

Tracking Number	Requested By	Original Date Received by	7 Day Immediate Due Date	Record Requested	Extension Dates and Reasons	Assigned To	Completion Date	Notes
2014-01	J. Schmidt	1/13/2014		All pymnts made to allRisk Damage Experts frm January 1, 2011 to present & all invoices/bills submitted by the company from		LMG	1/15/2014	No Record on file to allRisk Experts
2014-02	J. Akers	1/15/2014		All apprsls/assmnts; purchased contract, settlement sheet; source of funds to purchase property; any easements, deed restrictions; any rental contracts or agrmnts; insurance policies or riders insuring BVT from liability or loss on the property and repairs and maintenance records for Block 4527 Lot 3 aka 422 Cedar Avenue vacant land and Block 4527, Lot 5 aka The White House at 1266 Harding Hwy		LMG	1/16/2014	Settlement Sheet provided 1/30/2014 See Attached File
2014-03	J. Akers	1/16/2014		Copy of Ordinance No. 8 - 2013 adopted 12/30/13		LMG	1/16/2014	
2014-04	C. Chiarello	1/23/2014		Voter Registration Applications filed in the Clerks Office on May 14, 2014 and September, October and December 2013		LMG	1/23/2014	
2014-05	F. Hall	1/27/2014		Copy of Tax Search Export (0105txsr.zip)		KJ	1/27/2014	
2014-06	F. Hall	2/3/2014		Copy of Tax Search Export (0105txsr.zip)		KJ	2/3/2014	
2014-07	M. Demitroff	1/30/2014		Michael Debbi Park; SNS proposal and billing for design and construction oversight of the 1800 linear feet pedestrian bikepath around the ballflds SNS proposal and billing for design and construction oversight of the nature trail; copy of Certificate of Occupancy for Block 4527, Lot 2, aka 1256 HH known as IT'S A TOY STORE		LMG	2/7/2014	No C/O for 1256 Harding Highway
2014-08	C. Chiarello	2/12/2014		Mailing addresses of former Twp Comm members and former Twp. Solicitor		LMG	2/12/2014	
2014-09	H. Scheeler	2/12/2014		Copy of resume; title, position; salary; date of hire		LMG/SQ		Continued next page

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2014-09	H. Scheeler	2/12/2014		time sheets and or time cards; internet and email policies - L.Tilton (Continued from page 1)		LMG/SQ	2/14/2014	
2014-10	F. Hall	2/18/2014		Copy of Tax Search Export (0105txsr.zip)		KJ	2/18/2014	
2014-11	J. Paff	2/18/2014		Copy of amended complaint filed in Mosentoff v. BVT, Docket No. ATL-L-7340-13 and Mosentoff's brief filed in the same case on or about 12/27/2013		LMG	2/18/2014	
2014-12	J. Akers	2/18/2014		Copy of ordinance or existing code reference that establishes MLK Center Director, job description and the salary range and a copy of the ad for the position		LMG	2/18/2014	
2014-13	M. Demitroff	2/11/2014		SNS proposal and billing for restroom facility renovation work; SNS proposal and bill for design and construction of pedestrian bikepath and SNS proposal and biling for design and construction oversight of the nature trail at the MDP		LMG	2/18/2014	
2014-14	S. Barber	2/11/2014		Recordings of Twp Mtg Caucus and Regular of January 27, 2014; February 13, 2014 and February 10, 2014		LMG	2/20/2014	
2014-15	H. Scheeler	2/19/2014		Copy of ad for Temp Admin. Assistant and Planning and Zoning Board Secretary which L. Tilton now has. Provide the date the ad was first placed and where the ad was placed		LMG	2/25/2014	Twp. Closed on 2/17/2014
2014-16	F. Hall	2/24/2014		Tax Search Export File (0105txsr.zip)		KJ	2/24/2014	
2014-17	J. Akers	2/24/2014		Copy of Ordinances 5-2014; 6-2014 & 8-2014		LMG	2/24/2014	

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2014-18	H. Scheeler	2/27/2014		Time sheets for L. Tilton from January 17, 2014 until February 26, 2014		LMG/SQ	2/27/2014	
2014-19	J. Akers	2/25/2014		RFP for lease of property 1280 HH; Resolution No. 66-2014 and proposal from successful bidder		LMG/SQ	2/25/2014	
2014-20	S. Barber	2/27/2014		Complete copy of the Richland Redevelopment and copy of Planning Board Richland Redelopment		LMG	3/3/2014	
2014-21	F. Hall	3/4/2014		Tax Search Export (0105txsr.zip)		KJ	3/4/2014	
2014-22	F. Hall	3/10/2014		Tax Search Export (0105txsr.zip)		KJ	3/10/2014	
2014-23	M. Demitroff	2/27/2014		Proof that BVT Committee passed a resolution to launch a investigation to recommend to the Twp whether the Richland Village area ia a Redevelopment Area according to criteria set forth in N.J.S.A. 40A:12A-5; Proof that BVT Planning Board provided proper notice and held a hearing related to 14-2005 as required by the Local Redevlpmnt Plan and Housing Law as stated in 6-2014; Proof of a BVT Ordinance to establish a Redevelopment Area; and Proof that BVT Committee provided proper notice to residents of 4-2006 as req'd by the Local Redevlmpmnt Plan and Housing Law as stated in 6-2014; and in particular, wish to see proof that public notice was sent by certified mail		LMG/LT	3/6/2014	See Attached File
2014-24	M. Demitroff	3/14/2014		Provide letters, emails or any other documents instructing the Twp Clerk to draft and forward the attached February 19, 2014 BVT correspondence to the Pinelands Commission including a copy of the entire original email referenced in the cover letter		LMG/LT	3/19/2014	
2014-25	S. Barber	3/14/2014		Stated "date, time & everything I have. Redvlpmnt Plans".		LMG/LT	3/14/2014	See Attached File

