

Buena Vista Fire District #4

Board of Fire Commissioners

11-12-13 8:00pm

The monthly meeting of The Board of Fire Commissioners Buena Vista Township Fire District #4, Milmay was called to order by Chairman Robert Rigolizzo.

Present were: Fire Commissioners; Nancy Glindmyer, Eric M Hensel, Dan Ruga, Leo Foy, and Robert Rigolizzo.

The minutes from the October meeting were read. A motion was made by Eric to approve the minutes, seconded by Nancy. All approved.

The treasurer presented a list of all bills payable for the past month. After some discussion a motion was made by Leo, seconded by Dan to pay all bills. All in favor, a copy is attached.

Old Business:

Firehouse Finance Status: So far we have not overspent our allotment for repairs.

Post Office: Discussion on Drop Ceiling, Telephone lines and TV cable jacks.

Dance Hall: Cleanup of sub-floor, Installation and sealing of floor, Appliances-purchase refrigerator, Restroom partitions, Air handler duct and thermostat installation, Baseboard and Fire door.

Meeting Room: Installation of replacement cabinet doors. Microwave/oven, Brackets to support countertop, Air conditioner, TV, Computer, Telephone line and TV cable jacks. Robert will purchase an all in one printer for \$229.99.

Discussion on Inspections and permit

Other repair items not related to Firehouse repairs: Re-seal Parking Lot, Chimney repair, Old lumber in trailer we will give to Dan in gratitude for coordinating repairs and over-seeing contractors, Reimbursement for refrigerator, Additional countertop for ladies restroom, Generator battery replacement, and Yearly service for heaters. We approved painting overhead doors \$400 to power-wash, apply self-etching primer and paint.

Reviewed Proposed Budget

New Business:

Discussion on reassignment of vice-chairman position

Discussion on updating the internet website information and certification

We received a letter from Pineland Commission concerning pond on property, we will not respond to including pond as a study cite.

Motion to adjourn by Robert, seconded by Leo 9:30pm

Ronnie Baldiserra

Milmay Volunteer Fire Co.
 Vouchers prepared for payment on November 12, 2013:

<u>AMOUNT</u>	<u>PAYEE</u>	<u>DESCRIPTION</u>
\$ 95.68	Verizon	October telephone and internet
295.40	Atlantic City Electric	September and October Electric
750.00	Refrigerator City	Microwave/wall oven
114.89	Richland General Store	Supplies
520.68	Brunozzi Transfer	Storage container rental (plus delivery/pickup of new container)
98.50	Hamilton Fire & Safety	Service and re-tag fire extinguishers
691.00	South Jersey Glass	Install panic bar on front door
2279.00	A.E. English	Complete second floor plumbing
1583.30	Milmay Fire Co.	This amount will be automatically transferred on 11-25-13

Buena Vista Fire District #4

Board of Fire Commissioners

12-10-13 8:00PM

The monthly meeting of The Board of Fire Commissioners of Buena Vista Township Fire District #4 Milmay was called to order by Chairman Robert Rigolizzo.

Commissioners present were: Nancy Glindmyer, Leo Foy, Eric M Hensel, Robert Rigolizzo, and Dan Ruga.

The minutes from the November meeting were read and approved by all, after a motion by Eric, and a second by Robert.

The treasurer presented a list of all bills payable for the past month. After some discussion a motion was made by Robert, seconded by Dan to pay all bills. All in favor, a copy is attached.

Old Business:

The proposed 2014 budget has been approved by the state. Eric made a motion seconded by Leo to approve proposed budget subject to a public hearing on January 14, 2014. All approved.

Firehouse finance status: Discussion on Summary of available finances set aside for firehouse repairs

Firehouse Repair Status: We reviewed the punch list, status of kitchen cabinet doors, and discussed inspections. We need a new bill from Service Master.

Other repair items not related to Firehouse Repairs: Reimbursement for the refrigerator. Internet web site information and certification is satisfied.

New Business:

Discussion was held on Grant for turn-out gear and boots needs to be updated yearly. Status of \$13,774 insurance payment supposedly sent to township, Nancy will check on it. Reviewed additional invoices to submit to insurance company. Robert obtained tax exempt cards for Home-Depot and BestBuy.

Motion to adjourn by Nancy seconded by Dan. 9:15PM

Ronnie Baldiserra

Milmay Volunteer Fire Co.
 Vouchers prepared for payment on December 10, 2013:

<u>AMOUNT</u>	<u>PAYEE</u>	<u>DESCRIPTION</u>
\$ 95.72	Verizon	November telephone and internet
1034.99	Sears	Microwave/wall oven combo
229.99	Best Buy	HP Officejet Pro
607.99	Home Depot	Refrigerator
4431.38	Steven R. Walsh	Electrical work
350.00	Steven R. Walsh	Electrical work
119.98	Birch's Communications	Two batteries
140.00	Brunozzi Transfer	Storage container rental
437.00	Nat Alexander Co.	Test Scott paks
257.67	Leo Foy	Reimbursement - generator battery and part for siren controller
3500.00	Dorothy Fire/Rescue	2013 Allocation
1000.00	Buena Vista EMS	2013 Allocation
5000.00	Milmay Fire Co.	2013 Incentive Program
500.00	Veronica Baldiserra	Recording Secretary
1000.00	Mid-Atlantic Bus. Serv.	Treasurer (Nancy Glindmyer)
1583.30	Milmay Fire Co.	This amount will be automatically transferred on 11-25-13