

BUENA VISTA TOWNSHIP  
REGULAR MINUTES  
November 21, 2016

The Regular Meeting of Buena Vista Township Committee was held on the above date at 7:30 p.m. in the Committee Chambers Room, 890 Harding Highway, Buena, NJ, with Mayor Chuck Chiarello presiding.

Mayor Chiarello called the meeting to order at 7:44 p.m.

Committee Members present: Armato, Kelly, Martinelli, Williams and Mayor Chiarello

Absent:

Also present were: Township Administrator / CMFO Kenia Nunez-Acuna and Township Solicitor Eric M. Bernstein.

Mayor Chiarello read the following announcement: On January 5, 2016, notice of this meeting was mailed to *The Daily Journal & The Press* and duly posted in the Main Lobby of the Municipal Complex. All requirements of the Open Public Meetings Act have been met in compliance with the Sunshine Law.

Mayor Chuck Chiarello led the flag salute.

**Approval of Minutes**

On a motion of Martinelli, seconded by Armato the following meeting minutes were approved as received Caucus Meeting, October 11, 2016; Regular Meeting, October 11, 2016; Executive Meeting October 11, 2016, Caucus Meeting, October 24, 2016; Regular Meeting, October 24, 2016; Executive Meeting October 24, 2016, Caucus Meeting, November 1, 2016; Regular Meeting, November 1, 2016; Executive Meeting November 1, 2016:

(Roll Call Vote: Armato, Aye; Chiarello, Aye; Martinelli, Aye; Kelly, Abstain on Oct 24<sup>th</sup>, Aye on remaining; Williams, Abstain on Nov 1<sup>st</sup> Aye on remaining.)

**Announcements / Presentations / Discussions:**

- Kerry Pflugh, NJDEP Director of Local Government Assistance introduced herself to the Township Committee and Public as the new Director. Serves as Liaison to 565 municipalities and 21 county officials.
- Curt Hudson, Cape May Seashore Lines announced the Santa Express Trains and tickets are on sale. Added additional cars. Excited for this year.
- Alyssa Fountain, Business Development Officer, Recovery Centers of America under the former Lighthouse. Offers in-patient drug, alcohol detox. Provides a back-yard model of treatment.
- Diane Alcantara & Lorraine Dutta, AMURTEL International Boutique Fundraiser/St. Aug Prep provided Township Committee and the Public a look into the next fundraising event at St. Augustine Prep. It is held on December 3<sup>rd</sup> and 4<sup>th</sup>. Will be the 8<sup>th</sup> annual fundraiser held.
- Richard Calareso, Director of Public Works provided his monthly report.
- Quentin McClendon, Director of King Community Center provided his monthly report.
- David Scheidegg, Township Engineer provided his monthly report.

**Mayors Report:** Mayor Chuck Chiarello stated the court will be closing on December 31<sup>st</sup> and transferring to Hamilton Township under a shared service agreement that has been worked on for over a year. The LED project with ACE will begin next week. Brian Akley will begin the tree carving project and is anticipated to be complete by the March 5<sup>th</sup> anniversary of 150-years in Buena Vista. Will begin on December 5<sup>th</sup> and go till December 13<sup>th</sup>. Miss Buena Vista Pageant will be held on March 5<sup>th</sup>. The Richland Village Festival will be May 27<sup>th</sup> and will be themed the 150<sup>th</sup> birthday party. The Township is actively selling brick pavers that will be placed in a path around the oak tree. The 2017 will be a special edition and feature 56 pages.

Deputy Mayor Teresa Kelly announced the Mayor received the Municipal Public Information Award for the Township from Rutgers Government Services. The award was presented at the League of Municipalities.

**Resolutions:**

**248-16 – Adopting Amended Personnel Manual**

On a motion of Williams seconded by Martinelli and carried the above Resolution was adopted: (Roll Call Vote: Armato, Aye; Chiarello, Aye; Kelly, Aye; Martinelli, Aye; Williams, Aye)

**Ordinances for Public Hearing (First Reading):**

**36-2016 – Amending Township Code Chapter 36 “Personnel Policies”**

On a motion of Kelly seconded by Armato and carried the above Ordinance was introduced by title only upon first reading: (Roll Call Vote: Armato, Aye; Chiarello, Aye; Kelly, Aye, Martinelli, Aye; Williams, Aye)

**Ordinances for Public Hearing (Second Reading):**

**35-2016 – Refunding Bond Ordinance for Overpayments**

There was no public comment.