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2014-26	B. Reina	3/19/2014		Copies of resolution that the Twp Comm passed to direct and authorize the Planning Brd to undertake a preliminary investigation hearing other requirements of the Local Redvlpmnt Housing Law in order to recommend to the Twp whether the Richland area of the Twp is a Redevelopment Area according to the criteria set forth in N.J.S.A. 40A:12A-5; Document proof that the Twp. Plan Brd provided proper notice and hearings as outlined and required by the Local Redvlpmnt and Housing Law unanimously adopted Plan Board Resolution No. 14-2005, June 30, 2005, and document proof the Twp Comm followed proper procedures when adopting Ordinance No. 4 - 2006, March 13, 2006 and did they follow the LRD & Housing Law requirements including notifying property owners, holding public hearings and studies and also information regarding whether the public notice was sent by certified mail. Village area ia a Redevelopment Area according to criteria set forth in N.J.S.A. 40A:12A-5; Proof that BVT Planning Board provided proper notice and held a hearing related to 14-2005 as required by the Local Redevlpmnt Plan and Housing Law as stated in 6-2014; Proof of a BVT Ordinance to establish a Redevelopment Area; and Proof that BVT Committee provided proper notice to residents of 4-2006 as req'd by the Local Redevlpmnt Plan and Housing Law as stated in 6-2014; and in particular, wish to see proof that public notice was sent by certified mail		LMG/LT	3/27/2014	See Attached File
2014-27	S. Mullins	3/19/2014		Any and all design for Ninth Street between Jackson & Sixth Rd plans, engineering designs and descriptions aprx 53 yrs ago		LG/LT/ENG	3/27/2014	
2014-28	S. Barber	3/14/2014		Handwritten note on 3/11/2014 received on 3/12/14 in the Clerk Office signed by S. Barber stating "I need 2 copy tape of 3/10/14 meeting		LG	3/26/2014	Sent email to Barber for clarification of mtg on 3/14/2014 - Barber clarified 3/17/2014

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2014-29	J. Akers	4/3/2014		Copy of Resolution No. 50 - 2014 and Resolution No. 66 - 2014		LMG	4/3/2014	
2014-30	S. Barber	3/31/2014		Handwritten note received in Clerks Office on March 28, 2014 at 3:30 p.m. stating "Requesting: March 10, 2014 Caucus Regular minutes; March 24, 2014 Caucus Regular audio and minutes"		LMG/LT	4/3/2014	Sent email to Barber for clarification. Barber responded on March 31, 2014. On April 2nd responded to Barber clarifying the type of medium requested and special service chrgs with copy of 14-Point OPRA Service Charges. Barber choosed not the medium, rather she be provided the format FTR. See File Attached
2014-31	F. Hall	3/31/2014		Tax Search File (0105txsr.zip)		KJ	3/31/2014	
2014-32	F. Hall	4/7/2014		Tax Search File (0105txsr.zip)		KJ	4/7/2014	
2014-33	M. Demitroff	4/7/2014		Copy of the June 30, 2005 tape recording of the entire BVT Planning Board hearing		LMG/LT	4/7/2014	See Response
2014-34	J. Akers	4/15/2014		Minutes from Planning Board meeting held on 30-Jun-05		LMG/LT	4/22/2014	Sent email to J. Akers due to the time period in which minutes are archived, an extension date is needed until the end of the business day on April 21 st for research. Responded to J. Akers documents could not be located, cannot confirm or deny an existence of said record.
2014-35	D. DeVito	4/15/2014		Trying to submit a permit for solar panels for Mr. Kesnig Kesnig having problem locating his survey and needs Twp help if we have survey on file		LT	4/15/2014	
2014-36	F. Hall	4/15/2014		Tax Search Export (0105txsr.zip)		KJ	4/15/2014	



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2014-44	C. Shumaker	4/30/2014		RFP - NJ Twp. of Buena Vista Seeks Grant Consultant Services		PJM	5/9/2014	
				Provide: Name, contact person, mailing address, email & phone # of the organization awarded a contract (2) Contract award date (3) Contract award period (4) Contract award amount (5) List of additional organizations that responded to this RFP.				
2014-45	F. Hall	5/12/2014		Tax Search Export (0105txsr.zip)		KJ	5/12/2014	
2014-46	J. Goldschmid	5/12/2014		Foreclosure 06134 Total charges F041818-13		SQ	5/12/2014	
2014-47	M. Demitroff	5/13/2014		Copy of both the video and audio coverage of the May 12, 2014 Caucus Meeting.		SQ/LMG	5/14/2014	
2014-48	J. Akers	5/12/2014		Copy of SNS PO#C4-00021 dated 4/29/14 Pineland Commission Subm. Engin., along with invoice & supporting docs for charge of \$14,976.25 as referenced on 5/12/14 bill list. Resolution passed by Twp. Committee authorizing contract with SNS for this project as referenced during 5/12/14 meeting by Administrator.		SQ/LMG	5/13/2014	
2014-49	S. Martinelli	5/13/2014		Copy of video & audio of Caucus & Regular Meetings of 5/12/2014		SQ/LMG	5/13/2014	
2014-50	M. Demitoff	5/14/2014		Copies of both video & audio coverage of 5/12/2014 Reg. Meeting		SQ/LMG	5/16/2014	
2014-51	J. Armato	5/15/2014		Copies of audio & video tapes of Regular meeting of 5/12/2014		SQ/LMG	5/16/2014	
2014-52	S. Barber			Buena Vista Township DPW/Public Works Yard test well of the yard. The numbers for this request are: SRP PI:032698		LMG	5/16/2014	Need Clarification to your OPRA Request. Please respond in writing and identify the specific government records sought as at this time, the request as it is written is unclear.
2014-53	S. Barber	5/16/2014		Copies of audio tapes for Caucus & Regular Mtg of 5/12/2014		LMG	5/16/2014	

