

Buena Vista Township

P.O. Box 605
890 Harding Highway
Buena, NJ 08310

Township Committee

John Armato
Teresa Kelly
Steve Martinelli
John Williams

Mayor
Chuck Chiarello

Administrator/CMFO
Kenia Nunez-Acuna

Township Clerk
Lisa A. Tilton

Telephone: (856) 697-2100

Facsimile: (856) 697-8353

TO: Buena Vista Township Committee
From: Kenia Nunez-Acuna, Administrator/CFO
Date: November 9, 2015
RE: Certification of Funds – Bill List and Payroll

Attached is the Bill List representing payment obligations available for review and payment approval at the Township Committee Meeting on November 9, 2015.

I hereby certify as to the Availability of Funds for payment of these voucher obligations recorded on the Bill List dated November 9, 2015, for the attached trust account bill lists and manual checks that have been disbursed. Such certification includes year-to-date appropriation encumbrances as have been presented to me for recording.

BILL LIST	\$	195,378.46
BILL LIST ESCROW	\$	0.00
BILL LIST FIRE DISTRICT TAX PAYMENT	\$	205,185.75
BILL LIST SCHOOL BOARD TAX	\$	0.00
BILL LIST COUNTY TAX PAYMENT	\$	0.00
SUBTOTAL BILL LIST ITEMS		<u>400,564.21</u>
MANUAL BILL LIST	\$	0.00
Voided Checks	\$	0.00
NJ State Health Benefits 11/4/15	\$	33,763.99
Debt Service Payment P&I	\$	0.00
PAYROLL 10/28/2015	\$	61,520.57
	\$	
TOTAL TOWNSHIP EXPENSES.....	\$	<u>495,848.77</u>


