

Buena Vista Township

P.O. Box 605

890 Harding Highway

Buena, NJ 08310

Township Committee

John Armato

Teresa Kelly

Steve Martinelli

John Williams

Mayor

Chuck Chiarello

Administrator/CMFO

Kenia Nunez-Acuna

Township Clerk

Lisa A. Tilton

Telephone: (856) 697-2100

Facsimile: (856) 697-8353

TO: Buena Vista Township Committee
From: Kenia Nunez-Acuna, Administrator/CFO
Date: April 11, 2016
RE: Certification of Funds – Bill List and Payroll

Attached is the Bill List representing payment obligations available for review and payment approval at the Township Committee Meeting on April 11, 2016.

I hereby certify as to the Availability of Funds for payment of these voucher obligations recorded on the Bill List dated April 11, 2016, for the attached trust account bill lists and manual checks that have been disbursed. Such certification includes year-to-date appropriation encumbrances as have been presented to me for recording.

BILL LIST	\$	9,775.73
BILL LIST ESCROW	\$	0.00
BILL LIST FIRE DISTRICT TAX PAYMENT	\$	0.00
BILL LIST SCHOOL BOARD TAX	\$	0.00
BILL LIST COUNTY TAX PAYMENT	\$	0.00
SUBTOTAL BILL LIST ITEMS		9,775.73
MANUAL BILL LIST	\$	300.00
Voided Checks	\$	0.00
NJ State Health Benefits	\$	32,893.41
PERS Employer Contribution	\$	109,218.00
Debt Service Payment P&I	\$	0.00
PAYROLL	\$	53,551.56
	\$	

TOTAL TOWNSHIP EXPENSES.....\$ 205,738.70


Kenia Nunez-Acuna

Date: April 11, 2016

PO #	PO Date	Vendor	Amount	Charge Account	Contract	PO Type	Stat/Chk	First Rcvd	Chk/Void	Invoice
Item Description					Acct Type	Description		Enc Date	Date	
16-00203	03/03/16	G0011	16.00	GARDEN STATE HIGHWAY PRODUCTS		Continued	R	03/03/16	04/08/16	112677
2			74.00			ROAD REPAIR & MAINT OTHER				
16-00211	03/08/16	PE001		PERFORMANCE MARKETING			R	03/08/16	04/08/16	5204
1			65.00			MUNICIPAL CLERK OTHER	R	03/08/16	04/08/16	5254
2			120.00			MUNICIPAL CLERK OTHER	R	03/08/16	04/08/16	5254
			185.00							
16-00212	03/08/16	G0011		GARDEN STATE HIGHWAY PRODUCTS			R	03/08/16	04/08/16	112964
1			29.00			ROAD REPAIR & MAINT OTHER				
16-00214	03/08/16	G0015		GANN LAW BOOKS			R	03/08/16	04/08/16	0564779
1			66.00			PLANNING BOARD OTHER	R	03/08/16	04/08/16	0564779
2			59.00			ZONING BOARD OTHER	R	03/08/16	04/08/16	0564779
			125.00							
16-00223	03/09/16	00025		OFFICE BASICS			R	03/09/16	04/08/16	127495
1			4.49			FINANCIAL ADMINISTRATION OTHER	R	03/09/16	04/08/16	127495
4			1.64			FINANCIAL ADMINISTRATION OTHER	R	03/09/16	04/08/16	127495
5			9.50			FINANCIAL ADMINISTRATION OTHER	R	03/09/16	04/08/16	127495
			15.63							
16-00244	03/18/16	R0082		RUTGERS UNIV. ATTN PROGRAM AST			R	03/18/16	04/08/16	27481
1			139.00			ASSESSMENT OF TAXES OTHER				
16-00245	03/18/16	Z0001		DOM ZANGHI & SONS, INC.			R	03/18/16	04/08/16	18171
1			295.80			ROAD REPAIR & MAINT OTHER				
16-00266	03/23/16	W0014		WALLACE SUPPLY CO., INC.			R	03/23/16	04/08/16	1352213
1			83.75			PARKS & PLAYGROUNDS OTHER				
16-00267	03/23/16	T0095		Turf & Farm Supplies			R	03/23/16	04/08/16	36706
1			204.00			PARKS & PLAYGROUNDS OTHER				
16-00272	03/23/16	A0010		AUTOMOTIVE PARTS CO OF SJ			R	03/23/16	04/08/16	12510
1			153.30			VEHICLE MAINTENANCE	R	03/23/16	04/08/16	12535

