

BUENA VISTA TOWNSHIP  
REGULAR MINUTES  
October 11, 2016

The Regular Meeting of Buena Vista Township Committee was held on the above date at 7:30 p.m. in the Committee Chambers Room, 890 Harding Highway, Buena, NJ, with Mayor Chuck Chiarello presiding.

Mayor Chiarello called the meeting to order at 7:35 p.m.

Committee Members present: Armato, Kelly, Martinelli, Williams and Mayor Chiarello

Absent:

Also present were: Township Administrator / CMFO Kenia Nunez-Acuna and Solicitor Dominic DiYanni.

Mayor Chiarello read the following announcement: On January 5, 2016, notice of this meeting was mailed to *The Daily Journal & The Press* and duly posted in the Main Lobby of the Municipal Complex. All requirements of the Open Public Meetings Act have been met in compliance with the Sunshine Law.

Mayor Chuck Chiarello led the flag salute.

**Approval of Minutes:** None

**Announcements / Presentations / Discussions:**

- Mayor Chuck Chiarello described a service the Township will be adding to the employee manual called Employee Advisory Service. It's a cost of \$10 per employee per year and it is located in Vineland.
- Mayor Chuck Chiarello stated there is a Foreclosure Prevention Resource Event that will residents reduce up to \$50,000 of mortgage obligation. Flyer is available online and on facebook.

**Mayors Report:** Mayor Chuck Chiarello stated the Senate is scheduled to vote on October 20<sup>th</sup> on the Comar legislation and also trying to have the Assembly vote the same day. The Township has received \$10,373.80 towards the tree project. The tree will begin to be trimmed. \$8,200 has been raised for the calendar. The Historic Society will be proving pictures for the calendar. The Township received a letter regarding funding for Fire Departments. The information has been forwarded to the Fire Departments.

**Resolutions:**

**238-16 – Authorizing Emergency Appropriations to Fund Cash Repayments for Overpayments**

On a motion of Martinelli seconded by Kelly and carried the above Resolution was adopted: (Roll Call Vote: Armato, Aye; Chiarello, Aye; Kelly, Aye; Martinelli, Aye; Williams, Aye)

**239-16 – Authorizing Application to the Local Finance Board Pursuant to N.J.S.A. 40A:2-51**

On a motion of Armato seconded by Martinelli and carried the above Resolution was adopted: (Roll Call Vote: Armato, Aye; Chiarello, Aye; Kelly, Aye; Martinelli, Aye; Williams, Aye)

**Ordinances for Public Hearing (First Reading):**

**34-2016 – Amending Chapter 15 Entitled “Court, Joint Municipal”**

On a motion of Martinelli seconded by Williams and carried the above Ordinance was introduced upon first reading: (Roll Call Vote: Armato, Aye; Chiarello, Aye; Kelly, Aye; Martinelli, Aye; Williams, Aye)

**35-2016 – Refunding Bond Ordinance for Overpayments**

On a motion of Williams seconded by Armato and carried the above Ordinance was introduced upon first reading: (Roll Call Vote: Armato, Aye; Chiarello, Aye; Kelly, Aye; Martinelli, Aye; Williams, Aye)

**Ordinances for Public Hearing (Second Reading):** None

Executive Session pursuant to **N.J.S.A. 10:4-12 (8)**; Employment Benefit Time Accrued was held at 7:55 p.m.

Employee Marialina Miller, Deputy Court Administrator was served a RICE Notice and selected to have the discussion held in open session.

Marialina Miller addressed the Township Committee and stated she submitted a letter of resignation as she has accepted another position with the County Courts. Ms. Miller requested to receive compensation for the accrued balance of sick and vacation time.

Township Administrator Kenia Nunez-Acuna reviewed the accrued balance.

Mayor Chuck Chiarello reviewed an offer of \$1,500 as a stipend that would be non-pensionable. Township Administrator Kenia Nunez-Acuna stated the policy currently does not permit service pay-outs.

Marialina Miller verified that the \$1,500 stipend would be for all time accrued. Township Administrator Kenia Nunez-Acuna stated yes.

Marialina Miller thanked Township Committee for their consideration and left the meeting at 8:04 p.m.

