

BUENA VISTA TOWNSHIP
REGULAR MINUTES
March 14, 2016

The Regular Meeting of Buena Vista Township Committee was held on the above date at 7:30 p.m. in the Committee Chambers Room, 890 Harding Highway, Buena, NJ, with Mayor Chuck Chiarello presiding.

Mayor Chiarello called the meeting to order at 7:36 p.m.

Committee Members present: Armato, Kelly, Williams and Mayor Chiarello

Absent: Martinelli

Also present were: Township Administrator / CMFO Kenia Nunez-Acuna and Solicitor Dominic DiYanni.

Mayor Chiarello read the following announcement: On January 5, 2016, notice of this meeting was mailed to *The Daily Journal & The Press* and duly posted in the Main Lobby of the Municipal Complex. All requirements of the Open Public Meetings Act have been met in compliance with the Sunshine Law.

Mayor Chuck Chiarello led the flag salute.

Approval of Minutes

On a motion of Kelly, seconded by Armato the following meeting minutes were approved as received Workshop Meeting, March 7, 2016; Executive Meeting March 7, 2016:

(Roll Call Vote: Armato, Aye; Chiarello, Aye; Kelly, Aye; Williams, Aye.)

Meeting Minutes from the Special Meeting of February 25, 2016 were moved to the next meeting for approval as they are still being drafted.

Announcements / Presentations / Discussions: None

Mayors Report: Mayor Chuck Chiarello stated he provided his report in the Caucus Meeting of March 14, 2016.

2016 Municipal Budget

Presentation and Public Hearing of the 2016 Municipal Budget

- Township Auditor Michael Garcia presented the 2016 Municipal Budget. Garcia stated there is a proposed small amendment to the budget this year which consists of two (2) grants and an adjustment to the health insurance from outside the cap to inside the cap. The budget overall is in good shape. This year the Township was required to have the budget reviewed by the State which any outstanding item the Township had has been provided and cleared. The budget is proposed with no increase and is at 39.4 cents. There is a slight increase in spending which is contributed to contractual obligations and health benefits. The reserve for uncollected taxes is up an additional \$19,000 which is due to a standard tax sale. The budget includes additional revenue sources such as the cell tower lease. Overall there is a decrease in the tax levy by \$9,384.00. The Township is approximately \$129,000 below the spending cap and can be kept for two years. The Township is also approximately \$394,000 below the tax levy cap and can be kept for three years. The Township could use the cap amounts towards tax appeals. It is recommended to continue with the standard tax sale each year.

On a motion of Williams, seconded by Armato, the Budget Hearing was open to the Public.

- Julie Akers questioned if the budget contained any amount for the cap at the Township's Landfill. Mayor Chuck Chiarello responded there was no amount allocated in this budget as the Township is still in the investigation stage and no directive from the DEP has been issued as to the requirements. The Township is seeking loans from the NJEIT Fund. Township Auditor Michael Garcia stated the budget has a trust account for landfill closures which is approximately \$77,000. The Township would have to seek DEP approval before it can be used.

On a motion of Williams, seconded by Armato, the Budget Hearing was closed to the Public.

Resolutions:

92-16 – Amendment to the 2016 Municipal Budget

On a motion of Williams seconded by Armato and carried the above Resolution was adopted: (Roll Call Vote: Armato, Aye; Chiarello, Aye; Kelly, Aye, Williams, Aye)

93-16 – Adoption of 2016 Municipal Budget

On a motion of Armato seconded by Williams and carried the above Resolution was adopted: (Roll Call Vote: Armato, Aye; Chiarello, Aye; Kelly, Aye, Williams, Aye)

Ordinances for Public Hearing (First Reading):

22-2016 – Amending Township Code Chapter 208 “Peddling and Soliciting”

On a motion of Armato seconded by Williams and carried the above Ordinance was introduced upon first reading: (Roll Call Vote: Armato, Aye; Chiarello, Aye; Kelly, Aye, Williams, Aye)

Ordinances for Public Hearing (Second Reading):

18-2016 – Amending Township Code to Add Chapter 230 - Smoking

On a motion of Williams, seconded by Armato the Hearing was opened to the Public.

Julie Akers – stated the Ordinance was great and was glad the Township was doing it.

