BUENA VISTA TOWNSHIP
WORKSHOP MEETING
WEDNESDAY, MARCH 5, 2014

A Workshop Meeting of the Township Committee of Buena Vista Township was called to order by Mayor Chiarello at 8:00 p.m. on the above mentioned date at the Municipal Building, 890 Harding Highway, Buena, New Jersey.

Statement of the Open Public Meetings Act Compliance: Pursuant to the Open Public Meetings Act, Mayor Chiarello announced that public notice of this meeting was provided by a 48 Hour Notice sent to The Press of Atlantic City, The Daily Journal on Sunday, March 2, 2014 and posted on the bulletin board in the municipal building on Tuesday, March 4, 2014 indicating the change of the Workshop Meeting from March 3, 2014 to March 5, 2014. All requirements of the Open Public Meetings Act have been met for this meeting in compliance with the Sunshine Law.

The following roll call was recorded: PRESENT: Ms. Kelly, Mr. Williams and Mr. Chiarello.
ABSENT: Ms. Barber and Mr. Martinelli

Also present were staff members, Township Administrator/CMFO Quinones, Township Solicitor April and Township Clerk Gonzales.

Also in attendance were Township residents, Betty Merighi, Richard Harlan, Betty & Nick Reina, Fred Akers, John Armato and Cecil Palmer.

Mayor Chiarello led the flag salute.

At this time, 8:06 p.m., Committeewoman Barber and Committeeman Martinelli arrived.

ITEM NO. 1.
REVIEW OF 2014 MUNICIPAL BUDGET FOR INTRODUCTION MARCH 10, 2014
Mayor Chiarello announced that Glen J. Ortman, Township Auditor will present us a review of the 2014 Municipal Budget to be introduced on March 10, 2014.

At this time, Mr. Ortman presented and explained the 2014 budget appropriations indicated in the general government function area totaling to $1,632,358.00. The budget comparison to 2013 and 2014 has not changed all that much, however, Mr. Ortman indicated that the Township needs to be use cautionary discretion on the surplus used and the percentage used.

Mr. Ortman indicated that a cap exception is not needed at this time, as the Township is safe at this time. It was also indicated that there is $30,000 in the snow removal account.

Mayor Chiarello indicated holding to zero increase. Committeewoman Barber inquired about the salary/wages increase. The Township Administrator explained that an increase and percentage will be given to all employees as it is allowable. There being no further questions, it was stated that if anyone had any further questions, to please provide those to the Administrator before Monday before the budget is introduced. The Township Committee gave thanks to the Township Administrator and the Township Auditor for their efforts in tonight's presentation and keeping a slim budget without any huge increases.

ITEM NO. 2.
DISCUSSION

- FLOORING AT THE MARTIN LUTHER KING COMMUNITY CENTER
  A discussion ensued regarding issues with the floor tiles at the Martin Luther King Community Center. The Family Services provided a projected cost of $3,900.00 for tile replacement and indicated that they would pay for the cost to install if the Township agrees to purchase the flooring. It was suggested that the Township will seek some price alternatives for the same model and look into state contract purchases.

- TENNIS COURTS AT MARTIN LUTHER KING COMMUNITY CENTER
  A discussion was held regarding the expiration time on existing Open Space Grant for the tennis

courts at the Martin Luther King Center is approaching due to addressing pending Pinelands Commission issues. The issues have been addressed and the Township has received approval from the Pinelands Commission to proceed with the tennis courts. It was indicated not proceed until we hear back from the County in regards to the extension.

- ROUTE 40 OVERLAY / NJDOT REQUESTING INFORMATON FROM BUENA VISTA TOWNSHIP PERTAINING TO ANY DESIRE FOR BIKE LANE THAT WILL CREATE REGULATORY ISSUES FOR THEIR PROJECT
  A discussion was held in light of correspondence received from the State inquiring if there were any plans for a bike lane that would cause a regulatory issue for the State's overlay on Route 40. The Township Committee recommended that further information is needed to inquire with Hamilton Township as they have some jurisdiction on Route 40 as well.

