

BUENA VISTA TOWNSHIP
CAUCUS MINUTES
May 9, 2016

The Caucus Meeting of Buena Vista Township Committee was held on the above date at 7:00 p.m. in the Conference Room, 890 Harding Highway, Buena, NJ, with Mayor Chuck Chiarello presiding.

Mayor Chiarello called the meeting to order at 7:09 p.m.

Committee Members present: Armato, Kelly, Martinelli, Williams and Mayor Chiarello

Absent:

Also present were: Township Administrator / CMFO Kenia Nunez-Acuna, Solicitor Dominic DiYanni, Esq.

Mayor Chiarello read the following announcement: On January 5, 2016, Notice of this meeting was mailed to *The Daily Journal & The Press* and duly posted in the Main Lobby of the Municipal Complex. All requirements of the Open Public Meetings Act have been met in compliance with the Sunshine Law.

Discussions:

Mayor Chiarello reviewed the May 9, 2016 Regular Meeting Agenda.

Deputy Mayor Teresa Kelly requested an item be added to agenda. The topic was regarding reimbursement from a volunteer sub-committee member that resigned. Solicitor Dominic DiYanni stated there wasn't a provision for executive session as it is not an employee.

Deputy Mayor Teresa Kelly requested the Township seek reimbursement from a sub-committee member Helen Duda for classes the Township paid for. Committee discussed the request.

Solicitor Dominic DiYanni stated the Township could request a prorated amount for the classes not completed from the date of resignation. Committee agreed and requested a letter be sent to Ms. Duda for the prorated amount to be reimbursed to the Township. Township Administrator will verify the amount. The Township Administrator and Township Clerk will work together in sending a letter.

Resolutions:

141-16 – Authorize Committee to go into Executive Session (action may be taken)

On a motion of Martinelli seconded by Kelly and carried the above Resolution was adopted: (Roll Call Vote: Armato, Aye; Chiarello, Aye; Kelly, Aye; Martinelli, Aye; Williams, Aye)

There being no further business on a motion of Armato seconded by Williams and carried the meeting was adjourned at 7:20 p.m. for Executive Session at which time Committee may reconvene for action.

The Caucus reconvened at 7:44 p.m. with no action to be taken.

There being no further business on a motion of Williams seconded by Armato and carried the meeting was adjourned at 7:44 p.m.

Respectfully submitted,

/s/ Lisa A. Tilton

Lisa A. Tilton, Township Clerk

Approved:

/s/ Chuck Chiarello

Mayor Chuck Chiarello