

BUENA VISTA TOWNSHIP
REGULAR AGENDA
November 21, 2016

7:30 PM

1. **Call to Order / Roll Call:** Armato, Kelly, Martinelli, Williams and Mayor Chiarello
2. **Announcement:** On January 5, 2016, Notice of this meeting was mailed to *The Daily Journal & The Press* and duly posted in the Main Lobby of the Municipal Complex. All requirements of the Open Public Meetings Act have been met in compliance with the Sunshine Law.
3. **Salute to Flag**
4. **Approval of Minutes:** 1) Caucus Meeting October 11, 2016 2) Regular Meeting Oct. 11, 2016
3) Executive Session October 11, 2016 4) Caucus Meeting Oct. 24, 2016
5) Regular Meeting October 24, 2016 6) Executive Session Oct. 24, 2016
7) Caucus Meeting November 1, 2016 8) Regular Meeting Nov. 1, 2016
9) Executive Session November 1, 2016
5. **Announcements / Presentations:**
 - Alyssa Fountain, Business Development Officer, Recovery Centers of America
 - Mr. J. Andrew Kollmer, Operations Manager, Ajak Fire Protection LLC
 - Kerry Pflugh, NJDEP Director of Local Government Assistance
 - Tony Macrie, Cape May Seashore Lines
 - Richard Calareso, Director of Public Works
 - Quentin McClendon, Director of King Community Center
 - David Scheidegg, Township Engineer
6. **Mayors Report:**
 - Closing of Buena Vista Court Effective December 31, 2016
7. **Resolutions:**
 - **248-16** – Adopting Amended Personnel Policy Manual
8. **Ordinances for Introduction (First Reading):**
 - **36-2016** – Amending Township Code Chapter 36 “Personnel Policies”
9. **Ordinances for Public Hearing (Second Reading):**
 - **35-2016** – Refunding Bond Ordinance for Overpayments
10. **Public Comment on Current Agenda Items Only:**

In order for the Committee to conduct the business of the Township in the most productive manner possible, meeting attendees will be given two (2) minutes, all inclusive to comment on any agenda item(s) without comment or question from the Committee, but only on items specified on the agenda listed for the current meeting. Please step up to the microphone at the appropriate time, and state your name and address for the record.
11. **Resolutions:**
 - **250-16** – Authorize Payment of Bills in the Amount of \$2,469,333.43
12. **Consent Agenda:**

Consent Agenda includes items of business which are not controversial and do not require individual discussion. A Motion approving the Consent Agenda is moved, seconded and voted upon as one item by the Township Committee. If any discussion is requested on a Consent Agenda item, it is removed from the Consent Agenda to the Regular Agenda.

Resolutions:
 - **251-16** – Authorizing the Issuance of Street Opening Permits to SJ Gas
 - **252-16** – Authorize Cancellation of Taxes and Refund Due to Veterans Exemption
 - **253-16** – Authorize Cancellation of Taxes and Refund Due to Veterans Exemption
 - **254-16** – Refunding Tax Overpayment on Block 4901 Lot 1 – Q-Farm
 - **255-16** – Authorize Cancellation of Taxes and Refund Due to Veterans Exemption
 - **256-16** – Authorize Cancellation of Outstanding Checks Issued by Municipal Court
 - **257-16** – Approving Budget Amendment Chapter 159 – Statewide Risk Control Grant
 - **258-16** – Amend Resolution 231-16 Awarding Quote for 2017 Calendar & Municipal Guide
 - **259-16** – Award Reconstruction of Weymouth-Malaga Rd Phs. 5 to Arawak Paving
 - **260-16** – Authorizing Transfer of Budget Appropriations
 - **261-16** – Approve Change Order #1 for the 2016 Local Road Program
13. **Township Administrator & Department Reports**
14. **Committee Reports**
15. **Public Comment:**

The Committee welcomes participation of interested organizations and individuals during regular, caucus, workshop, and special meetings. However, in order to conduct the business of the Township in the most productive manner possible, attendees will be given four (4) minutes, all inclusive, including all dialogue, questions, and responses from both the speaker and the Committee for the designated public portion of the meeting. There may be no transference of a speakers time to other attendees. Please step up to the microphone at the appropriate time, and state your name and address for the record.