ITEM NO. 3.
UPDATE ON REPAIRS OF 1260 HARDING HIGHWAY PROPERTY (A/K/A BLUE HOUSE)
An update regarding the repairs of the above structure was discussed. The insurance would give the Township the funds and the Township would have to hire a contractor to perform the repairs needed. It was indicated that the Township would have to solicit for bids.

ITEM NO. 4.
RESOLUTION NO. 69 - 2014
A RESOLUTION OF BUENA VISTA TOWNSHIP, COUNTY OF ATLANTIC AUTHORIZING ISSUANCE OF STREET OPENING PERMIT(S) TO SOUTH JERSEY GAS COMPANY
PERMIT #10 - 2014 - INSTALL GAS SERVICE - 503 HIGH STREET, MILMAY
Ms. Kelly moved and Mr. Williams seconded the motion to adopt Resolution No. 69 - 2014. The above mentioned motion was recorded as follows: AYES: Ms. Barber, Ms. Kelly, Mr. Martinelli, Mr. Williams and Mr. Chiarello. NAYS: None

ITEM NO. 5.
RESOLUTION NO. 70 - 2014
A RESOLUTION AUTHORIZING AN EXECUTIVE SESSION NOT OPEN TO THE PUBLIC UNDER N.J.S.A. 10:4-12(b)(8)

A. MATTERS RELATING TO THE EMPLOYMENT RELATIONSHIP
1. PERSONNEL MATTERS
   REVIEW COURSE PAYMENT FOR UPCOMING TAX COLLECTOR STATE LICENSE EXAM

2. APPOINTMENT OF TEMPORARY ADMINISTRATIVE SECRETARY AND THE PLANNING/ZONING BOARD SECRETARY TO FULL TIME

NJSA 10:4-12(b)(7)
B. MATTERS RELATED TO THE ATTORNEY-CLIENT PRIVILEGE
1. SOLICITOR'S REVIEW ON LEASE PROPOSAL BY POOL DEPOT US
Mr. Williams moved and Mr. Martinelli seconded the motion to adopt Resolution No. 70 - 2014. The above mentioned motion was recorded as follows: AYES: Ms. Barber, Ms. Kelly, Mr. Martinelli, Mr. Williams and Mr. Chiarello. NAYS: None

ITEM NO. 6.
ANNOUNCEMENTS
The Township Clerk read the following announcements into the record:

THE NEXT TOWNSHIP COMMITTEE MEETING WILL BE HELD ON MONDAY, MARCH 10, 2014.. OPEN DOOR CAUCUS AT 7:00 P.M. FOLLOWED BY THE REGULAR MEETING AT 8:00 P.M.

THE TOWNSHIP OF BUENA VISTA'S ANNUAL FREE RABIES VACCINATION CLINIC WILL BE HELD AS FOLLOWS:

SATURDAY, MARCH 8, 2014

NEWTONVILLE FIRE HALL	10:00 A.M. TO 12:00 NOON
RICHLAND FIRE HALL	1:00 P.M. TO 3:00 P.M.

	SATURDAY, MARCH 22, 2014
EAST VINELAND FIRE HALL	10:00 A.M. TO 12:00 NOON
COLLINGS LAKES FIRE HALL	1:00 P.M. TO 3:00 P.M.

REPORTS FROM TOWNSHIP COMMITTEE MEMBERS
Committeewoman Barber had no report to give at this time.

Deputy Mayor Kelly had no report to give at this time.

Committeeman Martinelli had no report to give at this time

Committeeman Williams had no report to give at this time.

MAYOR'S REPORT
Mayor Chiarello reported on correspondence received from the Honorable Chris Brown regarding OPRA Legislators. Mayor Chiarello directed the Township Clerk to place the item on the Caucus Meeting Agenda for March 10, 2014 for discussion.