On a motion of Armato seconded by Williams and carried the above Ordinance was adopted upon final reading: (Roll Call Vote: Armato, Aye; Chiarello, Aye; Kelly, Aye, Williams, Aye)

Public Comment on Current Agenda Items Only:

Township Clerk Lisa Tilton read the following statement into the record: In order for the Committee to conduct the business of the Township in the most productive manner possible, meeting attendees will be given two (2) minutes, all-inclusive to comment on any agenda item(s) without comment or question from the Committee, but only on items specified on the agenda listed for the current meeting. Please step up to the microphone at the appropriate time, and state your name and address for the record.

There was no public comment on the resolutions.

Resolutions:

94-16 – Authorize Payment of Bills in the Amount of \$42,032.19

On a motion of Armato seconded by Kelly and carried the above Resolution was adopted: (Roll Call Vote: Armato, Aye; Chiarello, Aye; Kelly, Aye; Williams, Aye)

95-16 – Authorize Committee to go into Executive Session (action may be taken)

On a motion of Armato seconded by Williams and carried the above Resolution was adopted: (Roll Call Vote: Armato, Aye; Chiarello, Aye; Kelly, Aye; Williams, Aye)

Consent Agenda:

Township Clerk Lisa Tilton read the Consent Agenda includes items of business which are not controversial and do not require individual discussion. A Motion approving the Consent Agenda is moved, seconded and voted upon as one item by the Township Committee. If any discussion is requested on a Consent Agenda item, it is removed from the Consent Agenda to the Regular Agenda.

Resolutions:

- **96-16** – Authorizing Roadway Solicitation for Dorothy Vol. Fire Company
- **97-16** – Re-establishing a Sustainable Jersey “Green Team”
- **98-16** – Appointing Members to the Sustainable Jersey “Green Team”
- **99-16** – Adopting a Sustainable Land Use Pledge
- **100-16** – Approving Change Order #1 for Wilder Hines Tennis Court Program

On a motion of Armato seconded by Williams and carried the above Resolutions were adopted by consent agenda: (Roll Call Vote: Armato, Aye; Chiarello, Aye; Kelly, Aye; Williams, Aye)

Township Administrator & Department Reports

Township Administrator Kenia Nunez-Acuna stated the Township continues to work on FEMA close-outs including those from 2009. Documents have been provided again to FEMA. Thanked Committee for a successful budget adoption. Will be attending the ACIA kick-off meeting and anticipate additional money.

Township Clerk Lisa A. Tilton had no report.

Committee Reports

- Committeeman Armato – Attended the MLK East Egg Hunt which was run really well. Also attended the Collings Lakes Vol. Fire Company Installation Dinner. Attended the meeting in Hammonton regarding South Jersey Gas.
- Committeeman Williams – Attended the meeting in Hammonton regarding South Jersey Gas and opposes the move to Atlantic City. Will be attending a meeting in Galloway on Wednesday for Sustainable Jersey. The Environmental Commission is preparing for the Easter Egg Hunt this weekend at Michael Debbi Park.
- Committeeman Martinelli – Absent
- Committeewoman Kelly – The Historical Society will have their monthly meeting this Wednesday and the discussion will be on Richland. Attended the Pinelands Municipal Council where they are still working on completing the by-ways.
- Mayor Chuck Chiarello stated the Township’s second Rabies Clinic is this weekend at East Vineland and Collings Lakes. More updates are being made to the Richland Village Festival and meetings are being held weekly.

Public Comment: Township Clerk Lisa Tilton read the following into the record: The Committee welcomes participation of interested organizations and individuals during regular, caucus, workshop, and special meetings. However, in order to conduct the business of the Township in the most productive manner possible, attendees will be given four (4) minutes, all inclusive, including all dialogue, questions, and responses from both the speaker and the Committee for the designated public portion of the meeting. There may be no transference of a speakers time to other attendees. Please step up to the microphone at the appropriate time, and state your name and address for the record.

Public Comment was opened by a motion of Williams seconded by Kelly and carried.

- No Public Comment

There being no further business on a motion of Williams seconded by Armato the meeting was adjourned at 8:28 pm for Executive Session and will reconvene when complete.

Township Committee reconvened the meeting 9:15 p.m.; Mayor Chuck Chiarello provided a brief synopsis of items covered in Executive Session.

There being no further business on a motion of Armato seconded by Kelly the meeting was adjourned at 9:16 p.m.

Respectfully submitted,

/s/ Lisa A. Tilton

Lisa A. Tilton, Township Clerk

Approved:

/s/ Chuck Chiarello

Mayor Chuck Chiarello