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2014-54	F. Hall	5/19/2014		Copy of Tax Search Export (0105txsr.zip)		KJ	5/19/2014	
2014-55	M. Demitroff	5/23/2014		Copy of security camera video coverage from the BVT court room (main front entrance) from 2/10/14 between 9:00 & 11:00 PM. (2) Copy of video from the BVT court room camera from 3/6/14 between 3:00 & 5:00 PM.		SQ/LMG	5/28/2014	
2014-56	F. Hall	5/27/2014		Tax Search Report (0105txsr.zip)		KJB	5/27/2014	
2014-57	M. Griffith	5/27/2014		Any and all municipal codes/statutes that pertain or regulates signage, posting of, related to No Trespass on public and private property.		LMG	6/5/2014	Copy also provided to him on his 6/11/2014 court date
2014-58	P. DeRosa	5/30/2014		Copy of all quotations on behalf of the request for newsletter quotations dated April 15, 2014.		LT	6/2/2014	
2014-59	M. Demitroff	5/28/2014		Copy of the front page of the current Pinelands-Commission approved stormwater management plan that is in effect for Saw Mill Park (App #2009-0180.001) and the US Route 40 sidewalks located in Richland Village East		LMG		
2014-60	E. Holtz	5/29/2014		Copies of any and all contracts or agreements wit Shore Animal Control Services. Any and all documents outlining the services that Shore Animal Control Services provides to BVT and any/all documents (including budgets) that delineate the costs of the svcs.		LMG	6/2/2014	
2014-61	F. Hall	6/2/2014		Copy of Tax Search Export (0105txsr.zip)		KJB	6/2/2014	
2014-62	F. Hall	6/2/2014		Copy of ordinances for special assessments that are presently "unconfirmed" from 1/1/2014 - 5/30/2014		LMG	6/9/2014	

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2014-63	F. Hall	6/9/2014		Copy of the Tax Search Export (0105txsr.zip)		KJB	6/9/2014	
2014-64	B. Ciric	6/9/2014		Application for grants, funding, benefits and requests for support for & related to or about the Collings Lakes Dams and Collings Lakes Civic Association. (2) Executive summary of application for grants & funding for the Collings Lakes Dams & Collings Lakes Civic Association.		LMG	6/16/2014	Contacted requestor about her request that they are ready for her review - she is caring for a sick child - will call us when she can come to Clerk's Office.
2014-65	B.Russell	6/10/2014		Copy of the "Tax Search Export" file		KJB	6/10/2014	
2014-66	F. Hall	6/18/2014		Copy of ordinances for special benefit assessments that are presently "unconfirmed" for the dates 01/01/14 to 05/30/14		LMG	6/23/2014	
2014-67	F. Hall	6/23/2014		Copy of "Tax Search Export" (0105txsr.zip)		KM	6/23/2014	
2014-68	M. Demitroff	6/25/2014		Copies of documents that provide a full record of account for the disbursement related to Bond Ordinance 14-2010		LMG		
2014-69	E. Wilcox	6/23/2014		Copy of alteration permit #14-15081. Address for this permit is 661 Jackson Road. Permits with the past year		WFL/LMG	6/26/2014	Response provided by the NJDCA State Inspector's Office
2014-70	F. Hall	6/30/2014		Copy of "Tax Search Export" (0105txsr.zip)		KJB	6/30/2014	
2014-71	F. Hall	7/7/2014		Copy of "Tax Search Export" (0105txsr.zip)		KJB	7/7/2014	
2014-72	J. Akers	7/9/2010		(1) Copies of curent leases for: It's A Toy Story, Deli, Post Office, Feed Mill Bldg, Pool Depot US & Patcong Model Railroad. (2) Copies of CO's for each property.		LMG	7/9/2014	

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2014-73	D. DeVito	7/3/2014		Survey for property located at 4333 Post Road, Block 7001, Lot 5.02		LMG	7/9/2014	
2014-74	S. Barber	7/9/2014		(1) All letters & correspondence between BVT & Trac Builders from Jan. 1, 2013 to July 7, 2014. (2) All letters & correspondence regarding Denial of Access complaints between BVT, NJ Government Records &/or Bernstein Assoc. (3) the schedule of all planning/zoning fees effective during 2013 and the approved fee schedule adopted by BVT Committee in June 2014 which sets new fees for P/Z apps. (4) any/all professional contracts/agreements between BVT & approved professionals from Jan. 1, 2014 to July 7, 2014.		LMG	7/18/2014	7/10/2014 sent via email to Barber for clarification - request overly broad. 7/10/2014 received clarification from Barber.
							7/18/2014	Sent email to Barber indicating her OPRA Request is ready and the cost for duplication.
2014-75	J. Burgess	7/9/2014		Provide monthly list of residential building permits for all new construction houses, renovations or additions issued in June 2014.		LMG/LAT	7/10/2014	
2014-76	M. Demitroff	7/10/2014		Digital copy of the entire July 7 Workshop Meeting audio tape		LMG	7/11/2014	
2014-77	F. Hall	7/14/2014		Copy of "Tax Search Export" (0105txsr.zip)		KJB	7/14/2014	
2014-78	J. Armato	7/14/2014		Veterans of Buena Vista Township		LMG	7/14/2014	
2014-79	M. Demitroff	7/14/2014		(1) Copy of Resolution No. 190-2014 as approved during the July 7, 2014 meeting. (2) Copy of the audio record for both the caucus and regular meetings in a CD format that plays on most computers.		LMG	7/17/2014	7/17/14 - Resolution No. 190-2014 sent via email.
2014-80	M. Newman	7/21/2014		Copy of the public tax database as kept and maintained by the municipality's tax collector		KJB	7/21/2014	

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2014 - 81	Jbewley	7/24/2014		Past resolutions, approved site plans, site plan applications, county approvals, NJDEP approvals, and NJDOT approvals for Block 205, Lot 8 729 Harding Highway		LMG		Responded to requestor on 7/25/2014 that request for location indicated is not located in BVT, rather BB
2014 - 82	M. Demitroff	7/29/2014		Copy of the audio record for the Regular Meeting of July 28, 2014 on a CD-formated in WMA		LMG		CD formated in WMA on 8-7-2014
				Copy of the courtroom security camera imagery between the hours of 10:30 and 11:30 pm of 2014-July 18		LAT		Email forwarded to Demitroff with response indicating exemptions pursuant to N.J.S.A. 47:1A -1.1 (9) N.J.S.A. 1A-1.1 (10) this morning 8-7-2014
2014 - 83	F Hall	7/28/2014		Copy of Tax Search Export (0105txsr.zip)		KJ	7/28/2014	Filled
2014 - 84	F Hall	8/4/2014		Copy of Tax Seach Export (0105txsr.zip)		KJ	8/4/2014	Filled
2014 - 85	M Newman	8/4/2014		Tax Search Export file to Data Trace/Signature		KJ	8/4/2014	Filled
2014 - 86	M Newman	8/11/2014		Tax Search Export file to Data Trace / Signature		KJ	8/11/2014	Filled
2014 - 87	H Scheeler	8/11/2014		1. All OPRA requests filed in the year of 2014 up until the date of this request. If a request was denied please provide all responses 2. All lawsuits filed against BVT in the year 2014 concerning the open public records act. 3. All approved open and closed meeting minutes for 2013 and 2014 4. Any and all hold harmless agreements currently in affect regarding employee Lisa Tilton		LAT	8/11/2014	Clarification received on 8/11/14

