

BUENA VISTA TOWNSHIP
CAUCUS MINUTES
May 26, 2015

The Caucus Meeting of Buena Vista Township Committee was held on the above date at 7:00 p.m. in the Conference Room, 890 Harding Highway, Buena, NJ, with Mayor Chuck Chiarello presiding.

Mayor Chiarello called the meeting to order at 7:00 p.m.

Committee Members present: Armato, Kelly, Martinelli, Williams and Mayor Chiarello

Absent:

Also present were: Township Administrator / CMFO Kenia Nunez-Acuna, and Township Solicitor Jeff April

Mayor Chiarello read the following announcement: On January 8, 2015, Notice of this meeting was mailed to *The Daily Journal & The Press* and duly posted in the Main Lobby of the Municipal Complex. All requirements of the Open Public Meetings Act have been met in compliance with the Sunshine Law.

Discussions:

Mayor Chiarello reviewed the May 26, 2015 Regular Meeting Agenda.

Township Attorney Jeff April reviewed a request by Shelia Coffin regarding potential waiving of administrative fees of property she purchased. Ms. Coffin stated since the fees were not part of the application process 2-years ago that she should not have to pay the attorney fee of \$200.00. Township Clerk Lisa Tilton stated the application process in 2013 and today is the same. The administrative fees are set at each sale when Committee adopts the applicable Ordinance or Resolution setting the terms and conditions of the sale. Ms. Coffin stated she was still interested in purchasing the property. Committee did not waive the fee. Ms. Coffin stated she pay \$800 and the remaining balance of \$300 by Friday. Committee agreed to extend the time for payment.

Resolutions:

154-15 – Authorize Committee to go into Executive Session (action may be taken)

On a motion of Armato seconded by Williams and carried the above Resolution was adopted: (Roll Call Vote: Armato, Aye; Chiarello, Aye; Kelly, Aye; Martinelli, Aye; Williams, Aye)

There being no further business on a motion of Martinelli seconded by Williams and carried the meeting was adjourned to Executive Session at 7:12 p.m.

There being no further business on a motion of Williams seconded by Armato and carried the meeting was adjourned at 7:33 p.m.

Respectfully submitted,

/s/ Lisa A. Tilton

Lisa A. Tilton, Township Clerk

Approved:

/s/ Chuck Chiarello

Mayor Chuck Chiarello