16. Executive Session

- **262-16** – Authorize Committee to go into Executive Session (action may be taken)

17. Adjournment

Agenda is subject to change

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Ordinance & Resolutions STATEMENTS

35-2016 – Refunding Bond Ordinance for Overpayments

Bond Ordinance Refunding Overpayments

Motion to Adopt Ordinance No. 35-2016 on Final Reading after Public Hearing.

36-2016 – Amending Township Code Chapter 36 “Personnel Policies”

Ordinance Amending Township Code Chapter 36 “Personnel Policies”

Motion to Adopt Ordinance No. 36-2016 on First Reading. A Public Hearing will be held on Monday, December 5, 2016 at 7:00 P.M. Prevailing Time in the Municipal Building.

250-16 Authorize Payment of Bill in the Amount of \$2,469,333.43

Resolution Authorizing the Payment of Bills in the Amount of \$2,469,333.43

251-16 – Authorizing the Issuance of Street Opening Permits to SJ Gas

Resolution Authorizing the Issuance of Street Opening Permits to South Jersey Gas for Emergency Repair, 958 Jackson Road, Permit No. #26-2016; Gas Service Install, 506 Hopkins Road, Permit No. #28-2016; Gas Main Renewal, Wayne Ave, Permit No. #29-2016; Gas Main Renewal, Wayne Avenue, Permit No. #30-2016; Gas Renewal, Woodlawn Avenue, Permit No. #31-2016

252-16 – Authorize Cancellation of Taxes and Refund Due to Veterans Exemption

Resolution Authorizing the Cancellation of Taxes and Refund Due to Veterans Exemptions for Bryan A. Blane at 106 East Colton Lane

253-16 – Authorize Cancellation of Taxes and Refund Due to Veterans Exemption

Resolution Authorizing the Cancellation of Taxes and Refund Due to Veterans Exemptions for Charles J. Donahue at 213 Cedar Lake Drive

254-16 – Refunding Tax Overpayment on Block 4901 Lot 1 – Q-Farm

Resolution Refunding Tax Overpayment on Block 4901 Lot 1 Q-Farm in the Amount of \$2,190.07

255-16 – Authorize Cancellation of Taxes and Refund Due to Veterans Exemption

Resolution Authorizing the Cancellation of Taxes and Refund Due to Veterans Exemptions for Gordon L. Payne at 107 West Beach Road

256-16 – Authorize Cancellation of Outstanding Checks Issued by Municipal Court

Resolution Authorizing the Cancellation of Outstanding Checks Issued by Municipal Court under the Regular Account and Bail Account

257-16 – Approving Budget Amendment Chapter 159 – Statewide Risk Control Grant

Resolution Approving Budget Amendment Chapter 159 for Statewide Insurance Fund Risk Control Grant in the Amount of \$2,164.57

258-16 – Amend Resolution 231-16 Awarding Quote for 2017 Calendar & Municipal Guide

Resolution Amending Resolution 231-16 Awarding of Quote to GraphiColor Corp for the Printing of the 2017 Calendar & Municipal Guide

259-16 – Award Reconstruction of Weymouth-Malaga Rd Phs. 5 to Arawak Paving

Resolution Awarding Reconstruction of Weymouth-Malaga Road Phase V to Arawak Paving in the Amount of \$164,700

260-16 – Authorizing Transfer of Budget Appropriations

Resolution Approving Transfer of Budget Appropriation in the amount of \$24,200

261-16 – Approve Change Order #1 for the 2016 Local Road Program

Resolution Approving Change Order #1 Increase for the 2016 Local Road Program for \$9,832.84

262-16 Resolution Authorizing Committee to go into Executive Session

Resolution Authorizing an Executive Session Not Open to the Public under **N.J.S.A. 10:4-12 (4)** Shared Service Agreement with Hamilton Township **N.J.S.A. 10:4-12 (5)** Donation of Land Requests (Train Road) and (Laurel Road) **N.J.S.A. 10:4-12 (7)**; Attorney Legal Updates; **N.J.S.A. 10:4-12 (5)** Personnel Manual Update