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2014 - 88	F. Hall	8/11/2014		Tax Search Export File		KJ	8/11/2014	
2014 - 89	H. Scheeler	8/12/2014	8/21/2014	1. Copy of DARMS receipt for the destruction of June 30, 2005 Planning Board Meeting Minutes		LAT	8/15/2014	No documents exist
				2. Full document release of OPRA request 2014-74				Filled
				3. All OPRA requests including ALL documents released and all responses concerning requests made by Mark Demitroff from 2009 to 2014				Filled
				4. All pending GRC complaints filed against BVT which have not been adjudicated				Filled
				5. Copy of resolution 215-14				Filled
				6. Court room video from 10:30 pm until 11:30 pm on July 28, 2014. If this recording is maintained electronically on a DVR I request the video be sent over the internet.				Denied
				7. Copy of court room video from 9-11 pm on 2-10-14. Via internet if possible				No data
				8. Copy of court room video from 3-5 pm on 3/6/2014				No data
2014-90	H. Scheeler	8/12/2014	8/21/2014	All resolutions to go into closed session for 2013 and 2014 up until the 8/11/14 Council meeting		LAT	8/12/2014	Filled
2014-91	J. Burgess	8/13/2014	8/22/2014	Provide a monthly summary list of residential building permits for all new construction houses renovations or additions issued in July 2014		LAT	8/14/2014	Filled
2014-92	M. Demitroff	8/15/2014	8/26/2014	Copy of audio record for regular meeting of August 11, 2014 on a CD Format of WMA		LG	8/19/2014	Filled
2014-93	J. Akers	8/15/2014	8/26/2014	The audit, including register and/or other detailed analysis of the \$550,000 Bond Ordinance #14-2010		LAT	8/20/2014	Filled

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				including revisions made per Bond Ordinance #2-2011 and Ordinance #11-2014				
2014-94	J. Akers	8/15/2014	8/26/2014	Copy of the entire Code of Conduct adopted 8/11/14, as referred to in Resol #215-14		LAT	8/15/2014	Filled
2014-95	F. Hall	8/18/2014	8/27/2014	Tax Search Export File		KJ	8/18/2014	Filled
2014-96	Acer Assoc	8/18/2014	8/27/2014	UST at 761 S. Harding Highway B. 4001 L. 48 Environmental Paperwork		LAT	8/18/2014	Filled - DCA and DEP
2014-97	H. Scheeler	8/19/2014	8/28/2014	Audio records from all public meetings in 2013 and 2014.		LAT	8/20/2014	Withdrawn by requestor
2014-98	H. Scheeler	8/19/2014	8/28/2014	1. All OPRA Requests filed by Committeeman John Williams, Committeewoman Sue Barber, Deputy Mayor Teresa Kelly, Mayor Chuck Chiarello, and Committeeman Steve Martinelli during the time they held elected office. If any of these requests were denied please provide the denial		LAT	8/19/2014	Withdrawn by requestor
				2. Any and all emails between Committeeman John Williams, Committeewoman Sue Barber, Deputy Mayor Teresa Kelly, Mayor Chuck Chiarello, and Committeeman Steve Martinelli, Lisa Tilton, the deputy clerk and township administrator, regarding Harry Scheeler in 2013 and 2014		LAT	8/19/2014	Withdrawn by requestor
				3. Financial Disclosure Statements filed by Committeeman John Williams, Committeewoman Sue Barber, Deputy Mayor Teresa Kelly, Mayor Chuck Chiarello, and Committeeman Steve Martinelli and Lisa Tilton.				

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				4. DARMS Distraction Schedule for the past 5 years		LAT	8/19/2014	Withdrawn by requestor
2014-99	H. Scheeler	8/20/2014	8/29/2014	1. Pursuant to executive order 26, please provide any and all GRC or OPRA training certificates for Linda Gonzales. Resume for Linda Gonzales and date of hire. 2. Any and all expeditures for GRC and OPRA training including but not limited to mileage reimbursement. 3. Any and all GRC complaints or lawsuits which have been previously provided naming Linda Gonzales regarding OPRA denials during the time of her employment with BVT		LAT/GH	8/22/2014	Clarification received by requestor for time frame to be during the time Gonzales was Custodian of Records
2014-100	J. Akers	8/21/2014	9/2/2014	1. From pages 1 & 2 of above noted.pdf: Copies of all invoices and purchase orders referenced by check numbers 359-382, current fund check #24152, and 2 items called "wire-to CF-Engineer" for \$15,815 and \$16,057.62 2. From page 5 of above noted .pdf filed: Copies of all invoices and purchase orders for referenced check #'s and FEMA Grant documents referring to "FEMA-Dam Reconstrcution"		LAT/GH	8/28/2014	Filled
2014-101	B. Russell	8/22/2014	9/3/2014	Copy of Tax Search Export file as of todays date		KJ	8/22/2014	Filled
2014-102	A. Fosco	8/22/2014	9/3/2014	UCC Records for 789 Harding Highway B. 4001 L. 54; UST, Septic, Sewer, Etc.		LAT	8/25/2014	Response provided
2014-103	M. Newman	8/25/2014	9/4/2014	Tax Search Export file to Data Trace / Signature		KJ	8/25/2014	Filled

