

ADDENDUM TO REQUEST FOR PROPOSALS

**NOTICE OF AVAILABILITY OF REQUESTS FOR
QUALIFICATIONS AND PROPOSALS FOR**

**TOWNSHIP OF BUENA VISTA
890 HARDING HIGHWAY
BUENA, NEW JERSEY 08310**

PLEASE TAKE NOTICE that the Township of Buena Vista is requesting qualifications and proposals from individuals and/or from firms for the year 2013. The qualifications and proposals that are being sought are for the following contracts:

Planning/Zoning Board Engineer

Planning/Zoning Board Planner

The qualifications and proposals are being solicited through a “fair and open” process in accordance with N.J.S.A. 19:44A-20.5, *et seq.*

Sealed qualifications and proposals will be received by the Township Clerk of Buena Vista Township in the Clerk’s office, Buena Vista Township Municipal Building, 890 Harding Highway, Buena, New Jersey 08310 on **Friday, February 8, 2013 at 3:00 p.m., prevailing time.**

The general information for prospective contractors and basic criteria are available in the office of the Township Clerk and may be obtained therefrom between the hours of 9:00 a.m. and 5:00 p.m., Monday through Friday and also available on the Township website [www. buonavistatownship.org](http://www.buonavistatownship.org) by clicking on the home page “Professional RFP’s” link.

Qualifications and proposals must be enclosed in a sealed envelope and plainly marked with the identity of the contract which the qualifications and proposal is being submitted (e.g., “Qualifications and Proposals for 2013 Planning/Zoning Board Engineer Contract) and the envelope shall contain the name and address of the prospective contractor.

The Township of Buena Vista reserves the right to waive any and all formalities or altogether reject any RFP as is in the best interest of the Township. Awards made under the Fair and Open Process shall be made to those vendors whose proposal is most advantageous to the Township of Buena Vista. Factors include but are not limited to experience and/or reputation in field, knowledge of the agency and the subject matter to be addressed under the proposal and contract, compensation proposal and other factors if determined to be in the best interest of the Township of Buena Vista. All awards are subject to Township Committee approval.

Linda M. Gonzales
Deputy Township Clerk
Buena Vista Township