Kenia Nunez-Acuna

Date: November 9, 2015

P.O. Type: All
 Range: First to Last
 Format: Condensed
 Include Non-Budgeted: Y

Open: N
 Rcvd: N
 Bid: Y

Paid: N
 Held: N
 State: Y

Void: N
 Aprv: Y
 Other: Y
 Exempt: Y

First Enc Date Range: First to 12/31/15

PO #	PO Date	Vendor	PO Description	Status	Amount	Void Amount	PO Type
15-00099	01/23/15	H0009	HARVEY, GERALDINE	2015 Court Recordings	Open	50.00	0.00 B
15-00104	01/30/15	S0193	SECURITY LIFE-POLICY ADMIN	Security Dental Premium-2015	Open	200.24	0.00 B
15-00106	01/30/15	O0001	ASSURANT EMPLOYEE BENEFITS	Assurant Dental Premium-2015	Open	138.42	0.00 B
15-00390	04/15/15	X0002	Xerox Financial	2015 Copier Agreement- Clerk	Open	186.00	0.00 B
15-00421	04/21/15	X0002	Xerox Financial	2015 Printer Lease- Assessor	Open	91.95	0.00 B
15-00532	05/13/15	B0091	BVT EMS	2015 Quarterly Contributions	Open	9,375.00	0.00 B
15-00533	05/13/15	D0011	DOROTHY VOL FIRE CO/AMBL ACCT	2015 QUARTERLY CONTRIBUTIONS	Open	3,750.00	0.00 B
15-00534	05/13/15	B0009	BVT FIRE DISTRICT #5	2015 QUARTERLY CONTRIBUTIONS	Open	13,875.00	0.00 B
15-00595	05/22/15	B0008	BVT FIRE DISTRICT #1	2015 Quarterly Tax Payments	Open	46,518.75	0.00 B
15-00596	05/22/15	B0012	BVT FIRE DISTRICT #2	2015 Quarterly Tax Payments	Open	82,981.25	0.00 B
15-00597	05/22/15	B0007	NEWTONVILLE VOLUNTEER FIRE	2015 Quarterly Tax Payments	Open	48,685.75	0.00 B
15-00609	05/28/15	A0006	ASPHALT PAVING SYSTEMS, INC.	Ord. 2014 Road Program	Open	105,524.66	0.00
15-00632	06/04/15	B0010	BVT FIRE DISTRICT #4	2015 Tax Payments	Open	17,180.50	0.00 B
15-00780	07/08/15	B0009	BVT FIRE DISTRICT #5	2015 Quarterly Tax Payments	Open	49,189.25	0.00 B
15-00890	08/03/15	G0104	LEWIS GOLDSHORE, ESQ.	Legal Counsel-Special Environ.	Open	220.00	0.00 B
15-01057	09/15/15	S0236	SJ FENCE & ACCESS CONTROL CO.	Electric Gate Installation	Open	14,312.00	0.00
15-01073	09/17/15	W0057	WIL CUSTODIO ELECTRIC INC.	Electric installation at PW	Open	1,025.00	0.00
15-01132	09/28/15	C0173	CINOTTI, RUDOLPH A	Electric Repair Services	Open	377.00	0.00
15-01208	10/15/15	S0036	SOUTH JERSEY GLASS & DOOR CO.	Right Door Window Unit#8	Open	150.00	0.00
15-01228	10/21/15	T0027	THOMPSON REUTERS	NJ Court Pamphlets	Open	153.50	0.00
15-01246	10/29/15	SZ042	Vanessa Rosado	Refund of Marriage Ceremony	Open	125.00	0.00
15-01250	10/30/15	A0010	AUTOMOTIVE PARTS CO OF SJ	September Parts for Vehicles	Open	129.63	0.00
15-01252	10/30/15	N0087	NJ DEPT OF HEALTH & SR. SRVCS	Dog Licenses for September	Open	14.40	0.00
15-01254	10/30/15	W0051	WALMART BUSINESS/GEMB	Supplies for Annual Halloween	Open	96.39	0.00
15-01269	11/05/15	J0016	JAMES, MARICLARE	Park Closings-October	Open	220.00	0.00
15-01270	11/05/15	V0076	VERIZON WIRELESS SERVICES, LLC	October Wireless Service	Open	355.47	0.00
15-01271	11/05/15	S0021	SOUTH JERSEY GAS COMPANY	Gas Service	Open	199.48	0.00
15-01272	11/05/15	B0061	VERIZON	Monthly Phone Service	Open	254.52	0.00
15-01273	11/05/15	C0101	COMCAST CABLE	Internet Service-Municipal	Open	107.95	0.00
15-01274	11/05/15	C0203	Comcast Cable	Internet Service- PW Facility	Open	120.06	0.00
15-01275	11/05/15	N0087	NJ DEPT OF HEALTH & SR. SRVCS	Dog Licenses for October	Open	8.40	0.00
15-01276	11/05/15	C0070	COPIERS PLUS, INC.	Usage Rates for Copier	Open	15.38	0.00
15-01277	11/05/15	C0010	CASA PAYROLL SERVICES, LLC	Payroll Services	Open	281.93	0.00
15-01278	11/05/15	N0097	NICOLE HINDS	EMS Coverage	Open	250.00	0.00
15-01279	11/05/15	RI001	RICOH USA INC.	Copier Lease & Overages	Open	553.66	0.00
15-01280	11/05/15	D0088	HELEN DUDA	Reimbursement for Enviro	Open	35.02	0.00
15-01281	11/05/15	KD001	KD NATIONAL FORCE SECURITY &	Prof. Security Services	Open	2,187.50	0.00
15-01282	11/05/15	A0194	ARBORCARE HORTICULTURAL	Tree Risk Assessment	Open	336.00	0.00
15-01283	11/05/15	R0004	RICHLAND GENERAL STORE	Misc. Supplies Sept/Oct	Open	1,289.15	0.00

Total Purchase Orders: 40 Total P.O. Line Items: 59 Total List Amount: 400,564.21 Total Void Amount: 0.00

Fund Description	Fund	Budget Total	Revenue Total
	5-01	279,653.77	0.00
	5-04	<u>22.80</u>	<u>0.00</u>
Year Total:		279,676.57	0.00
CAPITAL	C-03	120,861.66	0.00
GRANTS - FEDERAL/STATE/OTHER	G-02	25.98	0.00
Total of All Funds:		<u><u>400,564.21</u></u>	<u><u>0.00</u></u>