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2014-104	F. Hall	8/25/2014	9/4/2014	Tax Search Export file to Data Trace / Signature		KJ	8/25/2014	Filled
2014-105	M. Demitroff	8/28/2014	9/9/2014	1. Copy of the audio record for the regular meeting of August 25, 2014 on a CD formatted in WMA		LG	9/2/2014	Filled, .12 cents for CD
				2. Copy of the audio re[opr]t fot the regular meeting of May 12, 2014 on a CD formatted in WMA		LG	9/2/2014	Filled, .12 cents for CD
				3. A copy of each document within the inch-and-a half high stack receipts that Committee-member Martinelli spoke of at the meeting of July 28, 2014 in his follow-up report on some questions asked.		LAT	9/2/2014	8/28 Requested clarification as to identifiable documents in request according to MAG
				The Mayor had charged Martinelli with the responsibility and accountability to define the expenditures of Bond#14-2010. Their Cumulative value is \$495,831.85.				Received clarification on 8/28
2014-106	R. Williams	8/28/2014	9/9/2014	Copy of Ordinances for special assessments that are presently unconfirmed "unconfirmed assessments".		LAT	9/5/2014	No Documents / Filled
2014-107	M. Demitroff	8/28/2014	9/9/2014	1. Minutes from the July 14, 2014 Executive Session as related to Resolution 190-2014		LAT	8/28/2014	No documents exist
				2. Copy of any complaint Ms. Tilton might have signed "in furtherance of her responsibilities" (Resolution 190-2014) of prosecutorial duty as directed and set in action by BVT resolution.		LAT	8/28/2014	Court Administrator is Custodian of Records
2014-108	J. Koch	9/2/2014	9/11/2014	1. Stale-dated/Un-cashed Checks Information		GH / LAT	9/5/2014	Filled
				2. Cash Deposits / Performance Bonds / Cash Securities / Escrow Information		LAT		
				3. Property Tax Overpayment Information		KJ / LAT		

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2014-109	M. Newman	9/2/2014	9/11/2014	Copy of Tax Search Export File		KJ	9/2/2014	Filled
2014-110	F. Hall	9/2/2014	9/11/2014	Copy of Tax Search Export File		KJ	9/2/2014	Filled
2014-111	M. Malinsky	9/2/2014	9/11/2014	Audio Copy of TFSE, LLC's Use Variance Application before the Planning / Zoning Board on September 19, 2013		LAT	9/3/2014	Requested clarification on format 9/2/14 Will pay for copy and postage Filled and mailed
2014-112	K. Besch	9/5/2014	9/16/2014	Resolution from 7/12 or 8/12 with Collingslakes Civic Association		LAT	9/5/2014	Filled
2014-113	M. Newman	9/8/2014	9/17/2014	Copy of Tax Search Export File		KJ	9/8/2014	Filled
2014-114	F. Hall	9/8/2014	9/17/2014	Copy of Tax Search Export File		KJ	9/8/2014	Filled
2014-115	J. Akers	9/8/2014	9/17/2014	1. All invoices and purchase orders to document "Wire - to CF - Engineer" dated 1/12/2010 in the amount of \$15,815. Memo states: "To reallocate to 135-212".		GH / LAT	9/15/2014	Filled
				2. All invoices and purchase orders to document "Wire - to CF - Engineer" dated 12/15/2010 in the amount of \$16,057.62. Memo states: " Due to current for reimbursement".			9/15/2014	Filled
				3. Documentation to memorialize changes to Ordinance 14-2010 as noted in "Summary of Project Expenses 12/31/10" (Ordinance and/or Resolution). Specifically noted are: "Charge Ord 14-10 for Drainage Improv related to Dam Reconstruction - Expended in 2008 and Reimb to Grant Fund" and Charge Ord 14-10 for overcharge to grant for Cains Mill Road".			9/15/2014	Requested clarification 9/10/14 Filled

Tracking Number	Requested By	Original Date Received by Township	7 Day Immediate Due Date	Record Requested	Extension Dates and Reasons	Assigned To	Completion Date	Notes
2014-116	J. Burgess	9/10/2014	9/19/2014	Provide a monthly summary list of residential building permits for all new construction houses renovations or additions issued in August 2014		LAT	9/10/2014	DCA Records, not BVT
2014-117	A. Richards	9/10/2014	9/19/2014	1. Electronic Record of Purchase Orders dated 1/1/2010 to current a. Purchase Order Number or Equivalent b. Purchase Order Date c. Line Item Details d. Line Item Quantity e. Line Item Price f. Vendor ID number, name, address, contact person and email address		GH / LAT	9/15/2014	Withdrawn by requestor
2014-118	M. Demitroff	9/11/2014	9/22/2014	1. Documentation as to when and when A & B (exhibits) were generated. 2. Please provide Congress' invoice copies for purchases made from Congress Title and paid for by the following BVT checks, here titled by me as documents C-H.		GH/LG/LT	9/15/2014	Filled
2014-119	B. Russell	9/11/2014	9/22/2014	Copy of Tax Search Export file		KJ	9/11/2014	Filled
2014-120	F. Hall	9/15/2014	9/24/2014	Copy of Tax Search Export file		KJ	9/15/2014	Filled
2014-121	M. Newman	9/15/2014	9/24/2014	Copy of Tax Search Export file		KJ	9/15/2014	Filled
2014-122	M. Demitroff	9/16/2014	9/25/2014	Documents that provide a record indicating the title, position, salary, payroll record, length of service, date of separation, and the reason thereof, and the amount and type of any pension received		GH/LAT	9/24/2014	Filled

