

BUENA VISTA TOWNSHIP  
REGULAR MINUTES  
June 13, 2016

The Regular Meeting of Buena Vista Township Committee was held on the above date at 7:30 p.m. in the Committee Chambers Room, 890 Harding Highway, Buena, NJ, with Mayor Chuck Chiarello presiding.

Mayor Chiarello called the meeting to order at 7:44 p.m.

Committee Members present: Kelly, Martinelli, Williams and Mayor Chiarello

Absent: Armato

Also present were: Township Administrator / CMFO Kenia Nunez-Acuna and Solicitor Dominic DiYanni.

Mayor Chiarello read the following announcement: On January 5, 2016, notice of this meeting was mailed to *The Daily Journal & The Press* and duly posted in the Main Lobby of the Municipal Complex. All requirements of the Open Public Meetings Act have been met in compliance with the Sunshine Law.

Mayor Chuck Chiarello led the flag salute.

**Approval of Minutes**

On a motion of Martinelli, seconded by Kelly the following meeting minutes were approved as received Caucus Meeting, May 23, 2016; Regular Meeting, May 23, 2016; Executive Meeting May 23, 2016:

(Roll Call Vote: Chiarello, Aye; Kelly, Aye; Martinelli, Aye; Williams, Aye.)

**Announcements / Presentations / Discussions:** None

**Mayors Report:** Mayor Chuck Chiarello stated the teacher for the Kindergarten class at Milanese School sent a fruit arrangement as a thank you for the visit last Monday. The Township Engineer will be making an application to the Pinelands for replacement of the Blue House that will look like a pole barn with a red roof. A resident on Jackson Rd. installed their very own speed bumps on the road. Will place speed limit of 35 mph on the road, public works remove the speed bumps, state police were called. The state has come up with a plan to fix the Transportation Trust Fund and just needs the Governors approval. The Township has approximately 200 recycling containers left from houses that are either vacant or abandoned, the Township would like to sell the, to the residents for \$50. Committee agreed. Micro surfacing has started again in Collings Lakes. Residents are receiving letters, notify Mayor of any complaints. The Township Engineer submitted a report on 113 Smith Avenue stating no evidence of any contamination on the site. The Township can pay for a Phase 1 environmental study but would cost approximately \$3,200. Committee agreed Phase 1 study was not needed. ELM has submitted a proposal for work on Post Road; the resolution is on the agenda. The Township received the ridership report for the shuttle bus and the numbers are going up. A new policy was given to the Public Works employees to report any mechanical issues on vehicles to the Director and Mechanic. A Bill for legislation to modify the law that affects Comar was introduced. The Pinelands Preservation committee approved the bill. Assemblyman Mazziro will introduce the bill in Assembly. Estimated tax bills will go out by June 30<sup>th</sup>. Adjusted bills will go out when the rate for the County is received. The cost will be for the postage. Resolution is on the agenda.

**Ordinances for Public Hearing (First Reading):** None

**Ordinances for Public Hearing (Second Reading):**

**31-2016 – Acceptance of Block 4530, Lot 5 (113 Smith Avenue) – Donation of Land**

On a motion of Williams, seconded by Kelly the Hearing was opened to the Public.

There was no public comment.

On a motion of Martinelli seconded by Williams and carried the above Ordinance was adopted upon final reading: (Roll Call Vote: Chiarello, Aye; Kelly, Aye; Martinelli, Aye; Williams, Aye)

**Public Comment on Current Agenda Items Only:**

Committeeman Steve Martinelli read the following statement into the record: In order for the Committee to conduct the business of the Township in the most productive manner possible, meeting attendees will be given two (2) minutes, all-inclusive to comment on any agenda item(s) without comment or question from the Committee, but only on items specified on the agenda listed for the current meeting. Please step up to the microphone at the appropriate time, and state your name and address for the record.

- No Public Comment

**Resolutions:**

**151-16 – Authorize Payment of Bills in the Amount of \$157,060.11**

On a motion of Williams seconded by Martinelli and carried the above Resolution was adopted: (Roll Call Vote: Chiarello, Aye; Kelly, Aye; Martinelli, Aye; Williams, Aye)

**Consent Agenda:**

Committeeman Steve Martinelli read the Consent Agenda includes items of business which are not controversial and do not require individual discussion. A Motion approving the Consent Agenda is moved, seconded and voted upon as one item by the Township Committee. If any discussion is requested on a Consent Agenda item, it is removed from the Consent Agenda to the Regular Agenda.

**Resolutions:**

- **152-16** – Authorizing the Issuance of Street Opening Permits to SJ Gas
- **153-16** – Opposing Licensed Casinos Outside of Atlantic City
- **154-16** – Authorizing Township Tax Collector to Prepare and Mail Estimated Tax Bills
- **155-16** – Authorizing the 2016 Summer Concert Series and Expenditures
- **156-16** – Accept Proposal and Execute Contract with The Elm Group Inc.
- **157-16** – Authorize Twp. Engineer, Mayor and Clerk to Submit Application to the Pinelands
- **158-16** – Granting the Renewal of Plenary & Distribution Liquor Licenses for 2016-2017
- **159-16** – Accepting the Annual Audit Report for Calendar Year 2015
- **161-16** – Authorize the Cancellation of Taxes on 113 Smith Avenue

On a motion of Martinelli seconded by Kelly and carried the above Resolutions were adopted by consent agenda: (Roll Call Vote: Chiarello, Aye; Kelly, Abstain on Resolution 155-2016, Aye on Remaining Resolutions; Martinelli, Aye; Williams, Aye)

**Township Administrator & Department Reports**

Township Administrator Kenia Nunez-Acuna had no report.

Township Clerk Lisa A. Tilton stated Sustainable Jersey contacted the Township stating the application submission was impressive and an item needed updated. Township is still on track for silver designation.

**Committee Reports**

- Committeeman Martinelli – Invited Deputy Mayor Kelly and Committeeman Williams to the next recreation meeting on the 21<sup>st</sup> to tour the parks.
- Committeeman Williams – Glad to see micro surfacing has started again in Collings Lakes. The audit report had no findings, first time for none.
- Committeewoman Kelly – No Report
- Committeeman Armato – Absent

**Public Comment:** Committeeman Steve Martinelli read the following into the record: The Committee welcomes participation of interested organizations and individuals during regular, caucus, workshop, and special meetings. However, in order to conduct the business of the Township in the most productive manner possible, attendees will be given four (4) minutes, all inclusive, including all dialogue, questions, and responses from both the speaker and the Committee for the designated public portion of the meeting. There may be no transference of a speakers time to other attendees. Please step up to the microphone at the appropriate time, and state your name and address for the record.

- No Public Comment

**Resolutions:**

**160-16 – Authorize Committee to go into Executive Session (action may be taken)**

The Executive Session Resolution was adopted at the Caucus Meeting of June 13, 2016.

There being no further business on a motion of Williams seconded by Martinelli the meeting was adjourned at 8:24 p.m.

Respectfully submitted,

/s/ Lisa A. Tilton

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Lisa A. Tilton, Township Clerk

Approved:

/s/ Chuck Chiarello

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Mayor Chuck Chiarello