D E T A I L		S U M M A R Y
Federal Income Tax Withheld	6,796.11	
Employee FICA Withheld	3,435.65	
Employer FICA Tax	3,435.61	
Employee Medicare Withheld	803.48	
Employer Medicare Tax	803.51	Federal 941 Tax Liability: 15,274.36
NJ State Income Tax Withheld	1,074.03	NJ State Income Tax Liability: 1,074.03
Employee SDI Tax	55.43	
Employer SDI Tax	166.31	
Employee SUI Tax	84.82	
Employer SUI Tax	155.21	
Employee WFD Tax	9.41	
Employee FLI Tax	19.94	NJ SUI/SDI Liability: 491.12
Garnishment	166.84	
PERS Pension	3,758.97	
PERS Cont-Ins	245.88	
Back PERS	123.35	
PERS Loan	490.35	
Aflac 125	28.20	
Union Dues	142.00	
Credit Union	50.00	
Assurant Dental	19.51	
SecurLifeDental	158.02	
Health125	1,653.15	
Nationwide457	35.00	
Miscellaneous	9,897.50	Total Employee Deductions 16,768.77
Net Payroll Checks/Direct Deposits	27,912.29	Net Payroll Checks/Direct Deposits 27,912.29

D E T A I L		S U M M A R Y	
Total Expense For Current Payroll	61,520.57	Total Expense For Current Payroll	61,520.57

STATE OF NEW JERSEY
 DEPARTMENT OF THE TREASURY - DIVISION OF PENSIONS AND BENEFITS
 LOCAL ACTIVE EMPLOYER BILL

ID#: 046100 BILLING DATE: October 23, 2015
 NAME: BUENA VISTA TOWNSHIP
 CURR COV PERIOD: 11/01/2015 THROUGH 11/30/2015
 PREMIUM DELAY: 30 DAYS

OPENING BALANCE ON 09/24/15:	\$	67,527.98
PAYMENT & ADJUSTMENT:		
PREMIUM PAYMENT 10/05/15	\$	(33,763.99)
ADJUSTED BALANCE:	\$	33,763.99
CURRENT MONTH CHARGE:		
Oct 2015 HEALTH	\$	26,772.48
Oct 2015 PRESCR		6,991.51
TOTAL CURRENT CHARGE:	\$	33,763.99
CLOSING BALANCE	\$	65,915.30
PREMIUM DELAY:		
Nov 2015 HEALTH (DUE 12/15/15)	\$	25,489.57
Nov 2015 PRESCR (DUE 12/15/15)		6,661.74

*copy # 30730149
 paid w/4/15 online*

Billing Date = 10/23/2015
 Total Payment Due = \$ 33,763.99
 Payment Due Date = 11/15/2015

Employers must submit all Health Benefits payments through TEPS Internet System through www.payments-govolutions.com/njpenmenu/ or by calling 1-800-200-2269. Please pay the Total Payment Due that appears on this billing statement.

PAYMENTS WILL ONLY BE ACCEPTED THROUGH TEPS

*****IMPORTANT NOTICE*****
 *
 * NEW RATES ARE EFFECTIVE JANUARY 1, 2016.
 * FOR FURTHER INFORMATION ABOUT THE STATE HEALTH BENEFIT PROGRAM, PLEASE VISIT*
 * THE DIVISION OF PENSIONS AND BENEFITS WEBSITE BELOW...
 * HTTP://WWW.STATE.NJ.US/TREASURY/PENSIONS/HEALTH-BENEFITS.SHTML
 *
 *

IF YOU HAVE ANY BILLING QUESTIONS, PLEASE CALL
 609-292-7524

TOTAL - PAYMENT DUE BY 11/15/2015 \$ 33,763.99

I do solemnly declare and certify under the penalties of the law that this bill is correct in all its particulars that the services have been rendered as stated herein, that no bonus has been given or received by any person or persons with the knowledge of this claimant in connection with the above claim. that the amount herein stated is justly due and owing, and that the amount is a reasonable one.

[Signature]

Deputy Director, Finance