PO #	PO Date	Vendor	Item Description	Amount	Charge Account	Contract	PO Type	Acct Type	Description	Stat/chk	First Enc Date	Rcvd Date	CHK/Void Date	Invoice
16-00274	03/23/16	00025	OFFICE BASICS											
			1 envelope sealers	4.76	6-01-20-120-200	B	MUNICIPAL CLERK OTHER			R	03/23/16	04/08/16		274224
			2 wireless mouse & keyboard	39.79	6-01-20-120-200	B	MUNICIPAL CLERK OTHER			R	03/23/16	04/08/16		274224
			3 white envelopes	27.49	6-01-20-120-200	B	MUNICIPAL CLERK OTHER			R	03/23/16	04/08/16		274224
			4 staple removers	9.16	6-01-20-120-200	B	MUNICIPAL CLERK OTHER			R	03/23/16	04/08/16		274224
			5 Avery color coding labels	3.22	6-01-20-120-200	B	MUNICIPAL CLERK OTHER			R	03/23/16	04/08/16		274224
			6 velcro hook and tape	15.18	6-01-20-120-200	B	MUNICIPAL CLERK OTHER			R	03/23/16	04/08/16		274224
			7 pre inked COPY stamp	8.49	6-01-20-120-200	B	MUNICIPAL CLERK OTHER			R	03/23/16	04/08/16		274224
			8 pre inked ORIGINAL stamp	10.29	6-01-20-120-200	B	MUNICIPAL CLERK OTHER			R	03/23/16	04/08/16		274224
			9 aa BATTERIES	7.13	6-01-20-120-200	B	MUNICIPAL CLERK OTHER			R	03/23/16	04/08/16		274224
				125.51										
16-00276	03/23/16	00025	OFFICE BASICS											
			1 KEYLOCK BOX WITH TAGS	67.19	6-01-20-120-200	B	MUNICIPAL CLERK OTHER			R	03/23/16	04/08/16		2742008
16-00283	03/23/16	00025	OFFICE BASICS											
			1 Coffee urn for Special Events	98.99	T-05-30-420-200	B	SPECIAL EVENT EXPENDITURES-GENERAL			R	03/23/16	04/08/16		275865
16-00320	03/28/16	00025	OFFICE BASICS											
			1 GLUE STICK	6.39	6-01-20-150-200	B	ASSESSMENT OF TAXES OTHER			R	03/28/16	04/08/16		277127
			2 DUSTER SPRAY CAN	4.89	6-01-20-150-200	B	ASSESSMENT OF TAXES OTHER			R	03/28/16	04/08/16		277127
			3 ADDING MACHINE RIBBON	2.80	6-01-20-150-200	B	ASSESSMENT OF TAXES OTHER			R	03/28/16	04/08/16		277127
			4 RECEIPT PAPER	10.19	6-01-20-150-200	B	ASSESSMENT OF TAXES OTHER			R	03/28/16	04/08/16		277127
			5 CORRECTION TAPE	9.10	6-01-20-150-200	B	ASSESSMENT OF TAXES OTHER			R	03/28/16	04/08/16		277127
			6 POST ITS	8.10	6-01-20-150-200	B	ASSESSMENT OF TAXES OTHER			R	03/28/16	04/08/16		277127
				41.47										
16-00321	03/28/16	00025	OFFICE BASICS											
			1 STANDARD STAPLES	6.90	6-01-43-490-212	B	COURT - SUPPLIES			R	03/28/16	04/08/16		278151 277132
			2 SHARPIE FINE POINT	0.51	6-01-43-490-212	B	COURT - SUPPLIES			R	03/28/16	04/08/16		278151 277132
			3 ROLDEX REFILLS	5.98	6-01-43-490-212	B	COURT - SUPPLIES			R	03/28/16	04/08/16		278151 277132
			4 JUMBO PAPER CLIPS	0.99	6-01-43-490-212	B	COURT - SUPPLIES			R	03/28/16	04/08/16		278151 277132
			5 POST ITS	7.48	6-01-43-490-212	B	COURT - SUPPLIES			R	03/28/16	04/08/16		278151 277132
			6 ADDING MACHINE TAPE	4.84	6-01-43-490-212	B	COURT - SUPPLIES			R	03/28/16	04/08/16		278151 277132
				26.70										
16-00323	03/28/16	00025	OFFICE BASICS											
			1 Avery Labels	16.65	6-01-20-130-200	B	FINANCIAL ADMINISTRATION OTHER			R	03/28/16	04/08/16		277115

PO #	PO Date	Vendor	Amount	Charge Account	Contract	PO Type	Stat/Chk	First Rcvd	Chk/Void	Invoice
Item Description					Acct Type Description		Enc Date	Date	Date	
16-00324	03/28/16	S0230		SHEPPARD BUS SERVICE						
1	College Tour-MDA		480.00	6-02-10-415-195	B MLK PEER LEADERSHIP		R	03/28/16	04/08/16	283944
16-00326	03/30/16	M0164		MC DANIELS, PAMELA						
1	Dish Garden (John Hi11)		40.00	6-01-20-110-200	B MAYOR AND COMMITTEE OTHER		R	03/30/16	04/08/16	
2	delivery charge		13.50	6-01-20-110-200	B MAYOR AND COMMITTEE OTHER		R	03/30/16	04/08/16	
			53.50							
16-00327	03/31/16	V0007		VENUS & MARS LOCKSMITH						
1	rear entrance door handle		110.00	6-01-28-371-200	B Martin Luther King Center other Exp		R	03/31/16	04/08/16	14731
16-00343	04/07/16	SZ051		Frank Mosentoff						
1	Settlement Agreement		5,000.00	6-01-20-155-200	B LEGAL SERVICES OTHER		R	04/07/16	04/08/16	
16-00344	04/08/16	N0087		NJ DEPT OF HEALTH & SR. SRVCS						
1	Dog Licenses for the March		870.00	T-04-20-120-200	B ANIMAL TRUST FUND EXPENDITURES		R	04/08/16	04/08/16	
16-00345	04/08/16	SZ009		Lisa Tilton						
1	Reimbursement for TV Mounts		19.99	6-01-20-100-200	B ADMINISTRATION OTHER		R	04/08/16	04/08/16	
2	Reimbursement for TV Mounts		21.39	6-01-20-120-200	B MUNICIPAL CLERK OTHER		R	04/08/16	04/08/16	
3	Fuel for Township Vehicle		10.00	6-01-31-460-200	B GASOLINE		R	04/08/16	04/08/16	
			51.38							