Tracking Number	Requested By	Original Date Received by	7 Day Immediate Due Date	Record Requested	Extension Dates and Reasons	Assigned To	Completion Date	Notes
		Township	Due Date	Record Requested				
				during the years 2010, 2011, 2012 & 2013 for persons				
				1-3, 1. Ron Trebing, 2. Dawn Gorman, 3. Susan				
				Quinones and the same during the years of				
				2003-2013 for person 4. Robert Lavenson				
2014-123	H. Scheeler	9/18/2014	9/29/2014	Copy of last meeting minutes concerning last salary increase for Mayor. Please provide both open and closed session.		LG/LAT	9/18/2014 9/23/2014	Filled Additional documents per clarification
2014-124	J. Akers	9/17/2014	9/26/2014	1. Audit register and/or other detailed analysis showing all disbursements allocated to this General Obligation bond. Reference to Resol 118-2009		GH/LAT	9/23/2014 10/1/2014 10/2/2014	Special Service Assessed Withdraw of #2 by requestor, proceeding with #1. #1 complete
				2. Copys of all invoices and purchase orders documenting disbursements allocated to this General Obligation bond.				
2014-125	J. Armato	9/19/2014	9/30/2014	Documents describing interest rate on the new 2014 Bond Ordinance Sale		JA	9/19/2014	Filled
2014-126	F. Hall	9/22/2014	10/1/2014	Copy of Tax Search Export file		KJ	9/22/2014	Filled
2014-127	A. Austino	9/24/2014	10/3/2014	1. First and last page (signature page) of contract 2. All certified payrolls from Contractor & All subcontractors 3. Last Requisition for Payment 4. Schedule of values (if not on requisition) For Buena Vista Twp Municipal Building Roof Replacement for Associated Builders & Contractors		LAT	10/2/2014	Filled
2014-128	T. Lettman	9/25/2014	10/6/2014	Copy of BVT Ordinance 17-2014 - Signs		LAT	9/25/2014	Filled

Tracking Number	Requested By	Original Date Received by Township	7 Day Immediate Due Date	Record Requested	Extension Dates and Reasons	Assigned To	Completion Date	Notes
2014-129	F. Hall	9/29/2014	10/8/2014	Copy of Tax Search Export file		KJ	9/29/2014	Filled
2014-130	B. Russell	10/1/2014	10/10/2014	Copy of Tax Search Export file		KJ	10/1/2014	Filled
2014-131	F. Hall	10/6/2014	10/16/2014	Copy of Tax Search Export File		KJ	10/6/2014	Filled
2014-132	B. Russell	10/6/2014	10/16/2014	Copy of Tax Search Export File		KJ	10/6/2014	Filled
2014-133	R. DeSanto	10/6/2014	10/16/2014	Figures for taxes paid each year from 1970 to present on Block 3403, Lot 3 - Commonwealth Ave		KJ	10/14/2014	Not a valid OPRA Request
2014-134	J. Burgess	10/8/2014	10/20/2014	Provide a monthly summary list of residential building permits for all new construction houses renovations or additions issued in August 2014		LAT	10/9/2014	DCA Records, not BVT
2014-135	M. Newman	10/14/2014	10/23/2014	Copy of Tax Search Export file		KJ	10/14/2014	Filled
2014-136	F. Hall	10/14/2014	10/23/2014	Copy of Tax Search Export file		KJ	10/14/2014	Filled
2014-137	J. Akers	10/15/2014	10/24/2014	1. Front and back copies of checks paid to Schaffer, Nasser, Scheidegg for invoices # 1. 8708, dated 2/7/2010, for \$2786.25 2. 8826, dated 3/30/2010, for \$3975.75 3. 8876, dated 4/20/2010, for \$138.00 4. 8944, dated 5/19/2010, for \$372.12 5. 9041, dated 6/22/2010, for \$1640.50 6. 9141, dated 8/18/2010, for \$3900.00 7. 9228, dated 9/22/2010, for \$2815.00 8. 9527, dated 10/6/2010, for \$430.00 2. Copies of bank statements from any account(s) where the above checks were drawn		GH	10/20/2014	No documents exist
						GH	10/20/2014	Filled

Tracking Number	Requested By	Original Date Received by Township	7 Day Immediate Due Date	Record Requested	Extension Dates and Reasons	Assigned To	Completion Date	Notes
2014-138	H. Scheeler	10/16/2014	10/16/2014	1. Copy of Resolution regarding OPRA adopted at the October 24, 2014 meeting.		LAT	10/16/2014	Filled
			10/27/2014	2. Copy of communication with the NJLMP regarding the proposed Resolution		LAT	10/16/2014	Filled
2014-139	J. Akers	10/16/2014	10/16/2014	1. Copy of approved Resolution #251-2014		GH	10/16/2014	Filled
				2. From Bill List: copies of Purchase Orders# C4-00003 and C4-00024 to Schaeffer Nassar Scheidegg and associated invoices paid this bill period for \$6,795 and \$7,525 respectively				
2014-140	R. DeSanto	10/16/2014	10/27/2014	Ledger Cards, spreadsheets, journals or records of any kind, (paper or electronic) that contain the posting of recording of taxes paid on Block 3403 Lot 3 from 1977 to present		KJ	10/21/2014	Filled
2014-141	F. Hall	10/20/2014	10/29/2014	Copy of Tax Search Export file		KJ	10/20/2014	Filled
2014-142	H. Scheeler	10/20/2014	10/29/2014	Copy of latest OPRA Log		LAT	10/20/2014	Filled
2014-143	J. Akers	10/20/2014	Immediate	Copy of Bill Lists approved at Twp Committee Meetings from 1/14/14 to 10/9/14		GH/LAT	10/21/2014	Extension till 10/21/14 Filled
2014-144	J.Akers	10/22/2014	Immediate	Copy of purchase orders and invoices from Jan 1, 2014 to Sept 22, 2014 for:		GH/LAT	10/22/2014	Filled
				PO# C4-00003      PO# 14-00086				
				PO# C4-00019      PO# 14-00295				
				PO# C4-00021      PO# 14-00340				
				PO# C4-00024      PO# 14-00481				
				PO# 14-00084				