On a motion of Martinelli seconded by Williams and carried the above Ordinance was adopted upon final reading: (Roll Call Vote: Armato, Aye; Chiarello, Aye; Kelly, Aye, Martinelli, Aye; Williams, Aye)

**Public Comment on Current Agenda Items Only:**

Committeeman Steve Martinelli read the following statement into the record: In order for the Committee to conduct the business of the Township in the most productive manner possible, meeting attendees will be given two (2) minutes, all-inclusive to comment on any agenda item(s) without comment or question from the Committee, but only on items specified on the agenda listed for the current meeting. Please step up to the microphone at the appropriate time, and state your name and address for the record. *No Public Comment.*

**Resolutions:**

**250-16 – Authorize Payment of Bills in the Amount of \$2,469,333.43**

On a motion of Kelly seconded by Williams and carried the above Resolution was adopted: (Roll Call Vote: Armato, Aye; Chiarello, Abstain 16-01076 Aye on remaining; Kelly, Aye; Martinelli, Aye; Williams, Aye)

**Consent Agenda:**

Committeeman Steve Martinelli read the Consent Agenda includes items of business which are not controversial and do not require individual discussion. A Motion approving the Consent Agenda is moved, seconded and voted upon as one item by the Township Committee. If any discussion is requested on a Consent Agenda item, it is removed from the Consent Agenda to the Regular Agenda.

**Resolutions:**

- **251-16** – Authorizing the Issuance of Street Opening Permits to SJ Gas
- **252-16** – Authorize Cancellation of Taxes and Refund Due to Veterans Exemption
- **253-16** – Authorize Cancellation of Taxes and Refund Due to Veterans Exemption
- **254-16** – Refunding Tax Overpayment on Block 4901 Lot 1 – Q-Farm
- **255-16** – Authorize Cancellation of Taxes and Refund Due to Veterans Exemption
- **256-16** – Authorize Cancellation of Outstanding Checks Issued by Municipal Court
- **257-16** – Approving Budget Amendment Chapter 159 – Statewide Risk Control Grant
- **258-16** – Amend Resolution 231-16 Awarding Quote for 2017 Calendar & Municipal Guide
- **259-16** – Award Reconstruction of Weymouth-Malaga Rd Phs. 5 to Arawak Paving
- **260-16** – Authorizing Transfer of Budget Appropriations
- **261-16** – Approve Change Order #1 for the 2016 Local Road Program
- **263-16** – Authorize Sale and Issuance of Tax Appeal Refunding Notes

On a motion of Williams seconded by Armato and carried the above Resolutions were adopted by consent agenda: (Roll Call Vote: Armato, Aye; Chiarello, Aye; Kelly, Aye; Martinelli, Aye; Williams, Aye)

**Township Administrator & Department Reports**

Township Administrator Kenia Nunez-Acuna provided her monthly report.

Township Clerk Lisa A. Tilton provided her monthly report.

Mayor Chuck Chiarello presented the department reports for Tax Collector, Tax Assessor, Municipal Court, Animal Control and Zoning.

**Committee Reports**

- Committeeman Armato – The Veterans spoke at the school. Attended six classes at the NJ League of Municipalities. Wished everyone a Happy Thanksgiving.
- Committeeman Williams – Announced Buena Vista Township received Silver certification for Sustainable Jersey. Buena Vista was one of nine new towns to achieve that goal with 41 totals. Thanked the green team, environmental commission and Township Clerk Lisa Tilton for their work in this achievement. Attended the NJ League of Municipalities.
- Committeeman Martinelli – Wished everyone a Happy Thanksgiving. Thanked the voter for reelecting him. Thanked Committeeman John Armato for his work on the narcan program. Spoke regarding his experience.
- Deputy Mayor Kelly – Thanked Committeeman Armato and Martinelli for their work of the program. Attended the Veterans Service and Christmas tree lighting at Saw Mill Park. Attended the NJ League of Municipalities, Sustainable Jersey, BPU, Township Officials Meeting and Atlantic County League Meeting.
- Mayor Chuck Chiarello – The Tree lighting at the Municipal Complex is December 2<sup>nd</sup>. Christmas Party at the MLK Center is December 16<sup>th</sup>. The NJ League of Municipalities adopted the Townships resolutions on the 911 fees. Received a pin from the League for 20-years as Mayor, Deputy Mayor received for 18-years. Thanked Committee.

**Public Comment:** Committeeman Steve Martinelli read the following into the record: The Committee welcomes participation of interested organizations and individuals during regular, caucus, workshop, and special meetings. However, in order to conduct the business of the Township in the most productive manner possible, attendees will be given four (4) minutes, all inclusive, including all dialogue, questions, and responses from both the speaker and the Committee for the designated public portion of the meeting. There may be no transference of a speakers time to other attendees. Please step up to the microphone at the appropriate time, and state your name and address for the record. *No Public Comment.*

**Resolutions:**

**262-16 – Authorize Committee to go into Executive Session (action may be taken)**

The Executive Session Resolution was adopted at the Caucus Meeting of November 21, 2016.

There being no further business on a motion of Williams seconded by Armato the meeting was adjourned at 9:31 p.m.

Respectfully submitted,

/s/ Lisa A. Tilton

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Lisa A. Tilton, Township Clerk

Approved:

/s/ Chuck Chiarello

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Mayor Chuck Chiarello