Buena Vista Township

P.O. Box 605
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Buena, NJ 08310

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Mayor
Chuck Chiarello

Administrator/CMFO
Kenia Nunez-Acuna

Township Clerk
Lisa A. Tilton

Township Committee
John Armato
Teresa Kelly
Steve Martinelli
John Williams

TO: Buena Vista Township Committee
From: Kenia Nunez-Acuna, Administrator/CFO
Date: March 7, 2016
RE: Certification of Funds – Bill List and Payroll

Attached is the Bill List representing payment obligations available for review and payment approval at the Township Committee Meeting on March 7, 2016.
I hereby certify as to the Availability of Funds for payment of these voucher obligations recorded on the Bill List dated March 7, 2016, for the attached trust account bill lists and manual checks that have been disbursed. Such certification includes year-to-date appropriation encumbrances as have been presented to me for recording.

BILL LIST	$	76,499.96
BILL LIST ESCROW	$	0.00
BILL LIST FIRE DISTRICT TAX PAYMENT	$	0.00
BILL LIST SCHOOL BOARD TAX	$	0.00
BILL LIST COUNTY TAX PAYMENT	$	0.00
SUBTOTAL BILL LIST ITEMS		76,499.96
MANUAL BILL LIST	$	0.00
Voided Checks	$	0.00
NJ State Health Benefits	$	0.00
Debt Service Payment P&I	$	0.00
PAYROLL 03/02/2016	$	54,533.06
	$	
TOTAL TOWNSHIP EXPENSES.....	$	131,033.02

Kenia Nunez-Acuna

Date: March 7, 2016

P.O. Type: All
Range: First to Last
Format: Condensed
Include Non-Budgeted: Y

First Enc Date Range: First to 12/31/16

Open: N Paid: N Void: N
Rcvd: N Held: N Aprv: Y
Bid: Y State: Y Other: Y Exempt: Y

Vendor # Name / PO #	PO Date	Description	Status	Amount	Void Amount	Contract	PO Type
A0004 ATLANTIC CO. UTILITY AUTHORITY							
16-00205	03/03/16	January Disposal Costs	Open	40,686.29	0.00		
A0092 AMERICAN TIME RECORDER							
16-00143	02/10/16	Replacement Time Recorder	Open	383.00	0.00		
A0167 ASCAP							
16-00188	02/26/16	Base License Fee	Open	337.00	0.00		
C0101 COMCAST CABLE							
B6-00013	02/04/16	Internet Services- Town Hall	Open	109.95	0.00		B
C0112 CATERINA SUPPLY, INC.							
16-00140	02/10/16	Pipe for drain-Jackson Rd	Open	121.00	0.00		
C0128 CALARESO, RICHARD							
16-00180	02/25/16	Reimbursement for License	Open	25.00	0.00		
C0203 Comcast Cable							
B6-00014	02/04/16	Internet Services- PW Facility	Open	145.90	0.00		B
F0002 FORD, SCOTT, ET ALS							
B6-00016	02/04/16	Auditing Services 2016	Open	6,000.00	0.00		B
H0009 HARVEY, GERALDINE							
B6-00002	01/20/16	2016 Court Reporting	Open	100.00	0.00		B
J0037 JMH Associates, LLC							
16-00158	02/17/16	Natural Gas Front Heater	Open	1,623.50	0.00		
M0135 MID-ATLANTIC SALT LLC							
16-00088	01/25/16	300 TONS OF ROAD SALT	Open	19,464.22	0.00		
N0013 NJ PLANNING OFFICIALS							
16-00113	02/02/16	Mandatory Training Classes	Open	114.00	0.00		
N0087 NJ DEPT OF HEALTH & SR. SRVCS							
16-00198	03/03/16	Dog Licenses for the February	Open	276.60	0.00		
O0025 OFFICE BASICS							
16-00138	02/10/16	Office Supplies	Open	184.95	0.00		
16-00148	02/12/16	OFFICE SUPPLIES	Open	9.39	0.00		
				194.34			
P0101 PRIME LUBE, INC							
16-00098	02/02/16	Drum Hydraulic Oil	Open	371.25	0.00		