**Public Comment on Current Agenda Items Only:**

Committeeman Steve Martinelli read the following statement into the record: In order for the Committee to conduct the business of the Township in the most productive manner possible, meeting attendees will be given two (2) minutes, all-inclusive to comment on any agenda item(s) without comment or question from the Committee, but only on items specified on the agenda listed for the current meeting. Please step up to the microphone at the appropriate time, and state your name and address for the record. *No Public Comment.*

**Resolutions:**

**228-16 – Authorize Payment of Bills in the Amount of \$93,855.31**

On a motion of Kelly seconded by Martinelli and carried the above Resolution was adopted: (Roll Call Vote: Armato, Aye; Chiarello, Aye; Kelly, Aye; Martinelli, Aye; Williams, Aye)

**Consent Agenda:**

Committeeman Steve Martinelli read the Consent Agenda includes items of business which are not controversial and do not require individual discussion. A Motion approving the Consent Agenda is moved, seconded and voted upon as one item by the Township Committee. If any discussion is requested on a Consent Agenda item, it is removed from the Consent Agenda to the Regular Agenda.

**Resolutions:**

- **229-16** – Authorizing the Issuance of Street Opening Permits to SJ Gas
- **230-16** – Authorizing ACE to Purchase & Install LED Lighting in Buena Vista Township
- **231-16** – Awarding 2017 Municipal Calendar and Guide to GraphiColor Corp.
- **232-16** – Establish Policy Regarding Notification of Tax Appeals
- **233-16** – Authorizing Execution of Grant Agreement for 2015 Recreational Trails Program
- **234-16** – Award Bid to Arawak Paving Company for 2016 Local Road Program
- **235-16** – Award Bid to Roofing & Sidings by Bill Riches LLC for the Design/Build Contract for Pole Barn at 1260 Harding Highway
- **236-16** – Awarding Bid to Monmouth Telecom for Telephone Equipment & Services

On a motion of Armato seconded by Williams and carried the above Resolutions were adopted by consent agenda: (Roll Call Vote: Armato, Aye; Chiarello, Aye; Kelly, Aye; Martinelli, Aye; Williams, Aye)

**Township Administrator & Department Reports**

Township Administrator Kenia Nunez-Acuna stated the Best Practice Inventory is due next Friday.

Township Clerk Lisa A. Tilton had no report.

**Committee Reports**

- Mayor Chiarello – Stated the Route 54/40 Community Shuttle has been renewed for another year. Would like to invite Rev. Mallory and Richard Harlan to TV Night to explain. Requesting a resolution is placed on the next agenda opposing ballot question #1 and to invite Assemblyman Brown to the meeting. A dedication will be held on October 22<sup>nd</sup> for Rev. Mallory at the MLK Center. Place the event on the Website and Facebook. The Township received a new contact person for the DEP. Clerk to invite to upcoming meeting. Working on a solar project and looking to see if the school district will join the program and place a solar array in the field between the complex and school.
- Committeeman Armato – Working with the school officials on the recycling program. Knock Out Opiate Program at the Schools.
- Committeeman Martinelli – No report
- Committeeman Williams – Glad to see opposition to the ballot question on casinos. Buena Vista has received Silver designation for Sustainable Jersey. Will be meeting with the schools on the recycling program.
- Committeewoman Kelly – Would like to see if the School would be able to cut the grass at the Collings Lakes fields since they cut right next to it for the school. Mayor Chiarello announced that Deputy Mayor Kelly has been selected by the National Association of Social Workers for the Elected Public Official of the Year award.

**Public Comment:** Committeeman Steve Martinelli read the following into the record: The Committee welcomes participation of interested organizations and individuals during regular, caucus, workshop, and special meetings. However, in order to conduct the business of the Township in the most productive manner possible, attendees will be given four (4) minutes, all inclusive, including all dialogue, questions, and responses from both the speaker and the Committee for the designated public portion of the meeting. There may be no transference of a speakers time to other attendees. Please step up to the microphone at the appropriate time, and state your name and address for the record. *No Public Comment.*

**Resolutions:**

**237-16 – Authorize Committee to go into Executive Session (action may be taken)**

The Executive Session Resolution was adopted at the Caucus Meeting of October 11, 2016.

There being no further business on a motion of Williams seconded by Armato the meeting was adjourned at 8:39 p.m.

Respectfully submitted,

/s/ Lisa A. Tilton

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Lisa A. Tilton, Township Clerk

Approved:

/s/ Mayor Chuck Chiarello

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Mayor Chuck Chiarello