2018 Cont. V. Hartman 7/30/2018	By Received by Immediate Township Due Date J. Akers 7/26/2018 Immediate Cont. V. Hartman 7/30/2018 8/8/2018	By Received by Township Due Date Record Requested J. Akers 7/26/2018 Immediate 18-00479 Statewide Insurance Fund \$11,746.71 Cont. 18-00554 Vineland Environmental Labs \$150.00 V. Hartman 7/30/2018 8/8/2018 Copy of Tax Search Export File (Weekly) J. Flood 7/27/2017 8/7/2018 Municipalities Response to the NJ Supreme Court ruling in Re: the Adoption of NJAC 5:96 & 5:97 by the NJ Council on Affordable Housing: Decided March 10, 2015 where applicable: 1. Declaratory Judgment filed by the Municipality 2. Any motions to intervene 3. Order granting and/or denying any motions to intervene 4. Any settlement agreements, including letters, resolutions, or other settlement terms with intervenors and/or fair share housing center, settlement agreements may be in the form of, including but not limited to letters, resolutions, or other settlement terms. Please include any applicable. S. Notice of Fairness Hearing 6. Any Objections to Fairness Hearing 7. Any judgments/orders as a result of Fairness Hearing 8. Any adopted or pending zoning amendments because of intervenor and/or Fair Share Housing Center settlement 9. Adopted Municipal Housing Element and Fair	By Received by Township Due Date Record Requested Reasons J. Akers 7/26/2018 Immediate 18-00479 Statewide Insurance Fund \$11,746.71 Cont. 18-00554 Vineland Environmental Labs \$150.00 V. Hartman 7/30/2018 8/8/2018 Copy of Tax Search Export File (Weekly) J. Flood 7/27/2017 8/7/2018 Municipalities Response to the NJ Supreme Court ruling in Re: the Adoption of NJAC 5:96 & 5:97 by the NJ Council on Affordable Housing: Decided March 10, 2015 where applicable: 1. Declaratory Judgment filed by the Municipality 2. Any motions to intervene 3. Order granting and/or denying any motions to intervene 4. Any settlement agreements, including letters, resolutions, or other settlement terms with intervenors and/or fair share housing center, settlement agreements may be in the form of, including but not limited to letters, resolutions, or other settlement terms. Please include any applicable. 5. Notice of Fairness Hearing 6. Any Objections to Fairness Hearing 7. Any judgments/orders as a result of Fairness Hearing 8. Any adopted or pending zoning amendments because of intervenor and/or Fair Share Housing Center settlement 9. Adopted Municipal Housing Element and Fair	By Received by Township Due Date Record Requested Reasons J. Akers 7/26/2018 Immediate 18-00479 Statewide Insurance Fund \$11,746.71 Cont. 18-00554 Vineland Environmental Labs \$150.00 V. Hartman 7/30/2018 8/8/2018 Copy of Tax Search Export File (Weekly) KM J. Flood 7/27/2017 8/7/2018 Municipalities Response to the NJ Supreme Court ruling in Re: the Adoption of NJAC 5:96 & 5:97 by the NJ Council on Affordable Housing: Decided March 10, 2015 where applicable: 1. Declaratory Judgment filed by the Municipality 2. Any motions to intervene 3. Order granting and/or denying any motions to intervene 4. Any settlement agreements, including letters, resolutions, or other settlement terms with intervenors and/or fair share housing center, settlement agreements may be in the form of, including but not limited to letters, resolutions, or other settlement terms. Please include any applicable. 5. Notice of Fairness Hearing 6. Any Objections to Fairness Hearing 7. Any judgments/orders as a result of Fairness Hearing 8. Any adopted or pending zoning amendments because of intervenor and/or Fair Share Housing Center settlement 9. Adopted Municipal Housing Element and Fair	By Received by Immediate Township Due Date Record Requested Reasons Professional To Date Township Due Date Record Requested Reasons Professional Township Due Date Date Date Date Date Date Date Dat