Tracking Number	Requested By	Original Date Received by	7 Day Immediate Due Date	Record Requested	Extension Dates and Reasons	Assigned To	Completion Date	Notes
2014-145	F. Hall	10/27/2014	11/5/2014	Copy of Tax Search Export file		KJ	10/27/2014	Filled
2014-146	M. Newman	10/27/2014	11/5/2014	Copy of Tax Search Export file		KJ	10/27/2014	Filled
2014-147	M. Demitroff	10/31/2014	11/12/2014	1) Copy of check, invoice, and certified purchase order for the Signature Security, LLC work at the Patcong Building referred to in Resolution No. 133-2010		GH / LAT	11/12/2014	Filled
				2) Copy of the notice of sale, bid proposal, and emails and correspondence generated in the preparation and completion of the issuance of the \$522,500 Bond Anticipation Note as prepared by Fleishman Daniels Law Offices		LAT	11/12/2014	Filled
2014-148	M. Newman	11/3/2014	11/13/2014	Copy of Tax Search Export file		KJ	11/3/2014	Filled
2014-149	N. Wise	11/4/2014	11/14/2014	Copy of Professional Services Contracts, contracts for employment, or other documentation outlining the employment relationship between Robert J. Pinizzolto, Esq. and the Twp of Buena Vista during the years 2008 / 2009		LAT	11/13/2014	Filled
2014-150	N. Wise	11/4/2014	11/14/2014	1. Any ordinance and/or resolution indicating the exact, approximate, or range of salary for the position of Municipal Prosecutor in the years 2008 and/or 2009		GH/LAT	11/13/2014	Filled
				2. Any written job description or description of job duties associated with the position of Municipal Prosecutor for the years 2008 and/or 2009				
				3. Any submission by or on behalf of Robert Pinizzotto, Esq., in response to a request for				

Tracking Number	Requested By	Original Date Received by Township	7 Day Immediate Due Date	Record Requested	Extension Dates and Reasons	Assigned To	Completion Date	Notes
				proposal for the position of Municipal Prosecutor for the years 2008 and/or 2009				
				4. Any timesheet, time records, or other documentation associated with the hours worked by Robert Pinizzotto, Esq., in the course of his duties as Municipal Prosecutor in the years 2008 and/or 2009				
				5. Any documentation maintained related to the other attorneys approved as alternate, substitute, or conflict Municipal Prosecutor(s) in the years 2008 and/or 2009				
				6. Any performance evaluations or other documentation maintained in relation to the performance of Robert J. Pinizzotto, Esq., and his duties as Municipal Prosecutor in the years 2008 and/or 2009				
2014-151	M. Newman	11/10/2014	11/20/2014	Copy of Tax Search Export file		KJ	11/10/2014	Filled
2014-152	F. Hall	11/10/2014	11/20/2014	Copy of Tax Search Export file		KJ	11/10/2014	Filled
2014-153	L. Aberman	11/12/2014	11/21/2014	Copy of file pertaining to dog license issued to Wilfredo Feliciano for canine Saige, including but not limited to applications, licenses, complaints and photographs for all dates.		LAT	11/18/2014	Filled
2014-154	J. Burgess	11/12/2014	11/21/2014	Provide a monthly summary list of residential building permits for all new construction houses renovations or additions issued in October 2014		LAT	11/12/2014	DCA not Twp

Tracking Number	Requested By	Original Date Received by	7 Day Immediate Due Date	Record Requested	Extension Dates and Reasons	Assigned To	Completion Date	Notes
2014-155	M. Demitroff	11/13/2014	11/24/2014	1. Copy of Signature Security Invoice, Certified Purchase Order, and cancelled check for the services provided for #368 below.		LAT	11/19/2014	Filled
				2. Full Copy fo the 2010 Capital Account Ledger as registered from January 1 to December 31, 2010 a continuation of the below ledger document		GH	11/19/2014	Filled
				3. Copy of TJ Surace's invoice, certified purchase order, and cancelled check for year 2011 services provided for storm damage work listed below		GH	11/19/2014	Filled
				4. Copy of Suraces Change Order #1 for road repair work on W. Boundry Ave. listed below		LAT	11/19/2014	Filled
				5. Copy of wetland map for block 4901		LAT	11/19/2014	Filled
2014-156	B. Schaffer	11/14/2014	11/25/2014	Outstanding violations or fines on Tombstone Saloon & Grill LLC. Copy of most recent license renewal.		LAT	11/25/2014	Filled
2014-157	C. Atkinson	11/14/2014	11/25/2014	Provide all documentation regarding the dog "Sage". Black Lab has resided at 2973 E. Vine Rd. From January 2009. Please provide all licensing, complaints, summonses, reports, etc. regarding the animal. Supply incident report that occurred on Oct 4, 2012. Owners were Wilfredo Feliciano & Auna Sepulveda. Photos, statements, court appearances in regards to the dog.		LAT	11/18/2014	Filled
2014-158	S. Schroeder	11/14/2014	11/25/2014	1. Open documentation of permits applied for by the CLCA for cutting down trees and putting in a boat ramp/doc on Cedar Lake Dr. on lot 23 and 25 Cedar Lake Drive, Collings Lakes		RB/LAT	11/24/2014	No Documents
				2. Copy of permit for raffle of baskets between		LAT	11/24/2014	No Documents

Tracking Number	Requested By	Original Date Received by Township	7 Day Immediate Due Date	Record Requested	Extension Dates and Reasons	Assigned To	Completion Date	Notes
				9/1/13 and 12/31/13				
				3. Copy of permits for Chinese Auction and Raffle for 1/1/14 to 7/31/14		LAT	11/24/2014	No Documents
2014-159	M. Newman	11/17/2014	11/26/2014	Copy of Tax Search Export file		KJ	11/17/2014	Filled
2014-160	F. Hall	11/17/2014	11/26/2014	Copy of Tax Search Export file		KJ	11/17/2014	Filled
2014-161	C. Von Schlichten	11/17/2014	11/26/2014	Contracts or agreements with Tri-County Animal Control		LAT	Clock stop	Requested clarification (date range) on 11/17 No response received from requestor
2014-162	J. Palmer	11/20/2014	12/3/2014	Copy of Group Home Licensing issued by the Zoning Officer for the year 2013 - 2013 on 650 Tuckahoe Road.		RB	11/24/2014	No Documents
2014-163	F. Gross	11/21/2014	12/4/2014	1. Resolution Transferring license to Tombstone Saloon 2. License Renewals for Liquor License terms 2013-2014 & 2014-2015 3. Copy of Pages 1,2,10, 10A, 11 from most recent 12-page liquor license application		LAT	12/2/2014	Filled
2014-164	M. Newman	11/24/2014	12/5/2014	Copy of Tax Search Export file		KJ	11/24/2014	Filled
2014-165	F. Hall	11/24/2014	12/5/2014	Copy of Tax Search Export file		KJ	11/24/2014	Filled
2014-166	J. Akers	11/24/2014	12/5/2014	1. Bank Statements for BVT Current Fund for the months of December 2009, Janaury 2010, December 2010 and January 2011 2. Bank Statements for BVT Capital Fund for the		GH / LAT	12/4/2014	Filled
						GH/LAT	12/4/2014	Filled