Vendor # Name / PO #	PO Date	Description	Status	Amount	Void Amount	Contract	PO Type
S0021 SOUTH JERSEY GAS COMPANY							
16-00201	03/03/16	Gas Service	Open	1,126.43	0.00		
S0027 SOUTH JERSEY WELDING SUPPLY CO							
B6-00024	03/03/16	Monthly Cylinder Rental	Open	17.86	0.00		B
S0196 STATEWIDE INSURANCE FUND							
16-00204	03/03/16	Deductible Recovery	Open	455.00	0.00		
S0223 LORI SINGLEY-EDUCARE							
16-00192	03/02/16	Natural Helper Student	Open	500.00	0.00		
S0228 STEWART BUSINESS SYSTEMS							
16-00197	03/03/16	Assessor's quarterly overages	Open	216.80	0.00		
T0089 TAYLOR OIL CO., INC.							
16-00199	03/03/16	Fuel Delivery for Fleet	Open	3,371.01	0.00		
T0097 TRICITY PAPER PRODUCTS							
16-00147	02/12/16	JANITORIAL SUPPLIES	Open	220.50	0.00		
16-00149	02/12/16	JANITORIAL SUPPLIES	Open	132.53	0.00		
				353.03			
V0076 VERIZON WIRELESS SERVICES, LLC							
B6-00015	02/04/16	2016 Wireless Service	Open	357.78	0.00		B
W0046 WHEAT ROAD COLD CUTS							
16-00135	02/04/16	Refreshments	Open	45.00	0.00		
16-00200	03/03/16	Natural Helpers Trainings	Open	105.00	0.00		
				150.00			

Total Purchase Orders: 27 Total P.O. Line Items: 0 Total List Amount: 76,499.96 Total Void Amount: 0.00

Totals by Year-Fund Fund Description	Fund	Budget Total	Revenue Total	G/L Total	Total
	5-01	216.80	0.00	0.00	216.80
	6-01	71,064.56	0.00	0.00	71,064.56
GRANTS - FEDERAL/STATE/OTHER	G-02	605.00	0.00	0.00	605.00
	T-04	276.60	0.00	0.00	276.60
	T-06	337.00	0.00	0.00	337.00
	T-18	4,000.00	0.00	0.00	4,000.00
Year Total:		4,613.60	0.00	0.00	4,613.60
Total Of All Funds:		76,499.96	0.00	0.00	76,499.96

Range of Checking Accts: CURRENT to CURRENT Range of Check Dates: 02/24/16 to 02/24/16
Report Type: All Checks Report Format: Detail Check Type: Computer: Y Manual: Y Dir Deposit: Y

Check # / PO #	Check Date / Item	Vendor / Description	Amount Paid	Charge Account	Account Type	Reconciled/Void Contract	Ref Num / Ref Seq	Acct
CURRENT								
29928	02/24/16	U0022 USPS Vineland Post Office					414	
16-00169	1	Postage for Newsletter	753.14	T-05-30-420-200 SPECIAL EVENT EXPENDITURES-GENERAL	Budget		1	1
29929	02/24/16	S0056 SUSQUEHANNA COMMERCIAL FINANCE					415	
16-00178	1	Documentation Filing Fee	395.00	6-01-20-130-200 FINANCIAL ADMINISTRATION OTHER	Budget		1	1

Checking Account Totals	Paid	Void	Amount Paid	Amount Void
Checks:	2	0	1,148.14	0.00
Direct Deposit:	0	0	0.00	0.00
Total:	2	0	1,148.14	0.00

Report Totals	Paid	Void	Amount Paid	Amount Void
Checks:	2	0	1,148.14	0.00
Direct Deposit:	0	0	0.00	0.00
Total:	2	0	1,148.14	0.00

Totals by Year-Fund Fund Description	Fund	Budget Total	Revenue Total	G/L Total	Total
	6-01	395.00	0.00	0.00	395.00
	T-05	753.14	0.00	0.00	753.14
Total Of All Funds:		1,148.14	0.00	0.00	1,148.14

DETAIL		SUMMARY	
Federal Income Tax Withheld	4,933.09		
Employee FICA Withheld	3,001.12		
Employer FICA Tax	3,001.10		
Employee Medicare Withheld	701.84		
Employer Medicare Tax	701.90	Federal 941 Tax Liability:	12,339.05
NJ State Income Tax Withheld	1,243.39	NJ State Income Tax Liability:	1,243.39
Employee SDI Tax	91.62		
Employer SDI Tax	343.86		
Employee SUI Tax	175.27		
Employer SUI Tax	320.95		
Employee WFD Tax	19.43		
Employee FLI Tax	36.65	NJ SUI/SDI Liability:	987.78
Garnishment	163.97		
PERS Pension	2,619.29		
PERS Cont-Ins	164.46		
PERS Loan	1,083.00		
Aflac 125	28.20		
Union Dues	244.50		
Back Union	20.00		
Credit Union	50.00		
Health125	1,657.93		
Dental 125	240.48		
Nationwide457	35.00		
Miscellaneous	190.00	Total Employee Deductions	6,496.83
Net Payroll Checks/Direct Deposits	33,466.01	Net Payroll Checks/Direct Deposits	33,466.01
Total Expense For Current Payroll	54,533.06	Total Expense For Current Payroll	54,533.06