



# Buena Vista Township

## Holiday Gift Boutique

### **Vendor Application**

Your Name	
Company Name	
Address	
Contact #'s	
Email Address	
<b>Describe your arts/crafts/products. Please be specific.</b>	

***RENTAL SPACE INFORMATION:***

Date:	# of Spaces:	Price:	Total Enclosed:
Saturday, Dec. 1 <sup>st</sup> , 2018		\$35.00	

Checks made payable to: **Buena Vista Township Special Events**  
 Mail to: Buena Vista Township Clerks Office  
 P.O. Box 605  
 890 Harding Highway  
 Buena, NJ 08310

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*I have read the rules and regulations set forth by Buena Vista Township and will abide by them completely and understand Buena Vista Township reserves the right to decline this application.*

**Exhibitor Signature:** \_\_\_\_\_

**Buena Vista Township**  
**Holiday Gift Boutique**

***INFORMATION, RULES, AND REGULATIONS:***

1. The rental cost for each 10'x 8' space is \$35.00. **Pre-payment in full is required along with this completed and signed application and "Prohibited Items" sheet attached. (No refunds given)**

2. Spaces for this event are limited and will be rented on a first come, first served basis. Spaces will be assigned before the event date and you will be notified via email of your designated space number.

3. This is an indoor event. One chair and one 6' table will be provided. Vendor must provide his/her own displays. Electricity is NOT available. If additional table space is required, vendor is permitted to bring another table, but it must fit within the 10'x 8' space provided, or multiple spaces must be purchased. ***(Please note: Each "Space" will have 10' of frontage with vendors on either side of you.)***

4. ***Vendor's merchandise must be original and handcrafted, or product purchased through a reputable distributor or party plan. (i.e, Companies such as, but not limited to; Avon, Premier Designs Jewelry, Lularoe, Tupperware, Mary Kay, etc...).*** No kits or resale items allowed and we reserve the right to judge which fine arts/crafts, and merchandise are allowed in this event. We also reserve the right to relocate vendors, if deemed necessary.

5. Set up time will begin at 8 am. ***Do not arrive before 8 am as the doors will not be open yet.*** Event will begin at 10 am and end at 6 pm. Vendors are respectfully requested to remain throughout the entire event. Reasonably priced food and beverages will be available at the kitchen, sponsored by Special Events Committee, or you can bring your own.

6. Vendor is required to keep his/her space clean and neat. All boxes, signs, trash and debris must be removed before vacating the space at the close of the event.

7. Vendor must accept full responsibility for any loss, injury or damage to persons or personal property that may be sustained while at the event. Buena Vista Township assumes NO responsibility.

8. ***VENDOR MUST SIGN AND RETURN THE APPLICATION AND ATTACHED DOCUMENT WITH FULL LIST OF PROHIBITED ITEMS, ALONG WITH PAYMENT IN FULL. (Pages 1 & 3)***

9. Vendor must comply with the rules and regulations set forth by Buena Vista Township. Buena Vista Township reserves the right to decline this application.

10. Vendor has read the rules and regulations set forth and agrees to abide by them completely.

Questions or inquires? Call the Special Events Office at 856-697-2100 Press 8  
Or email us at: [specialevents@buenavistanj.com](mailto:specialevents@buenavistanj.com)

***Thank you for your participation.***

# BUENA VISTA TOWNSHIP

## PROHIBITED EVENT ITEMS

The following items are **PROHIBITED** from being sold at Buena Vista Township Events. This list is subject to change and the Buena Vista Township Special Event Committee has the right to change/add items to this list. **Anyone that does NOT comply with this list will be asked to leave the premises immediately. NO EXCEPTIONS!!**

HAIR SPRAY  
INK  
POPPERS  
POTATO GUNS  
SQUIRT GUNS  
GUNS (REAL OR TOYS)  
KNIVES (REAL OR TOYS)  
SMOKE BOMBS or STINK BOMBS  
SNAPS  
SILLY STRING – ANY TYPE  
ANY NEW PRODUCT CREATING NOISE OR THAT MIGHT SCARE SOMEONE  
NO PRESCRIPTION DRUGS  
NO ALCOHOLIC BEVERAGES  
NO ILLEGAL DRUGS  
NO EXOTIC ANIMALS

If you think that a product you carry is not **PARENT FRIENDLY** or may cause physical damage to a person, please be responsible and remove it from your table or booth. The safety of our citizens and patrons of the event is of utmost importance to us, and your cooperation regarding this matter is expected and appreciated.

**I agree to abide by the list of restricted items listed above with the full understanding that I will be removed from the event immediately if violated and I will not be invited to return in the future.**

Please sign and date below and return with your check or money order and Registration Form.

Name of Vendor \_\_\_\_\_

Signature

Date

Thank you.

*Buena Vista Township Special Events Committee*