Mayor Chiarello reported on the CDBG funding for the roofing system at the Martin Luther King Community Center. It was indicated that we need to solicit for bids and get the project started before we lose the $323,037.04 grant.

The Mayor also reported on an email received from our Emergency Management Coordinator regarding training available for specifically public officials on March 31, 2014 at the Cumberland Community College from 7:00 p.m. to 10:00 p.m. It was indicated that the training is of no cost. The Mayor also would like to have the Public Works Manager and a few of his crew to attend the training at the Canale Center.

Mayor Chiarello announced a 6-4 vote was apparently taken on the privatization of the school cafeterias. The Mayor indicated that he was advised that the school cafeteria employees were not notified that action was going to take place on this engagement.

ADMINISTRATIVE REPORTS
TOWNSHIP ADMINISTRATOR/CMFO
The Township Administrator had no report to give at this time.

TOWNSHIP SOLICITOR
The Township Solicitor had no report to give at this time.

TOWNSHIP CLERK
The Township Clerk had no report to give at this time.

PUBLIC SESSION
Mayor Chiarello asked for a motion to open the public portion. Mr. Martinelli moved and Mr. Williams seconded the motion to open the public session. All members voted in the affirmative.
Richard Harlan, Newtonville indicated that he had an inquiry to be addressed to the Township Auditor who was not present to ask as the Auditor had already left the meeting.

There being no further comment from the public. Mayor Chiarello asked for a motion to close the public portion. Ms. Kelly moved and Mr. Martinelli seconded the motion to close. All members voted in the affirmative.

Mayor Chiarello announced that this concludes the meeting. The Township Committee will now convene into Closed Session pursuant to Resolution No. 70 - 2014 to discuss matters relating to the employment relationship regarding Review Course Payment for Upcoming Tax Collector State License Exam and Appointment of Temporary Administrative Secretary and Planning/Zoning Board Secretary to Full Time.

The Township Committee has a right to or not to return for further business as a result from discussion held in Closed Session.

Ms. Barber moved and Mr. Williams seconded the motion to adjourn the Workshop Meeting. All members voted in the affirmative. The meeting adjourned at 9:03 p.m.

The Township Committee reconvened into the Workshop Meeting from the Closed Session at 9:20 p.m. Mayor Chiarello announced the following as a result of the Closed Session:

RESOLUTION NO. 71 - 2014
A RESOLUTION OF BUENA VISTA TOWNSHIP GRANTING TO ACCOUNTS PAYABLE TO DISBURSE PAYMENT IN THE AMOUNT OF $400.00 FOR THE REVIEW COURSE FOR TAX COLLECTOR CERTIFICATION
Mr. Martinelli moved and Mr. Williams seconded the motion to adopt Resolution No. 71 - 2014. The above mentioned motion was recorded as follows: AYES: Ms. Barber, Ms. Kelly, Mr. Martinelli, Mr. Williams and Mr. Chiarello. NAYS: None

RESOLUTION NO. 72 - 2014
A RESOLUTION OF BUENA VISTA TOWNSHIP TO EMPLOY THE TEMPORARY ADMINISTRATIVE ASSISTANT AND PLANNING/ZONING BOARD SECRETARY TO A FULL TIME EMPLOYEE
Mr. Martinelli moved and Mr. Williams seconded the motion to adopt Resolution No. 72 - 2014. The above mentioned motion was recorded as follows: AYES: Ms. Barber, Ms. Kelly, Mr. Martinelli, Mr. Williams and Mr. Chiarello. NAYS: None

Mayor Chiarello announced that the Township Committee reviewed the Pool Depot US proposal and no action was taken.

There being no further business, Mayor Chiarello asked for a motion to adjourn the Workshop Meeting. Mr. Martinelli moved and Mr. Williams seconded the motion to adjourn. The above mentioned motion was unanimously passed. The meeting adjourned at 9:23 p.m.

Respectfully submitted,

Linda M. Gonzales, RMC
Township Clerk