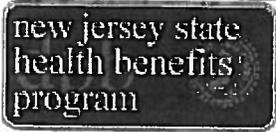
Total Purchase Orders: 32 Total P.O. Line Items: 59 Total List Amount: 9,775.73 Total Void Amount: 0.00

Totals by Year-Fund					
Fund Description	Fund	Budget Total	Revenue Total	G/L Total	Total
	5-01	328.44	0.00	0.00	328.44
	6-01	7,998.30	0.00	0.00	7,998.30
GRANTS - FEDERAL/STATE/OTHER	G-02	480.00	0.00	0.00	480.00
	T-04	870.00	0.00	0.00	870.00
	T-05	98.99	0.00	0.00	98.99
Year Total:		968.99	0.00	0.00	968.99
Total of All Funds:		9,775.73	0.00	0.00	9,775.73

Range of Checking Accts: CURRENT to CURRENT Range of Check Ids: 29976 to 29976
 Report Type: All Checks Report Format: Detail Check Type: Computer: Y Manual: Y Dir Deposit: Y

Check #	Check Date	Vendor	Amount Paid	Charge Account	Account Type	Reconciled/Void Contract	Ref Num
PO #	Item	Description				Ref	Seq Acct
29976	03/28/16	SZ050 CHUCK SIMPSON					418
16-00322	1	Office Desks (L Shaped)	125.00	6-01-20-120-200	Budget	1	1
				MUNICIPAL CLERK OTHER			
16-00322	2	Executive Desk- MLK Center	100.00	6-01-28-371-200	Budget	2	1
				Martin Luther King Center	Other Exp		
16-00322	3	6 Reception Chairs	75.00	6-01-28-371-200	Budget	3	1
				Martin Luther King Center	Other Exp		
			<u>300.00</u>				

Report Totals	Paid	Void	Amount Paid	Amount Void
Checks:	1	0	300.00	0.00
Direct Deposit:	0	0	0.00	0.00
Total:	<u>1</u>	<u>0</u>	<u>300.00</u>	<u>0.00</u>



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Payment Acknowledgement

Return to the New Jersey Division of Pensions and Benefits Menu

4 Easy steps to make an EFT payment

1 Select Payment Option

2 Enter Payment Information

3 Confirm Payment Information

4 Receive Payment Acknowledgement

Please print this page for your future reference.



Your Reference Number is: **09873665**

Employer ID Number: 046100

Payment Description: Local Employer Active Bill

Billing Date: 03/22/2016

Payment Debit Date: 04/08/16

Payment Amount: \$32,893.41

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**New Jersey Division of Pensions
and Benefits**

4/1/2016 4:13:26 PM MT

Payment Acknowledgement

Your **Reference Number** is: **09217005**

Location Number:	223300
Payment Description:	Annual Employer Appropriation
Billing Due Date:	04/01/2016
Payment Debit Date:	04/05/16
Payment Amount:	\$109,218.00

D E T A I L		S U M M A R Y
Federal Income Tax Withheld	5,491.43	
Employee FICA Withheld	3,053.02	
Employer FICA Tax	3,053.01	
Employee Medicare Withheld	714.06	
Employer Medicare Tax	713.96	Federal 941 Tax Liability: 13,025.48
NJ State Income Tax Withheld	1,164.69	NJ State Income Tax Liability: 1,164.69
Employee SDI Tax	97.81	
Employer SDI Tax	366.55	
Employee SUI Tax	186.96	
Employer SUI Tax	342.18	
Employee WFD Tax	20.78	
Employee FLI Tax	39.09	NJ SUI/SDI Liability: 1,053.37
Garnishment	201.07	
PERS Pension	288.82	
PERS Cont-Ins	18.06	
Credit Union	50.00	
Nationwide457	35.00	
Miscellaneous	190.00	Total Employee Deductions 782.95
Net Payroll Checks/Direct Deposits	37,525.07	Net Payroll Checks/Direct Deposits 37,525.07
Total Expense For Current Payroll	53,551.56	Total Expense For Current Payroll 53,551.56