Tracking Number	Requested By	Original Date Received by	7 Day Immediate Due Date	Record Requested	Extension Dates and Reasons	Assigned To	Completion Date	Notes
		Township	Due Date	months of January 2009 through January 2011				
2014-167	M. Demitroff	11/24/2014	12/5/2014	Documents that provide a record of the below referenced \$200,000 Special Emergency Note. Resolution authorizing the action, and emails and correspondance generated in preparation and completion for the issuance of the \$200,000 Special Emergency Note as prepared by Fleishman Daniels Law Offices. Time frame Janaury 1, 2009 and December 31, 2011		GH/LAT	12/3/2014	Filled
2014-168	W. Reed	11/24/2014	12/5/2014	Fees & Taxes for operation and ownership at Buena Vista RV Resort		KJ / LAT	11/25/2014	Filled
2014-169	K. Johnson	11/25/2014	12/8/2014	Copy of the Wage & Salary Range Ordinance & Resolution of Employees & Officials for 2012 & 2013 and audio in wma format. If redacted please indicate reason		LAT	12/4/2014	Filled
2014-170	K. Johnson	11/25/2014	12/8/2014	Closed Session Minutes for Nov 24, 2014 and a copy of the Resolution authorizing a closed session meeting. If meeting was redacted please indicate reason		LAT	12/2/2014	Filled
2014-171	K. Johnson	11/25/2014	12/8/2014	Wage & Salary Ordinance & Resolution of pay increase from the Clerk Typist to Deputy Clerk in 2014 via agenda / minutes and audio CD in wma format and a copy of the resolution authorizing said discussion. If redacted please indicate reason		LAT	12/2/2014	Filled * Audio on Closed Session - Denied * Authorization of Cost for Open Session audio required

Tracking Number	Requested By	Original Date Received by Township	7 Day Immediate Due Date	Record Requested	Extension Dates and Reasons	Assigned To	Completion Date	Notes
2014-172	K. Johnson	11/25/2014	12/8/2014	Request via agenda / minutes requesting pay increase for 2014 and any employee promoted which involved a pay increase which is considered a statutory position and in CD audio in WMA format and a copy of the resolution authorizing said discussion. If redacted please indicate reason		LAT	12/2/2014	Filled unless otherwise clarified
2014-173	K. Johnson	11/25/2014	12/8/2014	Reason Rice was rescinded on November 21, 2014 for Tax Collectors request and please indicate the date and copy of resolution authorizing said discussion. If redacted please indicate reason		LAT	12/2/2014	Filled
2014-174	K. Johnson	11/25/2014	12/8/2014	Request agenda / minutes of any discussion regarding pay increase for Tax Collector in open or closed for 2014 and audio recording and a certified copy of the resolution authorizing said discussion. If redacted please indicate reason.		LAT	12/2/2014	Filled, no documents
2014-175	K. Johnson	11/25/2014	12/8/2014	Copy of discussion regarding the salary increase of the Tax Collector during the October 30, 2014 Budget Meeting and it's findings. If redacted please indicate reason.		LAT	12/2/2014	Filled, no documents
2014-176	K. Johnson	11/25/2014	12/8/2014	Request of emails to the Mayor, Township Committee and Solicitor regarding request for pay increase for pay increase. The request was made verbally with the administrator on October 29, 2014.		LAT	12/3/2014	Filled
2014-177	K. Johnson	11/25/2014	12/8/2014	Request for EEO-Survey / report filed for years 2012, 2013, 2014 (EEO-4) Clarified on (12/1) for Years 2011 and 2013.		LAT	12/3/2014	Recd Clarification 12/1/14 No documents

Tracking Number	Requested By	Original Date Received by Township	7 Day Immediate Due Date	Record Requested	Extension Dates and Reasons	Assigned To	Completion Date	Notes
2014-178	M. Newman	12/1/2014	12/10/2014	Copy of Tax Search Export file		KJ	12/1/2014	Filled
2014-179	F. Hall	12/1/2014	12/10/2014	Copy of Tax Search Export file		KJ	12/1/2014	Filled
2014-180	D. Scheidegg	12/2/2014	12/11/2014	Copy of Audio recording of Twp. Committee Mtg held on Dec 1, 2014. More specifically review the allegations and comments of Mr. Demitroff		LAT	12/4/2014	Filled - Cost .12 Cents
2014-181	M. Demitroff	12/4/2014	12/15/2014	1. All Ordinances authorizing the issuance of the \$200,000 Special Emergency Note from Janaury 1, 2007 to December 31, 2011		LAT / JF	12/11/2014	Filled
				2. All Resolutions authorizing the issuance of the \$200,000 Special Emergency Note from Janaury 1, 2007 to December 31, 2011			12/11/2014	Filled
				3. Copy of \$300,000 loan, the loan certification, a BVT Resolution / and or ordinance authorizing this action, and emails and correspondence generated in the preparation and completion for the issuance of \$300,000 in debt during 2010.			12/11/2014	Filled
				Time bracket this request between Janaury 1, 2007 to December 31, 2011.				
2014-182	F. Hall	12/8/2014	12/17/2014	Copy of Tax Search Export file		KJ	12/8/2014	Filled
2014-183	M. Newman	12/8/2014	12/17/2014	Copy of Tax Search Export file		KJ	12/8/2014	Filled
2014-184	A. DeCicco	12/9/2014	12/18/2014	Owner of Buena Vista Campground and insurance company representing Buena Vista Campground		BL / LAT	12/9/2014	Filled / No insurance listed