Tracking	Requested	Original Date	7 Day		Extension	Assigned	Completion	Notes
Number	Ву	Received by	Immediate		Dates and	То	Date	
		Township	Due Date	Record Requested	Reasons			
95-2018	D. Rode	8/8/2018	8/17/2018	On behalf of the Collings Lakes Civic Association		BL / LAT	8/14/2018	Clarification Requested / Invalid Request
				we are working to update all property owners			8/14/2018	Clarification Received, Properties located
				in Buena Vista.				in Collings Lakes
				We are finding several homes have changed			8/16/2018	Filled
				hands and we need to update our records.				
96-2018	V. Hartman	8/13/2018	8/22/2018	Copy of Tax Search Export File (Weekly)		KM	8/13/2018	Filled by Tax Collector
97-2018	J. Akers	8/14/2018	Immediate	Copies of Ordinance #61-2018 & #62-2018		LAT	8/14/2018	Filled
98-2018	V. Hartman	8/6/2018	8/15/2018	Copy of Tax Search Export File (Weekly)		KM	8/6/2018	Filled by Tax Collector
99-2018	V. Hartman	8/20/2018	8/29/2018	Copy of Tax Search Export File (Weekly)		KM	8/20/2018	Filled by Tax Collector
		- 1 1					- 1- 1- 1-	
100-2018	J. Akers	8/20/2018	Immediate	From the 8/13/18 Bill List, copy of invoices & PO's		KN	8/21/2018	Filled
				18-00532 Barretta Plumbing \$755.00				
				18-00572 Barretta Plumbing \$333.97				
				18-00621 Barretta Plumbing \$94.50				
				18-00650 Fleishman Daniels \$4,855.02				
				18-00614 Landis Supply \$354.25				
				18-00648 Laury Heating \$105.00				
				18-00528 Penn Power \$1,390.00				
				18-00539 Penn Power \$497.92				
				18-00620 Simpson Refrigeration \$341.50				
				B8-00314 Sweetwater Environmental \$600.00				
				Fleishman Daniels \$2,622.66				
				18-00484 BB&T \$126.33				
				18-00619 BB&T \$1,319.07				
101-2018	J. Akers	8/20/2018	8/29/2018	From Ord #61-2018, "Plans & Specifications" as		LAT	8/29/2008	No Documents at this time
				noted - MDP Project				

Tracking	Requested	Original Date	7 Day		Extension	Assigned	Completion	Notes
Number	Ву	Received by	Immediate		Dates and	То	Date	
		Township	Due Date	Record Requested	Reasons			
102-2018	M. Demitroff	8/20/2018	8/29/2018	1. Digital copies of test results from work		KN	8/29/2018	Filled
				performed subsequent to my November 11, 2017				
				OPRA request for the same address of property				
				owned by the municipality Buena Vista Township				
				(BVT): Block 4528, Lot 2; being the post office and				
				the deli. Please include all communications				
				2. Digital copies of communications between		KN	8/29/2018	No Documents
				BVT and NJDEP subsequent to my November 11,				
				2017 OPRA request for the same address property				
				owned by the municipality Buena Vista Township				
				(BVT): Block 4528, Lot 2; being the post office and				
				the deli.				
				3. Digital copies of invoices with the installation		KN	8/29/2018	No Documents
				and/or maintenance of any water treatment				
				system associated with the same address of the				
				property owned by the municipality Buena				
				Vista Township (BVT); Block 4528; Lot 2; being the				
				post office and the deli				
103-2018	V. Hartman	8/27/2018	9/6/2018	Copy of Tax Search Export File (Weekly)		KM	8/27/2018	Filled by Tax Collector
104-2018	J. De La Pena	8/31/2018	9/12/2018	Project name: Reconstruction of Weymouth-		LAT	9/4/2018	Filled
				Malaga Road Phase VI - request a copy of the				
				bid tabulation for the above-mentioned project				
				and, if available, the awarded bidder. I would				
				also like to know the anticipated project start				
				date and end date, if determined				

Number By Received by Immediate Date Township Due Date Record Requested Reasons Image: Control of the property of the pr	Tracking	Requested	Original Date	7 Day		Extension	Assigned	Completion	Notes
Township Due Date Record Requested Reasons Rea	Number	Ву	Received by	Immediate		Dates and			
			Township	Due Date	Record Requested				